



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Tuesday, August 8, 2023  
**Time:** 7:00 p.m.  
**Location:** Council Chambers,  
Village Office, 495 Hot Springs Road,  
Harrison Hot Springs, British Columbia

**THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE**

<b>1. CALL TO ORDER</b>	
Meeting called to order by Mayor Wood Acknowledgment of Sts'ailes traditional territory.	
<b>2. INTRODUCTION OF LATE ITEMS</b>	
<b>3. APPROVAL OF AGENDA</b>	
<b>4. ADOPTION OF COUNCIL MINUTES</b>	
(a) THAT the Regular Council Meeting minutes of July 10, 2023 be adopted.	Page 1
(b) THAT the Special Pre-Closed Council Meeting minutes of July 13, 2023 be adopted.	Page 9
<b>5. BUSINESS ARISING FROM THE MINUTES</b>	
<b>6. CONSENT AGENDA</b>	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	
iv. Correspondence	
<b>7. DELEGATIONS/PETITIONS</b>	
<b>8. CORRESPONDENCE</b>	
(a) Email from Earla Legault dated July 2, 2023 Re: Crosswalk Safety, Whippoorwill Point Trail Maintenance	Page 11
(b) Letter from Minister of Housing Ravi Kahlon dated July 11, 2023 Re: Response to Letter of Opposition to the Housing Supply Act	Page 15

(c) Letter to Minister of Transportation and Infrastructure Rob Fleming, Minister of State for Infrastructure and Transit Dan Coulter, and Minister of Environment and Climate Change Strategy George Heyman Re: Insourcing HandyDART	Page 19
(d) Email from the Liquor and Cannabis Regulation Branch, Ministry of Public Safety and Solicitor General dated July 12, 2023 Re: Proposed Amendments to the Cannabis Control Regulation	Page 23
(e) Letter from the Ministry of Forests dated July 12, 2023 Re: Request for Voluntary Conservation of Water Use	Page 31
(f) Letter from the Ministry of Environment and Climate Change Strategy dated July 14, 2023 Re: Conditions of Abandonment Met for the Landfill Site	Page 33
(g) Letter from Spallumcheen dated July 15, 2023 Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the Armstrong Spallumcheen Diversion and Disposal Facility	Page 35
(h) Letter from Alliance Corporation dated July 21, 2023 Re: Invitation to the 10 <sup>th</sup> Annual Resource Breakfast Series	Page 37
(i) Email from James Cartmell dated July 26, 2023 Re: Request to Waive Memorial Hall Rental Fee	Page 39
(j) Letter from Fire Chief Todd dated July 27, 2023 Re: Interface Fire Protection	Page 43
(k) Letter from John Allen dated July 28, 2023 Re: Refund Request	Page 45
(l) Letter from Peace River Regional District dated July 31, 2023 Re: BC Wildfire Service Fire Fighting Equipment	Page 47
(m) Letter from John Allen dated August 2, 2023 Re: Correction of Appointment	Page 49

## **9. BUSINESS ARISING FROM CORRESPONDENCE**

## **10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

## **11. REPORTS FROM MAYOR**

## **12. REPORTS FROM STAFF**

(a) Report of Chief Administrative Officer dated August 8, 2023 Re: Release of Closed Meeting Resolutions	Page 51
Recommendation:	
THAT the following closed meeting resolutions be received for information at the August 8, 2023 Regular Council Meeting:	

*THAT Tyson Koch, in addition to his duties as Chief Administrative Officer, be appointed to the position of Deputy Corporate Officer for the Village of Harrison Hot Springs effective July 13, 2023; and*  
**SIC-2023-07-07**

*THAT Scott Schultz, in addition to his duties as Chief Financial Officer, be appointed to the position of Deputy Chief Administrative Officer for the Village of Harrison Hot Springs effective July 6, 2023.*  
**SIC-2023-07-08**

- (b) Report of Chief Administrative Officer dated August 8, 2023 **Page 53**  
 Re: Reservoir Access Road Rock Stabilization

Recommendation:

THAT Mayor and Council authorize up to \$35,000.00 (plus applicable tax) from water reserves to fund the reservoir access road rock stabilization works.

