

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** Monday, May 1, 2023

**TIME:** 7:00 p.m.

**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ed Wood  
Councillor John Buckley  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Michie Vidal

Interim Chief Administrative Officer/ Acting CO, Kelly Ridley  
Finance Manager, Scott Schultz  
Operations Manager/Deputy CAO, Tyson Koch  
Planning Consultant, Ken Cossey

**ABSENT:**

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 7:00 p.m.  
Mayor Wood acknowledged the traditional territory of Sts'ailes

**2. INTRODUCTION OF LATE ITEMS**

**Moved by Mayor Wood**  
**Seconded by Councillor Buckley**

THAT the following items be added to the agenda:

- Employment Changes at the Village Office
- Email dated April 28, 2023 from Philip Cruickshanks be added under section 8: Correspondence as item (h).

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-01

Mayor Wood reported that the Chief Financial Officer, Scott Schultz, will be moving on from the Village. He also reported that the Deputy Chief Administrative Officer/Corporate Officer, Debra Key, has retired.

**3. APPROVAL OF AGENDA**

**Moved by Councillor Vidal**  
**Seconded by Councillor Buckley**

THAT the agenda dated May 1, 2023 be approved as amended.

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-02

Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Vidal  
Seconded by Councillor Buckley

THAT the Special Pre-Closed Meeting Minutes of March 30, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-03

Moved by Councillor Facio  
Seconded by Councillor Buckley

THAT the Special Pre-Closed Meeting Minutes of April 4, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-04

Moved by Councillor Buckley  
Seconded by Councillor Jackson

THAT the Special Pre-Closed Meeting Minutes of April 17 & 18, 2023 be adopted as amended by amending resolution SC(C)23-013 to read that the meeting was adjourned at 9:17 am and not 9:17 pm.

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-05

Moved by Councillor Vidal  
Seconded by Councillor Jackson

THAT the Regular Council Meeting Minutes of April 17, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2023-05-06

5. BUSINESS ARISING FROM THE MINUTES

None

6. CONSENT AGENDA

None

**7. DELEGATIONS/PETITIONS**

- (a) Brian Szabo, BDO Canada  
Re: Audit Findings

Mr. Szabo attended the meeting via zoom and provided a PowerPoint presentation to Council on the Village of Harrison Hot Springs Audit Findings Report for the 2023 Financial Audit prepared by BDO Canada.

- (b) Gabriele Thornton  
Re: Council Meetings Accommodating Disabilities and Council Meeting Location Change

Mrs. Thornton spoke to Mayor and Council regarding her concerns with Council Meetings accommodation for people with hearing disabilities and health concerns regarding the Council meetings returning to the Village Office.

- (c) John Allen  
Re: Council Meeting Location Concerns

Mr. Allen spoke to Mayor and Council regarding his concerns with Council Meetings returning to the Village Office.

**8. CORRESPONDENCE**

- (a) Email dated April 12, 2023 from Denise and Curtis Archibald  
Re: Boat Launch Daily Parking Rates 2023
- (b) News Release dated April 17, 2023 from UBCM  
Re: Grant Funding for Dike Upgrade
- (c) Email dated April 18, 2023 from Leanne Bird  
Re: Swimming Lessons Registration in the District of Kent
- (d) Letter dated April 18, 2023 from Government Finance Officers Association  
Re: Canadian Award for Financial Reporting
- (e) Letter dated April 21, 2023 from Bill & Marilyn Boonstra  
Re: No Parking Signage on McCombs Drive
- (f) Email dated April 24, 2023 from the Emergency Planning Secretariat  
Re: Invitation to the Lower Fraser Floodplains Forum
- (g) Letter dated April 26, 2023 from Ed Chanter  
Re: Safety and Security Plan for the Village OCP
- (h) Email dated April 28, 2023 from Philip Cruickshanks  
Re: Parking on McCombs Drive

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the email dated April 12, 2023 from Denise and Curtis Archibald, the news release dated April 17, 2023 from UBCM, the email dated April 18, 2023 from Leanne Bird, the letter dated April 18, 2023 from the Government Finance Officers Association, the letter dated April 21, 2023 from Bill and Marilyn Boonstra, the email dated April 24, 2023 from Emergency Planning Secretariat, the letter dated April 26, 2023 from Ed Chanter, and the email dated April 28, 2023 from Philip Cruickshanks be received.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-05-07*

**9. BUSINESS ARISING FROM CORRESPONDENCE**

**Moved by Mayor Wood**

THAT parking be allowed on the east side of McCombs near Alder Avenue.

