

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: December 7, 2015
TIME: 7:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Leo Facio
Councillor John Buckley
Councillor Sonja Reyerse
Councillor John Hansen
Councillor Samantha Piper

Interim Chief Administrative Officer, Bob Wilson
Interim Director of Finance, Corien Becker
Manager of Revenue Services, Tracey Jones

ABSENT:

Recording Secretary: Jaclyn Bhatti

1. CALL TO ORDER

Mayor Facio called the meeting to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS

- Financial Signing Authority

3. APPROVAL OF AGENDA

Moved by Councillor Reyerse
Seconded by Councillor Piper

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Reyerse
Seconded by Councillor Hansen

THAT the Minutes of the Regular Council Meeting held on November 16, 2015 be adopted.

**CARRIED
UNANIMOUSLY**

5. **BUSINESS ARISING FROM THE MINUTES**

None

6. **CONSENT AGENDA**

i. Bylaws

ii. Agreements

iii.
Committee/
Commission
Minutes

iv.
Correspondence

Letter dated September 4, 2015 from the Fraser Valley Dragon Boat Club thanking the Village for their support for the Annual Harrison Dragon Boat Regatta.

Memorandum dated November 10, 2015 from the Fraser Valley Regional District regarding the Draft 2016 – 2020 Financial Plan.

Letter dated November 26, 2015 from UBCM regarding the Gas Tax Agreement Community Works Fund Payment.

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT the correspondence be received.

**CARRIED
UNANIMOUSLY**

7. **DELEGATIONS**

None

8. **CORRESPONDENCE**

Letter dated November 24, 2015 from the District of Kent regarding follow up from the Joint Council Meeting on October 22, 2015.

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

None

10. **REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

Councillor Piper

- Attended a meeting with the Mayor and the Ministry of Transportation and Infrastructure where many local issues were discussed.
- Attended a meeting of the Fraser Valley Aboriginal Relations Committee.
- Thanked the Village staff for the Christmas light displays.
- Reminded everyone to top up their 72 hour emergency kits and be ready for power outages, as we are now in storm season.

Councillor Reyerse

- Attended a Fraser Valley Regional Library workshop. There is a Food for Fines campaign during December, where library fines will be waived for food donations.
- Attended the Harrison Agassiz Chamber of Commerce AGM.
- Sat on the Kent Harrison Foundation Grant Selection Committee, \$8,000.00 was donated to various groups.

Councillor Buckley

- Attended a branding workshop for Tourism Harrison on December 2, 2015.

11. **REPORTS FROM MAYOR LEO FACIO**

- Attended the Agassiz Harrison Magic of Christmas event on December 5, 2015. There were over 300 attendees. Thank you to all of the volunteers.
- Toured the Canadian Coast Guard hovercraft along with Councillor Hansen. The hovercraft was on Harrison Lake upgrading beacons.
- Clarified the boundaries in the Tax Revitalization Bylaw.
- Reminded everyone that the judging for the Christmas lighting contest will be held on Friday, December 18, 2015.
- Reported that the CP Rail Holiday Train will be in Agassiz on December 18, 2015.
- Attended the Kent-Harrison Joint Emergency Program Committee meeting on December 2, 2015.

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015*

- Congratulated Tyler Simmonds for 10 years of service as a volunteer firefighter in Harrison Hot Springs and Fire Chief Don Labossiere for 20 years of dedication to the fire service.
- Attended the Fraser Health Municipal Regional Meeting on Monday November 23, 2015.
- Reported that the Agassiz Community Health Centre has a Youth Wellness Centre on Friday afternoons.
- Reported that at the last Fraser Valley Regional District (FVRD) meeting the 2016 parks budget was announced, including amounts for the new East Sector Park.
- Received an email from Christina Vugteveen, Manager of Regional Parks at the FVRD stating that the Province has confirmed that the East Sector Park is now officially established and an official press release will follow. Thanked Lisa Grant, Manager of Development and Community Services, and Village staff, Christina Vugteveen and her staff at the FVRD, the Directors at the FVRD, MLA Laurie Throness, Minister Thompson and staff, the Province of British Columbia, Friends of the Forest and Council for all their work on making this park possible.

12.

REPORTS FROM STAFF

Report of Chief Administrative Officer/Corporate Officer – November 19, 2015

Re: Appointment of Fraser Valley Regional Library Board representative and alternative for 2016

Moved by Councillor Buckley
Seconded by Councillor Piper

THAT Council appoint Councillor Sonja Reyerse to fulfil the role as municipal director for the Fraser Valley Regional Library Board for 2016;

AND THAT Council appoint Councillor John Hansen to fulfil the role as alternate municipal director for the Fraser Valley Regional Library Board for 2016.

