



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

AGE-FRIENDLY COMMITTEE MEETING

Date: Thursday, April 5, 2018
Time: 2:00 p.m.
Location: Council Chambers, 495 Hot Springs Road
 Harrison Hot Springs, British Columbia

1. CALL TO ORDER	
Meeting called to order by the Chair.	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF MINUTES	
(a) THAT the Minutes of the Age-friendly Committee Meeting held February 1, 2018 be adopted.	Item 4(a) Page 1
5. ITEMS FOR DISCUSSION	
(a) Projects Update <ul style="list-style-type: none"> i. Speaker Series <ul style="list-style-type: none"> a. Local First Nations History b. Financials Presentation ii. Parents Advisory Committee (PAC) Collaboration Updates iii. Medical Facilities Letter Writing Campaign iv. Tech Savvy Report 	
6. ADJOURNMENT	

4(a)

VILLAGE OF HARRISON HOT SPRINGS
AGE-FRIENDLY COMMITTEE MEETING

DATE: Thursday, February 1, 2018
TIME: 2:00 p.m.
PLACE: Council Chambers
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Councillor John Hansen, Chair
Marg Doman
Allan Jackson
Elisabeth Scotson
Ken Gisborne
Vivian Walker
Community Services Manager, Chelsea Woolhouse

ABSENT:
Ken Smith

Recording Secretary: Nicole Sather

1. **CALL TO ORDER**

The Chair called the meeting to order at 2:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**

- Medical Facilities
- Elisabeth Scotson Resignation Letter

3. **APPROVAL OF AGENDA**

Moved by Marg Doman
Seconded by Allan Jackson

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**
AFC-2018-02-01

4. **ADOPTION OF MINUTES**

Moved by Allan Jackson
Seconded by Elisabeth Scotson

THAT the minutes of the Age-friendly Committee Meeting held on December 7, 2017 be adopted.

**CARRIED
UNANIMOUSLY**
AFC-2018-02-02

Errors and Omissions

On page 2 and 3 delete all occurrences of "Elizabeth" and replace with "Elisabeth".

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5. **ITEMS FOR DISCUSSION**

(a) Round Table Introductions

Members introduce themselves, stated their relevant employment experience and the number of years they lived in the community.

(b) Age-Friendly Committee Overview & Terms of Reference

The Chair and Community Service Manager presented a verbal overview of the Terms of Reference document.

(c) Meeting Structure Overview

Community Service Manager verbally presented an overview of meeting protocols and budget management along with Council's approval responsibilities.

(d) Community Services Manager Role Overview

Community Service Manager presented an oral review regarding her role within the committee.

(e) Meeting Schedule Update

Discussion ensued regarding a communication strategy to assist meeting facilitation and formally meet every other month in chambers.

Moved by John Hansen
Seconded by Ken Gisborne

THAT the regular meeting of the Committee be held on the first Thursday of every other month at 2:00 p.m. commencing February 2018. Next meeting will be held on Thursday, April 5, 2018.

**CARRIED
UNANIMOUSLY**

AFC-2018-02-03

(f) Computer Training Updates

Ed Arndt provided an informational presentation on behalf of Ken Smith regarding Tech Savvy Training currently hosted by the Legion along with discussing the opportunity to partner for the next event scheduled for Tuesday, March 6, 2018 between 3 p.m. and 5 p.m.

Discussion ensued on the logistics and feasibility of the Tech Savvy event.

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Moved by Allan Jackson
Seconded by Elisabeth Scotson

THAT the Age-Friendly Committee partners with the Legion in hosting the technology training event; and,

THAT up to four hundred dollars (\$400) be committed from the Age-Friendly budget to run two newspaper ads and to supply snacks and refreshments for the event.

CARRIED
UNANIMOUSLY
AFC-2018-02-04

(g) (i) Movies in the Park

Discussion ensued on budget, location and event feasibility. Committee decided to table discussion.

(ii) Speaker Series

Discussion ensued on hosting a speaker series. Additional information will be prepared by next meeting.

(iii) Home Services Questionnaire

Discussion ensued and additional information will be prepared for next meeting.

(h) Medical Facilities

Discussion ensued on commencing a letter writing campaign regarding the lack of physicians and health services being provided to the community. This campaign will target various levels of government and Fraser Health.

(i) Elisabeth Scotson Resignation

Resignation to be effective on Wednesday, February 14, 2018.

Upon acceptance of Elisabeth Scotson's resignation, Vivian Walker will formally accept the committee member position.

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6. ADJOURNMENT

Moved by Marg Doman
Seconded by Ken Gisborne

THAT the meeting be adjourned at 3:28 p.m.

**CARRIED
UNANIMOUSLY**
AFC-2018-02-05

John Hansen
Chair

Debra Key
Corporate Officer

DRAFT