

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**DATE:** Wednesday, January 30, 2019  
**TIME:** 11:00 a.m.  
**PLACE:** Council Chambers  
495 Hot Springs Road  
Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Leo Facio  
Councillor Ray Hooper  
Councillor Samantha Piper  
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald  
Deputy Chief Administrative Officer/ Corporate Officer, Debra Key  
Financial Officer, Tracey Jones  
Infrastructure Manager, Troy Davis  
Community Services Coordinator, Rhonda Schell  
Planning Consultant, Ken Cossey (arrived at 2:39 p.m.)  
Fire Chief, David Whittaker (arrived at 3:00 p.m.)  
Deputy Fire Chief, Trevor Todd (arrived at 3:00 p.m.)

**ABSENT:**  
Councillor Gerry Palmer

*Recording Secretary: Nicole Sather*

**1. CALL TO ORDER**

Mayor Facio called the meeting to order at 11:00 a.m.

**2. APPROVAL OF AGENDA**

**Moved by Councillor Piper**  
**Seconded by Councillor Vidal**

THAT the agenda be approved.

**UNANIMOUSLY  
CARRIED**  
COW-2019-01-01

**3. ITEMS FOR DISCUSSION**

**(a) Five Year Financial Plan**

Tracey Jones, Financial Officer, presented a PowerPoint Presentation on the following items:

- 2019 Tax Assessments;
- 2019 Municipal Tax Requirements;
- Estimated Tax Rates;
- Provincial Average Comparison for the Residential, Business and Recreation Classes; and
- General Revenue.

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• **Pay Parking Program**

Report of Chief Administrative Officer – January 25, 2019  
Re: Proposed changes to the pay parking service

Madeline McDonald, Chief Administrative Officer, gave an verbal summary of the Pay Parking Program as it relates to General Revenue.

Discussion ensued on the possibility of expanding the pay parking coverage area along the west side of Lillooet, Eagle Street to Naismith, Maple Street, and the overflow parking area near the Village Office.

It was noted that the opportunity to restructure the pay parking service will be in 2020 when the service agreement comes up for renewal.

**Moved by Councillor Piper**  
**Seconded by Councillor Hooper**

THAT pay parking rates be increased to \$3/hour and \$12/day for the 2019 Pay Parking Season; and

THAT a public notice be prepared in advance of the 2019 Pay Parking Season to provide information about parking locations, times and rates.

**OPPOSED BY COUNCILLOR HOOPER**  
**CARRIED**  
*COW-2019-01-02*

*Recess for lunch at 11:50 a.m.*

*Reconvened at 12:29 p.m.*

The Financial Officer continued her PowerPoint presentation including the following highlights:

- Additional General Revenue items such as Curbside Collections, License and Permits, and Grants
- General Expenses such as insurance coverage, energy consumption costs, additional service fees and protective services costs
- Development and Planning costs
- Tourism, Community and Culture costs

Discussion ensued on the expansion of animal control services. Staff advised Council that the Fraser Valley Regional District (FVRD) provides the service and that it is funded through the annual Fraser Valley Regional District requisition and does not relate to the municipal operating budget.

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*Ken Cossey enters the chambers at 2:39 p.m.*

**(b) Draft Business Licence Bylaw**

Ken Cossey, Planning Consultant, gave a PowerPoint Presentation outlining a proposed new Business Licencing Bylaw. The new bylaw is to reflect current legislation, terminology and services provided by the Village.

*Ken Cossey exited the chambers at 2:55 p.m.*

*Fire Chief Whittaker and Deputy Fire Chief Todd entered the Chambers at 2:56 p.m.*

*Item (a) continued*

**Five Year Financial Plan – Fire Department Budget**

Fire Chief Whittaker gave a verbal summary on the technical details of the Fire Department's request to Council regarding a proposed capital investment for SCBA equipment.

Discussion ensued relating to SCBA equipment standards and the opportunity for upgrades. Council agreed to consider the request in relation to the Fire Department capital budget.

Fire Chief Whittaker provided insight to the capital investment and compared the current aluminum models and carbon fiber models. Fire Chief will further investigate the capability of the Scotts brand new model and the current models.

*Fire Chief Whittaker and Deputy Chief Trevor Todd exited the Chambers at 3:16 p.m.*

*Ken Cossey re-entered the Chambers at 3:17 p.m.*

**Moved by Councillor Vidal**

THAT \$100,000 be allocated into this year's budget for the expenditure to purchase SCBAs equipment.

**LACK OF SECONDER  
MOTION FAILED**

**Moved by Mayor Facio  
Seconded by Councillor Hooper**

THAT \$200,000 be allocated from reserves into this year's budget for the expenditure to purchase SCBAs equipment.

**OPPOSED BY COUNCILLOR VIDAL/  
OPPOSED BY COUNCILLOR PIPER  
MOTION FAILED**

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*Item (b) continued*

**Draft Business Licence Bylaw**

Ken Cossey, Planning Consultant, continued his PowerPoint Presentation

Council provided the following direction:

- Prohibit busking activities and buskers;
- Prohibit cannabis and associated businesses or clubs;
- Prohibit pop-up retailers;
- Prohibit food trucks;
- Prohibit mobile vending carts; and
- Define locations for tourist kiosks and review process as the application process should be similar to a Licence of Occupation for sidewalk use by local businesses.

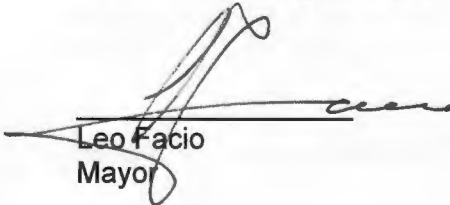
Staff advised Council that a draft bylaw will be brought forward in a Regular Council Meeting for consideration and to provide an opportunity for public consultation.

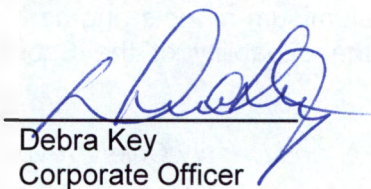
**4. ADJOURNMENT**

**Moved by Councillor Piper**

**Seconded by Councillor Vidal**

THAT the meeting be adjourned at 4:26 p.m.

  
Leo Facio  
Mayor

  
Debra Key  
Corporate Officer

**CARRIED  
UNANIMOUSLY**  
COW-2019-01-03