- (c) Report of Community Services Coordinator dated August 8, 2023 **Page 55**  
 Re: Committee Report

Recommendation:

THAT the Committee Report dated August 8, 2023 be received; and

THAT Staff be authorized to post a call for Committee Members for the Communities in Bloom, Age-Friendly and Environmental Advisory Committees; to work with Council representatives on notifying successful applicants and to schedule initial Committee meetings.

- (d) Report of Community Services Coordinator dated August 8, 2023 **Page 57**  
 Re: Accessibility Committee

Recommendation:

THAT Council authorize staff to establish an Accessibility Committee and put out a request for expressions of interest; and

THAT Council appoint one member of Council to serve as a member of the Accessibility Committee; and

THAT Council authorize staff to apply to the Local Community Accessibility Grant fund for up to \$25,000.00.

- (e) Report of Community Services Coordinator dated August 8, 2023 **Page 59**  
 Re: Memorial Recognition Policy

Recommendation:

THAT the Memorial Recognition Policy Report dated August 8, 2023 be received for information.

- (f) Report of Corporate Officer dated August 8, 2023  
Re: Bylaw Enforcement and Complaint Policy

Page 61

Recommendation:

THAT the Bylaw Enforcement and Complaint Policy be adopted.

- (g) Report of Planning Consultant dated August 8, 2023  
Re: Review of the Land Development Bylaws and Related Policies

Page 67

Recommendation:

THAT Council receive the Review of Land Development Bylaws and Related Policies Report dated August 8, 2023; and

THAT Council add Land Development Bylaws and Related Policies Review to an upcoming Committee of the Whole meeting for the purpose of providing direction to staff.

- (h) Report of Planning Consultant dated August 8, 2023  
Re: Appointment of Residents to the Advisory Planning Commission (APC)

Page 71

Recommendation:

THAT Mr. John Allen, Mr. Ross Buchanan, Ms. Judy Duffus, Mr. Allan Garneau and Mr. Robert Guimont be appointed to the Advisory Planning Commission.

### 13. BYLAWS

### 14. NEW BUSINESS

- (a) New Business from Mayor Wood  
Re: Emergency Evacuation Plans

Page 73

Recommendation:

THAT staff review Emergency Procedures Bylaw No. 448, 1985 and Emergency Plan Preparation Bylaw No. 610, 1994 and prepare an updated bylaw for council's consideration.

### 15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

### 16. ADJOURNMENT



Amanda Graham  
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** Monday, July 10, 2023  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ed Wood  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch  
Chief Financial Officer, Scott Schultz  
Corporate Officer, Amanda Graham  
Community Services Coordinator, Christy Ovens  
Planning Consultant, Ken Cossey

**ABSENT:**

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 7:00 p.m.  
Mayor Wood acknowledged the traditional territory of Sts'ailes

**2. INTRODUCTION OF LATE ITEMS**

None

**3. APPROVAL OF AGENDA**

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the agenda dated July 10, 2023 be approved.

**CARRIED  
UNANIMOUSLY**  
RC-2023-07-01

**4. ADOPTION OF COUNCIL MINUTES**

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the Committee of the Whole Meeting Minutes of June 12, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2023-07-02

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the Regular Council Meeting minutes of June 19, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-03*

**5. BUSINESS ARISING FROM THE MINUTES**

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT staff prepare a report on the proposed evacuation route through Sasquatch Park for a delegation to the appropriate Minister in Victoria and include in that report the history, length of time, need and briefing notes for meetings with Ministers at UBCM.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-04*

**Moved by Mayor Wood**  
**Seconded by Councillor Jackson**

THAT staff create a Board of Variance.

The Planning Consultant explained that staff is waiting to create a Board of Variance until an application is submitted that would require a Board of Variance. An updated bylaw will also be brought to Council for approval.