**CARRIED
UNANIMOUSLY**

Report of Chief Administrative Officer/Corporate Officer – November 20, 2015

Re: Deputy Mayor Appointments for 2016

Moved by Councillor Buckley
Seconded by Councillor Reyerse

THAT the following members of Council be appointed as Deputy Mayor for 2016:

January - March	Councillor Piper
April - June	Councillor Reyerse
July - September	Councillor Hansen
October - December	Councillor Buckley

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 1, 2015

Re: Appointment of Interim Chief Administrative Officer

Moved by Councillor Buckley
Seconded by Councillor Hansen

THAT Robert Douglas Wilson be appointed to the following positions:

- Interim Chief Administrative Officer pursuant to section 147 of the *Community Charter*;
- Deputy Corporate Officer pursuant to section 148 of the *Community Charter*;
- Deputy Financial Officer pursuant to section 149 of the *Community Charter*; and
- Approving Officer pursuant to section 77 of the *Land Title Act*;

AND THAT the Mayor be authorized to execute an employment contract with Wilson Management Consulting Ltd. regarding the above appointment;

AND THAT the appointment of Debra Key as Chief Administrative Officer be rescinded;

AND THAT Lisa Grant be appointed Building Inspector for the Village until the agreement is finalized with the Fraser Valley Regional District to provide building inspection services to the Village.

**CARRIED
UNANIMOUSLY**

*Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015*

Report of Interim Chief Administrative Officer – December 1, 2015
Re: Financial report to November 30, 2015

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT this report, containing the financial information on the operation of the Village to November 30, 2015, be received.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 1, 2015
Re: Esplanade Avenue Block 2/3 Redevelopment

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT this report be received.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 2, 2015
Re: Miami River Dike Flood Pump Replacement

Moved by Councillor Hansen
Seconded by Councillor Buckley

THAT the Chief Administrative Officer be authorized to award the contract for the Flood Pump Replacement project to the low bidder, Timbro Contracting, in the amount of \$1,199,100.00.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 2, 2015
Re: Change of the February Council Meeting Date

Moved by Councillor Reyerse
Seconded by Councillor Buckley

THAT the scheduled regular Council Meeting of Monday, February 1st, 2016, be moved to Tuesday, February 2nd, 2016 at 7:00 p.m.

**CARRIED
UNANIMOUSLY**

Report of Interim Chief Administrative Officer – December 4, 2015

Re: Financial Signing Authority

Moved by Councillor Piper

Seconded by Councillor Buckley

THAT the following be authorized to sign cheques and other financial instruments on behalf of the Village:

- Robert Douglas Wilson until January 31st, 2016
- Corien Becker until December 31st, 2015;

AND THAT the appointment, made September 14th, 2015, of Dale Courtice as a signing officer for the Village, be rescinded.

**CARRIED
UNANIMOUSLY**

13. BYLAWS

None

14. QUESTIONS FROM THE PUBLIC

Q: Thank you to Council and staff members who worked hard on getting us a Regional Park in the east sector, we are very grateful.

Q: Why would Council approve the east sector park when the whole east sector is not being used? We are missing out by settling for a partial park.

A: Thank you very much. The other parcel is identified as private land and is not part of east sector.

Q: I noticed a joint meeting with District of Kent, will those minutes be published?

A: It may have been a closed meeting.

Q: Regarding the flood pump – why has the District of Kent not been approached to pay for part of it as the majority of the water is from Kent.

A: That question has already been dealt with, it is not the District of Kent's responsibility.

15. RESOLUTION TO CLOSE THE MEETING

THAT the meeting be closed to the public at 7:45 p.m., except for Council and senior staff and for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

Village of Harrison Hot Springs
Minutes of the Regular Council Meeting
December 7, 2015

Section 90(1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

At 7:45 p.m. the meeting moved into a closed session.

At 8:35 p.m. the meeting reconvened.

16.

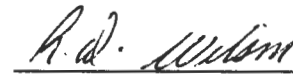
ADJOURNMENT

Moved by Councillor Hansen
Seconded by Councillor Piper

THAT the meeting be adjourned at 8:36 p.m.

**CARRIED
UNANIMOUSLY**


Leo Facio
Mayor


Robert Wilson
Deputy Corporate Officer