**MOTION FAILED**  
**LACK OF SECONDER**

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Facio**

- Fraser Health – No Report
- Fraser Valley Regional District Board (Municipal Director)
  - Attended a meeting on April 27, 2023
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended the Earth Day cleanup with the Harrison Elementary School on April 19, 2023
- Participated in the Lets'emot Aquatic Centre Walk Fundraiser on April 22, 2023
- Attended the RCMP Ball at the Hot Springs Resort on April 29, 2023

**Councillor Vidal**

- Community Futures North Fraser Board of Directors
  - Attended a meeting on April 25, 2023
- Corrections Canada Citizen's Advisory Committee – No Report
- Kent Harrison Joint Emergency Program Committee
  - Attended a meeting on April 19, 2023
- Attended the Earth Day cleanup with the Harrison Elementary School on April 19, 2023
- Participated in the Lets'emot Aquatic Centre Walk Fundraiser on April 22, 2023

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

**Councillor Buckley**

- Agassiz Harrison Healthy Communities
  - Attended a meeting on April 20, 2023
- Fraser Valley Regional District Board (Alternate Municipal Director) – No Report
- Harrison Agassiz Chamber of Commerce
  - Attended a meeting on April 18, 2023
- Attended the Earth Day cleanup with the Harrison Elementary School on April 19, 2023

**Councillor Jackson**

- Fraser Valley Regional Library Board (Municipal Director)
  - Attended a meeting on April 26, 2023
- Tourism Harrison – No Report
- Attended the Earth Day cleanup with the Harrison Elementary School on April 19, 2023

**11. MAYOR'S REPORT**

- Reported that the flags were flown at half-mast on Friday, April 28, 2023 for the National Day of Mourning and that Mayor, Council, and staff had a small ceremony in front of the Village Office.
- Attended a tour of Harrison Holiday Park.

**12. REPORTS FROM STAFF**

- (a) Report of Operations Manager/Acting DCAO – May 1, 2023  
Re: Service Agreement Deposit Refunds to Developer

**Moved by Councillor Buckley**  
**Seconded by Councillor Vidal**

THAT Mayor and Council receive the Servicing Agreement Deposit Refunds to Developer report.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-08*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

- (b) Report of Operations Manager/Acting DCAO – May 1, 2023  
Re: Proposed Woods Park Playground

The Operations Manager informed Mayor and Council that staff had learned earlier in the day that approximately 25 properties on Driftwood Avenue were missed during the initial mailout of notices asking for feedback on the proposed playground. He asked if Council would like to hear the report and comments that were made or if Council wished to refer the report back to staff to issue the notice to the properties missed and bring back the report to a later meeting.

**Moved by Councillor Buckley**  
**Seconded by Councillor Facio**

THAT Staff continue with the Proposed Woods Park Playground report dated May 1, 2023.

**CARRIED**  
**OPPOSED BY COUNCILLOR JACKSON**  
*RC-2023-05-09*

**Moved by Councillor Vidal**  
**Seconded by Councillor Buckley**

THAT the Proposed Woods Park Playground Report be received for information.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-05-10*

**Moved by Councillor Buckley**  
**Seconded by Councillor Vidal**

THAT the proposed Woods Park playground be referred back to staff to look into available funding and research additional options for a natural looking playground and a report be brought back for Council's consideration at a future date when staff are in place.

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR JACKSON**  
*RC-2023-05-11*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

- (c) Report of Finance Manager – May 1, 2023  
Re: 2022 Financial Audit Statements

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the Independent Auditor's Report be received; and

THAT the 2022 Financial Statements of the Village of Harrison Hot Springs be approved; and

FURTHER THAT the Independent Auditor's Report be attached to the approved Financial Statements of the Village of Harrison Hot Springs.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-12*

- (d) Report of Planning Consultant – May 1, 2023  
Re: Official Community Plan Bylaw No. 1184, 2022

Council agreed to postpone voting on the following two motions until they heard item 12. (e) Re: Review of the Housing Supply Act as it may affect the outcome.

**Moved by Mayor Wood**  
**Seconded by Councillor Buckley**

THAT the Official Community Plan Bylaw No. 1184, 2022 be postponed until the Province of BC has finalized Bill 43.

**MOTION FAILED**  
**OPPOSED BY COUNCILLORS VIDAL, JACKSON, FACIO**

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT staff be authorized to set up an open house.

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR BUCKLEY**  
*RC-2023-05-13*



*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

- (e) Report of Planning Consultant – May 1, 2023  
Re: Review of the Housing Supply Act

**Moved by Councillor Vidal**  
**Seconded by Councillor Buckley**

THAT the Review of the Housing Supply Act report dated May 1, 2023 be received for information.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-14*

**Moved by Mayor Wood**  
**Seconded by Councillor Facio**

THAT a letter be sent to the Province of BC expressing the Village of Harrison Hot Springs' strong opposition to Bill 43.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-15*

- (f) Report of Operations Manager/Acting DCAO – May 1, 2023  
Re: Emergency Sewer Repair – McCombs Bridge South

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT Mayor and Council authorize the use of up to \$100,000.00 of the Growing Communities Fund received in March 2023 to fund emergency sanitary sewer repairs at the McCombs Bridge South.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-16*

- (g) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Final Approval for Council Remuneration and Expense Allowance Policy 1.16

**Moved by Mayor Wood**

THAT the extended benefits section be edited to say that extended benefits for Mayor and Council be paid 50% by the Village and 50% by Mayor and Councillors.