**RESCINDED BY MAYOR WOOD**

**6. CONSENT AGENDA**

None

**7. DELEGATIONS/PETITIONS**

None

**8. CORRESPONDENCE**

- (a) Letter to the Minister of Public Safety and Solicitor General from Mayor Paul Horn, City of Mission dated June 16, 2023  
Re: Recent Decision to Reduce the Role of Highway Patrol in Responding to Traffic Collisions on Numbered Provincial Highways
- (b) Letter to the Minister of Housing from Mayor Peter Jones, District of North Saanich dated June 21, 2023  
Re: Province of British Columbia's Homes for People Action Plan

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

- (c) Resolution from the City of Prince George  
Re: Resolution Submitted to the 2023 UBCM Convention – Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Service
- (d) Letter to Fraser Valley Regional District Chair Jason Lum from the Minister of Public Safety and Solicitor General dated June 30, 2023  
Re: Response Regarding Changes to the BC Highway Patrol Service Delivery Model
- (e) Email from Ross Buchanan dated July 4, 2023  
Re: Interface Fires  
See also FOI Letter of Response to Mr. Buchanan dated October 13, 2022
- (f) Letter from Mayor Brenda Locke, City of Surrey dated July 5, 2023  
Re: Surrey Police Transition

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the letter to the Minister of Public Safety and Solicitor General from Mayor Paul Horn, City of Mission dated June 16, 2023, the Letter to the Minister of Housing from Mayor Peter Jones, District of North Saanich dated June 21, 2023, the resolution from the City of Prince George, the Letter to the Fraser Valley Regional District Chair Jason Lum from the Minister of Public Safety and Solicitor General dated June 30, 2023, the Email from Ross Buchanan dated July 4, 2023 and the letter from Mayor Brenda Locke, City of Surrey dated July 5, 2023 be received.

**CARRIED  
UNANIMOUSLY**  
RC-2023-07-05

**9. BUSINESS ARISING FROM CORRESPONDENCE**

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT a letter be sent to City of Mission Mayor Paul Horn in support of his letter to the Minister of Public Safety and Solicitor General dated June 16, 2023, regarding changes to the BC Highway Patrol service delivery model.

**CARRIED  
UNANIMOUSLY**  
RC-2023-07-06

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT a letter be sent to UBCM in support of the City of Prince George's motion regarding Medical Services Provided by Local Government Fire and Rescue Services.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-07*

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT a letter be sent to FVRD Chair Jason Lum in support of his letter to the Minister of Public Safety and Solicitor General dated May 23, 2023, regarding changes to the BC Highway Patrol service delivery model.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-08*

**Moved by Councillor Vidal**  
**Seconded by Councillor Facio**

THAT staff reach out to Fire Chief Todd regarding background and procedure on current operational procedures for interface fires to determine deficiencies for future assessment.

**CARRIED  
OPPOSED BY MAYOR WOOD**  
*RC-2023-07-09*

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Facio**

- Fraser Health
  - Attended the Regional Board meeting via zoom on June 20, 2023
- Fraser Valley Regional District Board (Municipal Director) – No Report
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended a Closed Kent-Harrison Joint Council meeting on June 22, 2023
- Thanked Councillor Jackson, Tourism Harrison River Valley and all the volunteers for their contributions to a successful Canada Day event



*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

**Councillor Vidal**

- Community Futures North Fraser Board of Directors
  - Attended a meeting on June 27, 2023
- Corrections Canada Citizen's Advisory Committee – No Report
- Kent Harrison Joint Emergency Program Committee – No Report
- Attended a Closed Kent-Harrison Joint Council meeting on June 22, 2023
- Attended Canada Day celebrations on July 1, 2023 and thanked Tourism Harrison River Valley, staff and all the volunteers who participated

**Councillor Jackson**

- Fraser Valley Regional Library Board (Municipal Director)
  - Attended a meeting on June 21, 2023
- Tourism Harrison – No Report
- Attended a Closed Kent-Harrison Joint Council meeting on June 22, 2023

**11. MAYOR'S REPORT**

- The strategic planning survey is up on [getintoitharrison.ca](http://getintoitharrison.ca) with paper copies available at the Village Office. Please fill it out and let Council know what your vision is for the future of the Village. Survey comments will come to Council in a strategic planning meeting in August.
- The Official Community Plan Public Hearing will be held on August 9, 2023 and Mayor Wood encouraged the public to attend.
- Tourism Harrison River Valley's Executive Director has informed Mayor Wood that he plans to retire at the end of the year and that a new Executive Director has been appointed.
- Committee establishment is underway, and the public is encouraged to watch for application requests.

