

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**DATE:** Friday, April 9, 2021

**TIME:** 9:00 a.m.

**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Leo Facio  
Councillor Samantha Piper  
Councillor Ray Hooper  
Councillor Gerry Palmer  
Councillor Michie Vidal

Chief Administrative Officer, Madeline McDonald  
Deputy Chief Administrative Officer/Corporate Officer, Debra Key  
Community Services Manager, Rhonda Schell  
Planning Consultant, Ken Cossey

**ABSENT:** None

*Recording Secretary: Jaclyn Bhatti*

**1. CALL TO ORDER**

Mayor Facio called the meeting to order at 9:02 a.m.  
Mayor Facio acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

None

**3. APPROVAL OF AGENDA**

**Moved by Councillor Vidal**

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**  
COW-2021-04-01

**4. ITEMS FOR DISCUSSION**

(a) Report of Planning Consultant – March 22, 2021  
Re: The Official Community Plan Review Process

**Moved by Councillor Vidal**

THAT the Official Community Plan review process be restarted in May 2021.

**CARRIED  
OPPOSED BY COUNCILLOR PIPER**  
COW-2021-04-02

*Mr. Cossey left the meeting at 9:34 a.m.*

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- (b) Report of Deputy Chief Administrative Officer/Corporate Officer – March 30, 2021  
Re: Council Procedure Amendments

**Moved by Councillor Hooper**

THAT the recommended revisions be accepted and a draft Council Procedure bylaw be brought forward to Council.

**CARRIED  
UNANIMOUSLY**  
*COW-2021-04-03*

- (c) Report of Chief Administrative Officer – March 4, 2021  
Re: Revitalization Incentive Bylaw

**Moved by Councillor Palmer**

THAT the report regarding a Revitalization Incentive Bylaw be received.

**CARRIED  
UNANIMOUSLY**  
*COW-2021-04-04*

Staff was further directed to draft a Revitalization Tax Bylaw to incentivize commercial development and revitalization within commercial zones, dedicated residential rental development and affordable residential development, with the condition that residential development incentives would apply to developments of 4 units or greater.

**Moved by Councillor Vidal**

THAT staff draft a Revitalization Incentive Bylaw to be brought forward to Council.

**CARRIED  
UNANIMOUSLY**  
*COW-2021-04-05*

*Meeting recessed at 10:47 a.m.  
Meeting reconvened at 11:05 a.m.*

- (d) Report of Community Services Manager – February 18, 2021  
Re: Parking Master Plan

**Moved by Councillor Piper**

THAT the draft scope of the Parking Master Plan be approved.

**CARRIED  
UNANIMOUSLY**  
*COW-2021-04-06*

Council discussion ensued and directed staff to include the following components in the Plan:

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- Consideration of options for parking technologies
- Cost estimates for all recommendations within the final report
- Recommendations for locations for boat trailer parking
- Consideration of parking restrictions on Pine Avenue
- Consideration of parking restrictions around crosswalks to preserve sight lines
- Consideration of parking during events
- Recommendations regarding public engagement tools and education

- (e) Report of Chief Administrative Officer – March 4, 2021  
Re: Urban Forest Master Plan

**Moved by Councillor Piper**

THAT the report regarding the scope of the Urban Forest Master Plan be received.

**CARRIED  
UNANIMOUSLY**  
COW-2021-04-07

Staff was directed to include site specific recommendations for replacement trees, to include an inventory of significant trees on a future GIS layer and to provide public access to information about tree management in the new website.

- (f) Report of Community Services Manager – March 17, 2021  
Re: Website Redevelopment

**Moved by Councillor Vidal**


THAT the draft scope of the website redesign be approved.

**CARRIED  
UNANIMOUSLY**  
COW-2021-04-08

**5. ADJOURNMENT**

**Moved by Councillor Palmer**

THAT the meeting be adjourned at 12:08 p.m.

  
Leo Facio  
Mayor

**CARRIED  
UNANIMOUSLY**  
COW-2021-04-09

  
Debra Key  
Corporate Officer