

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

DATE: June 25, 2015
TIME: 10:00 a.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Deputy Chief Administrative Officer/CO, Debra Key
Director of Finance, Dale Courtice

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. **CALL TO ORDER**

Mayor Facio called the meeting to order at 10:01 a.m.

2. **INTRODUCTION OF LATE ITEMS**

- Pickleball court

3. **APPROVAL OF AGENDA**

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. **ITEMS FOR DISCUSSION**

Appointment of Chief Administrative Officer

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT Council appoint Debra Key as the Chief Administrative Officer and Approving Officer effective July 4, 2015.

**CARRIED
UNANIMOUSLY**

Pickleball Court

Discussion regarding leaving the box with the pickleball net in it unlocked. Further discussion about putting in another court.

- Paint additional court if funds allow.
- Practice board not required.

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT an additional pickleball court be installed and if funds allow, purchase an additional net.

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5.

REPORTS FROM STAFF

Report of Director of Finance

Re: 2014 Annual Report

Public Input

Q: On page 5, long term vision, my concern is we have a clear cut across the street on a piece of land that was supposed to be public park land and is a complete contradiction of this long term vision. Does Council not see a contradiction with what is promised in the statement to what you are delivering?

A: Progress moving forward. This development was approved several years ago by previous administration. It is private property.

Q: On page 7 – under Council, Committees and Commissions. There is only one committee and one commission. It says that Communities in Bloom Committee has dissolved in 2014. Was this a select committee or a standing committee?

A: It was a select committee.

Q: Did CIB deliver reports to council as required by select committees?

A: Yes the minutes of the meetings were reported to Council.

What task was assigned to CIB? Why didn't you open it up for other people to take over committee?

A: It was posted.

Q: Were there any other committees active in the village in 2014?

A: No they were liaisons.

Q: There are not any for audit, operations, recreation etc.?

A: No there are no such committees.

Q: Advisory Planning Commission was going to be scrapped and the Residents Advisory Committee was going to be formed. Is the Residents Advisory Committee moving forward?

A: All we have now is the Advisory Planning Commission. I can't discuss it further as it was in a closed meeting.

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Q: Have people been invited to apply to the Advisory Planning Commission?

A: People have been selected, it was in the newspaper.

Councillor Reyerse raised a point of order, stating the questions are not relevant to the 2014 Annual Report.

Q: Regarding the Age-Friendly project, Provincial criteria about achieving an Age-Friendly community say that an Age-Friendly Committee must be made that includes active participation from older adults. I do not see anything in 2014 about that committee? It does not say anything about having the finances in place to achieve the status.

A: That will be taken care of when we get to the next step of the Age Friendly implementation.

Q: Was there an Age-Friendly Committee in 2014?

A: No, there was a public input session.

Q: Page 11 under environmental sustainability, it says the Village purchases offsets for greenhouses emissions. How much was spent in 2014 on purchase of these offsets?

A: Director of Finance commented that the carbon offsets were paid to Pacific Carbon Trust. They are now being purchased from another agency for just under \$3,000 a year. It is a part of the Climate Action Incentive Program that all municipalities have signed on for.

Q: Regarding sustainability expenses, \$12,500 is budgeted, what items are grouped under that heading?

A: Director of Finance commented that it is for carbon offsets and the Electrical Sustainability Program.

Q: On page 11 it says purchase of electric vehicle - what kind and what for? How much is going to be spent?

A: It is for public works and will cost approximately \$30,000. It will be used a lot for watering around Village. Emissions will drop considerably as we are not idling throughout the day.

Q: It says installation of 3 electric car stations. I see two at Memorial Hall, where is the third one going to be?

A: It is outside of Tourism Harrison.

Q: How much do the charging stations cost?

A: They were donated to the Village, we paid for the installation.

Q: Who pays for electricity?

A: The Village pays for the electricity.

Q: Are they metered or is it free?

A: Director of Finance commented his understanding is that they are free.

Q: Can they be used by RV's?

A: If they have an electrical RV I don't see why they can't.

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Q: The Fraser Valley Regional District Solid Waste Management Plan is to be implemented; what is it and how much will it cost the Village?

A: It does not cost anything at the moment as it has not been implemented, we are still going through the process. It is in the preliminary stages at the moment.

Q: Regarding the carbon offsets - Why is the forest green? How is emissions reduced with one electric vehicle? Why is money spent? It's not going to make an impact.

A: We have to start somewhere. Trying to save money in a long run.

Q: I don't see anywhere in the Annual Report a disclosure of salaries of a certain level and expenses of Council members. Is it not required?

A: No, it is part of the Statement of Financial Information, which was brought before Council in April.

Q: Regarding the \$58,000 allotted to the Tourist Office, how does Tourist Centre operate, who hires and fires them?

A: Tourism Harrison runs their own operation. They do not report to the Village.

Q: Is it a separate entity like the Fire Department?

A: Tourism Harrison is their own entity.

Q: Who hires and fires the Director of Tourism Harrison?

A: Their own Board of Directors.

Q: Why can't the tourist money (hotel tax) pay for garbage pickup?

A: There are only certain things the money can be used for. You can come into the office and get guidelines.

Q: Does the Tourism Office report to the Mayor?

A: No, they do not report to us. Once a year they present an Annual Report to Council.

Q: Are the directors of the Tourism Board appointed by Council?

A: No.

Councillor Reyerse raised a point of order.

Q: What was grouped under the heading administration services and supplies expenses? In 2014 it was \$336,000.

A: Computer expenses, office supplies, legal/auditing. It is Village wide not just for office.

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT Council adopts the 2014 Annual Report.

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6. **BYLAWS**

None

7. **QUESTIONS FROM THE PUBLIC**

Q: Can I see Ms. Key's qualifications for the position?

A: No, possibly under the Freedom of Information and Protection of Privacy Act.

Q: Does Council have a policy on hiring staff at the level and going outside? Or is it all done yourself?

A: All done in house.

Q: I thought all public positions had to be posted?

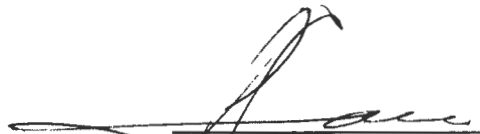
A: No.

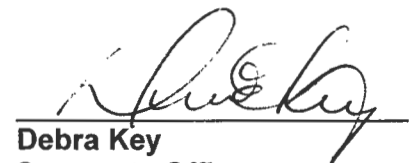
8. **ADJOURNMENT**

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the meeting be adjourned at 10:43 a.m.

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Leo Facio
Mayor


Debra Key
Corporate Officer