**12. REPORTS FROM STAFF**

- (a) Report of Corporate Officer dated July 10, 2023  
Re: 2023 By-Election Appointments

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT pursuant to Section 58(1) of the Local Government Act, Kelly Ridley be appointed Chief Election Officer for the 2023 by-election to be held in September 2023; and

THAT Amanda Graham be appointed Deputy Chief Election Officer for the 2023 by-election; and

THAT Tyson Koch be appointed Deputy Chief Election Officer for the 2023 by-election.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-10*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

**Moved by Mayor Wood**  
**Seconded by Councillor Jackson**

THAT staff add to the ballot of the upcoming by-election a survey question for approval of a full-time, paid Fire Chief at a cost determined by Chief Financial Officer.

**MOTION FAILED**  
**OPPOSED BY COUNCILLORS FACIO AND VIDAL**

- (b) Report of Corporate Officer dated July 10, 2023  
Re: 2023 Terry Fox Run Permit

Councillor Vidal excused herself from Council Chambers at 7:58 pm and recused herself from voting on this agenda item, stating a conflict of interest as she is on the planning committee for the Terry Fox Run event.

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT Council for the Village of Harrison Hot Springs approve waiving the Event Application Fee and Damage Deposit for the 2023 Terry Fox Run/Walk.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-07-11*

Councillor Vidal returned to Council Chambers at 7:59 pm.

- (c) Report of Community Services Coordinator dated July 10, 2023  
Re: 2023 Grants to Groups

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the following community groups be provided with funding under the Grants to Groups program:

Agassiz-Harrison Community Services	\$3,000.00
Agassiz-Harrison Aquanauts Swim Club	\$1,500.00
Kent Harrison Arts Council	\$2,000.00
Miami River Streamkeepers Society	\$1,000.00

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-07-12*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

- (d) Report of Community Services Coordinator dated July 10, 2023  
Re: Harrison Community Gardens Request for Funding  
See also memo dated June 27, 2023 from Paulene Bechtel

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the Harrison Community Gardens Request for Funding Report dated July 10, 2023 be received for information.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-13*

- (e) Report of Planning Consultant dated July 10, 2023  
Re: Official Community Plan Bylaw No. 1184, 2022 – Public Hearing Date

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the Official Community Plan Bylaw No 1184, 2022 – Public Hearing Date report dated July 10, 2023 be received.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-14*

**Moved by Mayor Wood**

THAT the Official Community Plan Public Hearing be held the first week after the new Councillor has been sworn into office.

**MOTION FAILED  
LACK OF SECONDER**

**13. BYLAWS**

None

**14. NEW BUSINESS**

- (a) New Business from Councillor Facio  
Re: Health and Wellness Fair Next Spring

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the staff conduct research and prepare a report to Council regarding a possible Health and Wellness Fair in the Spring of 2024.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-07-15*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
July 10, 2023*

**15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

Questions from the public were entertained.

**16. ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the meeting be adjourned at 8:33 p.m.

**CARRIED  
UNANIMOUSLY**  
RC-2023-07-16

\_\_\_\_\_  
Ed Wood  
Mayor

\_\_\_\_\_  
Amanda Graham  
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL  
(PRE-CLOSED) MEETING OF COUNCIL**

**Thursday, July 13, 2023  
1:00 pm  
Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC**

**COUNCIL PRESENT:** Mayor Ed Wood  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Michie Vidal

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Tyson Koch, Chief Administrative Officer  
Scott Schultz, Chief Financial Officer  
Amanda Graham, Corporate Officer

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 1:00 pm.

**2. RESOLUTION TO EXCLUDE PUBLIC**

**SC(C)23-023**

**Moved by Councillor Facio**

**Seconded by Councillor Jackson**

RESOLVED: That pursuant to Sections 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(a) of the Community Charter - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- Section 90(1)(c) of the Community Charter - labour relations or other employee relations; and
- Section 90(1)(i) of the Community Charter – the receipt of advice that is subject to solicitor-client privilege including communications necessary for that purpose

**CARRIED**

*Village of Harrison Hot Springs  
Minutes of the Special (Pre-Closed) Council Meetings  
July 13, 2023*

**3. ADJOURN TO SPECIAL CLOSED COUNCIL MEETING**

**SC(C)23-024**

**Moved by Councillor Jackson**

**Seconded by Councillor Facio**

RESOLVED:

THAT the July 13, 2023 Special (Pre-Closed) Council meeting be adjourned.

**CARRIED**

The meeting was adjourned at 1:02 pm.