**MOTION FAILED  
LACK OF SECONDER**



*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

**Moved by Councillor Facio**  
**Seconded by Councillor Buckley**

THAT Council for the Village of Harrison Hot Springs give final approval to the Council Remuneration and Expense Allowance Policy 1.16.

**CARRIED**  
**OPPOSED BY MAYOR WOOD**  
*RC-2023-05-17*

- (h) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Appointment to Kent-Harrison Joint Emergency Program Committee  
See also Memo dated April 25, 2023 from District of Kent

Mayor Wood requested that the resolutions contained in the report be split in order to be considered separately.

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Mayor and Councillors for the Village of Harrison Hot Springs approve the appointment of Tourism Harrison River Valley to the Kent-Harrison Joint Emergency Planning Committee

**CARRIED**  
**OPPOSED BY MAYOR WOOD**  
*RC-2023-05-18*

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Mayor and Councillors approve hosting the August 9, 2023 Kent-Harrison Joint Emergency Planning Committee meeting.

**CARRIED**  
**OPPOSED BY MAYOR WOOD**  
*RC-2023-05-19*

- (i) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Committee of the Whole (COW) Meeting – June 12, 2023

**Moved by Councillor Facio**  
**Seconded by Councillor Buckley**

THAT Council 'save the date' for a Special Committee of the Whole meeting on June 12, 2023 at 1:00 pm.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-05-20*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

- (j) Report of Planning Consultant – May 1, 2023  
Re: Approval for a permanent Outdoor Patio Expansion Application LTK Investments LTD  
– dba Old Settler Pub (222 Cedar Avenue)

**Moved by Councillor Buckley**  
**Seconded by Councillor Facio**

THAT LTK Investments Limited's (dba Old Settler Pub) application to the Liquor and Cannabis Regulation Branch for permanent status of their outdoor patio expansion service area be approved.

**CARRIED**  
**OPPOSED BY MAYOR WOOD**  
*RC-2023-05-21*

**13. BYLAWS**

- (a) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Indemnification Bylaw No. 1190, 2023

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Council for the Village of Harrison Hot Springs give final reading and adoption to the Harrison Hot Springs Indemnification Bylaw No. 1190, 2023.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-05-22*

- (b) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Highway and Traffic Bylaw Amendment No 1191, 2023

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT Highway and Traffic Bylaw Amendment No. 1191, 2023 be given first, second, and third readings.

**CARRIED**  
**OPPOSED BY COUNCILLOR FACIO**  
*RC-2023-05-23*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023*

- (c) Report of Finance Manager – May 1, 2023  
Re: Tax Rate Bylaw No. 1188, 2023

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT Tax Rate Bylaw No. 1188, 2023 be given final reading and adopted.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-05-24*

- (d) Report of Interim CAO/Acting CO – May 1, 2023  
Re: Parks Regulation Amendment Bylaw No. 1192, 2023

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT Park Regulation Bylaw No. 1150, 2020" is hereby amended by deleting under the Regulation section 4. a. in its entirety and substituting the following:

- a. a sunshade or sun canopy tent with a maximum dimension of 3.65m<sup>2</sup> X 3.65m<sup>2</sup> (12 feet X 12 feet) and a maximum height of 2.0 m that can be secured to the ground and is used for the purpose of blocking sunlight; and

THAT Park Regulation Bylaw No. 1150, 2020 be given first, second and third readings.

**CARRIED**  
**OPPOSED BY COUNCILLOR FACIO AND VIDAL**  
*RC-2023-05-25*

**14. NEW BUSINESS**

None

**15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

Due to the time being 10:00 pm, Mayor Wood adjourned the meeting without taking questions from the public.

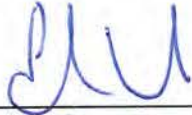
Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
May 1, 2023

**16. ADJOURNMENT**

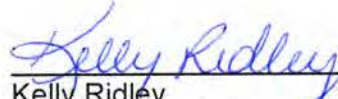
**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the meeting be adjourned at 10:00 p.m.

**CARRIED**  
**UNANIMOUSLY**  
RC-2023-05-26



\_\_\_\_\_  
Ed Wood  
Mayor



\_\_\_\_\_  
Kelly Ridley  
Interim Chief Administrative Officer/  
Acting Corporate Officer