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Ed Wood  
Mayor

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Amanda Graham  
Corporate Officer

**Amanda Graham**

**From:** Reception  
**Sent:** July 4, 2023 3:30 PM  
**To:** Amanda Graham; Tyson Koch  
**Subject:** FW: Our village pedestrian safety and Whippoorwill Point Trail maintainance

Thank you,



**Kalie Wiechmann, Clerk Receptionist**

**E:** [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)

Village of Harrison Hot Springs

Resort Municipality

P.O. Box 160, 495 Hot Springs Road

Harrison Hot Springs, BC V0M 1K0

**P:** 604-796-2171

**F:** 604-796-2192

**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

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**From:** Earla Legault [REDACTED] >  
**Sent:** July 2, 2023 7:00 AM  
**To:** Reception <[info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)>  
**Subject:** Our village pedestrian safety and Whippoorwill Point Trail maintainance

Caution! This message was sent from outside your organization.

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Hello,

I wanted to share this crosswalk safety initiative I saw in Halifax with the village council and staff.

Crosswalk Safety Society  
[crosswalksafety.ca](http://crosswalksafety.ca)



Many crosswalks have a bucket of flags installed onto poles on either side of several Halifax streets. Pedestrians take a flag out of one bucket, carry it across the street then put it in the bucket on the other side.

I would appreciate Harrison's counsel considering this initiative:

- at the corner of Maimi River Drive and Hot Springs Road
- at the crosswalk from Spring Park's entrance to the other side of Lillooet Street.

I have seen drivers unaware of pedestrians attempting to cross those busy streets.

As well, I sent a letter to [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca) two weeks ago regarding the Whippoorwill Point/Sandy Cove trail markings needed and asked who maintains this trail.

As traffic and tourism increases in our village with respect to the safety aspect, I would appreciate correspondence on both these concerns.

Earla Legault









VIA EMAIL

Ref. 59108

July 11, 2023

His Worship Ed Wood  
Box 160  
495 Hot Springs Road  
Harrison Hot Springs BC V0M 1K0  
Email: [ewood@harrisonhotsprings.ca](mailto:ewood@harrisonhotsprings.ca)

Dear Mayor Wood:

Thank you for your correspondence of May 8, 2023, addressed to Premier David Eby, regarding your opposition to the *Housing Supply Act*

To take effective action on housing solutions, we need all communities in BC, large and small, working together and doing their part to provide homes for people. Through the *Housing Supply Act* (Act), the Province will work with municipal partners to speed up housing developments and increase supply in communities with the greatest need to ensure the right type of housing is built in the right places.

The Act was brought into force through regulation on May 31, 2023. The schedule in the Housing Supply Regulation lists the municipalities that may be issued a housing target. For more information, please visit:

[https://www.bclaws.gov.bc.ca/civix/document/id/oic/oic\\_cur/0328\\_2023](https://www.bclaws.gov.bc.ca/civix/document/id/oic/oic_cur/0328_2023). The first cohort of 10 municipalities has been selected for housing target assessment. A second cohort will be announced later in 2023. Details on criteria to select these municipalities is available here: [https://news.gov.bc.ca/files/Selection\\_Index\\_Indicators.pdf](https://news.gov.bc.ca/files/Selection_Index_Indicators.pdf) More information about the Act and program is available here: <https://news.gov.bc.ca/releases/2023HOUS0059-000851>

.../2

Housing targets will be set in consultation with municipalities based in part on their Housing Needs Reports, Official Community Plans, and Regional Growth Strategies. Statistical data, including population projections, together with housing demand and supply factors such as units, tenure, and affordability will also be taken into consideration. The process to set targets also considers transportation and other infrastructure investments that support regional growth, regional economic trends, and other factors.

Government has previously provided funding to assist municipalities with infrastructure, identifying housing need, and streamlining their development approval process:

- In 2018, government committed \$5 million over three years (2019-21) under the Housing Needs Report Program.
- Committed \$15 million to the Local Government Development Approvals Program to support the implementation of established best practices to improve development approvals processes while meeting local government planning and policy objectives.
- Launched the \$1 billion Growing Communities Fund, to give one-time grants to every local government and regional district in British Columbia, to improve local government infrastructure.
- Budget 2023 also provides approximately \$50 million to support implementation of anticipated amendments as part of the Development Approvals Process Review and small-scale multi-unit housing.

I appreciate hearing of your concerns and can say confidently that the approach to setting housing targets will ensure that local conditions are factored into decision-making and housing can be built more quickly to meet current and future demand.

If a municipality has not made satisfactory progress toward meeting its housing target, the Minister may appoint an advisor to evaluate municipal processes. Based on the advisor's report, the Minister may issue a directive requiring municipality to enact or amend a bylaw and/or approve or reject a permit. If a municipality fails to comply with a directive, under the Act, the Lieutenant Governor in Council, may enact or amend zoning bylaws referred to in s. 584 of the *Local Government Act*. This measure would only be taken as a last resort.



His Worship Ed Wood  
Page 3

The *Housing Supply Act* is just one way that the Province is working to ensure that housing is attainable and affordable for all British Columbians. For a more complete picture of our housing strategy, please see the *Homes for People* action plan:  
[https://news.gov.bc.ca/files/Homes\\_For\\_People.pdf](https://news.gov.bc.ca/files/Homes_For_People.pdf).

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to be 'Ravi Kahlon', with a stylized, flowing script.

Ravi Kahlon  
Minister of Housing

pc: The Honourable David Eby, KC



**Open Letter to Rob Fleming, Minister of Transportation and Infrastructure; Dan Coulter,  
Minister of State for Infrastructure and Transit; and George Heyman, Minister  
Responsible for TransLink**

Re: Insourcing HandyDART

Dear Minister Fleming, Minister Coulter, and Minister Heyman,

We are an alliance of unions, disability advocates, and other groups who are writing to you out of concern for the worsening crisis transpiring at Metro Vancouver's HandyDART system.

HandyDART is crucial infrastructure for some of Metro Vancouver's most vulnerable populations, but for years now it has been unable to provide adequate service levels that meet demand. [A recent report](#)<sup>1</sup> found that last year, TransLink provided just half the service per senior as it had in 2008. This failure means that every day, riders are stranded without any safe, reliable means of getting to kidney dialysis appointments, cancer treatments, adult daycare facilities, and other essential services. It also means social isolation for many HandyDART riders.

The primary reason why TransLink is unable to provide adequate HandyDART service is not budget shortfall, but because the various private contractors that have operated HandyDART over the last several years have all been unable to attract and retain enough staff to do the work properly. The solution to this crisis is not to find yet another private contractor to come in and prioritize its bottom line over service quality—rather, we are advocating for HandyDART to be brought in house as a subsidiary of TransLink.

Although riders and workers have pushed for insourcing HandyDART for years, TransLink has leaned into its contracting model by using private taxi cabs to provide HandyDART service. Last year, 22% of HandyDART trips were performed by taxis; despite TransLink previously committing to limit taxi trips to 7% by 2021.

TransLink has repeatedly reneged on such promises. In 2016, TransLink's CEO at the time committed to conduct a multiple accounts Public Sector Comparator to compare the costs and benefits of continued outsourcing to insourcing at HandyDART. Instead, TransLink hired a privatisation-friendly corporate consulting firm to conduct a financial analysis which not only ignored considerations of service quality but also lacked any transparency in its methodology and authorship.

Outsourcing this essential public service to private contractors such as First Transit (now Transdev) and subcontractors in the form of various taxi companies has resulted in chaotic mismanagement and lowered safety standards in addition to labour shortage. Although in years past TransLink has spoken to these issues in its strategic plans, no aspect of this worsening crisis was addressed in *Transport 2050*. In fact, the terms 'HandyDART', 'custom transit', and 'paratransit' are completely absent from the *Transport 2050* executive summary.

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<sup>1</sup> <https://ecoplaning.ca/wp-content/uploads/2023/04/Access-for-Everyone-Final-2023-03-20.pdf>

*Transport 2050* is yet another demonstration of how as a contracted service, HandyDART is deprioritized and TransLink can essentially wash its hands of these problems. We are calling on the Province to prevent the continued hollowing-out of this vital public service.

We are writing to you because, in the words of Minister Heyman in his introduction to *Transport 2050*, the provincial government has been a “proud senior partner in developing *Transport 2050* since its inception.” TransLink receives provincial funding, has a legislated responsibility to consider provincial policy priorities, and has had its decision-making structure shaped by provincial legislation. We will no longer accept broken commitments and finger-pointing among various levels of government. Ultimately, the buck stops at the Provincial government, which is why we are asking you to support this initiative to bring HandyDART in-house.

**We call on you to take your role as senior partner seriously, and immediately direct the TransLink Board to:**

1. Fulfill TransLink’s original pledge to limit the percentage of taxi trips to 7% or lower of total HandyDART trips.
2. Provide accessible, affordable and increased HandyDART transportation as part of the government’s commitment to implement the *Accessible BC Act*.
3. Develop and conduct an unbiased Public Sector Comparator (PSC), with the full participation of HandyDART riders and workers, to compare the costs and benefits of insourcing to continued outsourcing as TransLink promised in 2016.
4. Develop and implement a plan to bring HandyDART in-house as a subsidiary of TransLink, including providing provincial and federal funds for permanent facilities for an expanded and electric HandyDART fleet.

Sincerely,

Mark Beeching, **Amalgamated Transit Union Local 1724**

Sam Wiese, President, **B.C. Federation of Union Retirees (BC FORUM)**

Kassandra Cordero, Director, **BC Federation of Labour**

Leslie Gaudette, President, **Council of Senior Citizens’ Organizations of BC (COSCO)**

David Ravensbergen, **Council of Canadians - Vancouver**

Helaine Boyd, Executive Director, **Disability Alliance BC**

Wendy Cook, Chair, **Langley Human Dignity Coalition**

Ron Bergen, Director, **Langley Seniors in Action**

Louella Vincent, President, **New Westminster & District Labour Council**

Deirdre Whalen, President, **Richmond Poverty Reduction Coalition**

Miyuki Shinkai, President, **Sunshine Coast Labour Council**

Stephen von Sychowski, President, **Vancouver District Labour Council**

Cc:

- Premier Eby
- Deputy Minister of Transportation and Infrastructure, Kathryn Krishna



- Parliamentary Secretary for Seniors' Services and Long-Term Care, Harwinder Sandhu
- Parliamentary Secretary for Accessibility, Susie Chant



**Amanda Graham**

**From:** Reception  
**Sent:** July 12, 2023 2:01 PM  
**To:** Tyson Koch; Amanda Graham  
**Subject:** FW: Engagement on proposed amendments to the Cannabis Control Regulation  
**Attachments:** Engagement Paper\_Proposed amendments to CCR.pdf

Thank you,



**Kalie Wiechmann, Clerk Receptionist**

**E:** [info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)

Village of Harrison Hot Springs

Resort Municipality

P.O. Box 160, 495 Hot Springs Road

Harrison Hot Springs, BC V0M 1K0

**P:** 604-796-2171

**F:** 604-796-2192

**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

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**From:** LCRB Outreach LCRB:EX <LCRB.Outreach@gov.bc.ca>  
**Sent:** July 12, 2023 1:26 PM  
**Subject:** Engagement on proposed amendments to the Cannabis Control Regulation

Caution! This message was sent from outside your organization.

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Hello,

On behalf of David Hume, General Manager of the Liquor and Cannabis Regulation Branch (LCRB), I am writing to inform you of the LCRB's engagement about proposed amendments to the Cannabis Control Regulation (CCR), which has been in force since 2018. The CCR supports the implementation and enforcement of BC's regulated cannabis activities, such as retail sales, public consumption, and protections for children and youth.

The proposed amendments to the CCR would include:

- Removing the prohibition on promoting a place to consume cannabis;
- Removing the prohibition on consuming cannabis on patios.

The engagement paper attached includes background information and considerations for proposed amendments. If you'd like to provide comment, instructions to submit your feedback are included in the paper.

As part of the engagement process, the LCRB is sending the attached paper to all local and Indigenous governments, Indigenous partners, cannabis retail licensees, and cannabis industry organizations.

We ask that you respond by **August 11, 2023**. If you have questions about this engagement, please contact [LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca).

Sincerely,

**Monika Laube (she/her)**

A/Director Communications and External Relations

Liquor and Cannabis Regulation Branch

Ministry of Public Safety and Solicitor General

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# ENGAGEMENT PAPER

## Promoting Places to Consume Cannabis

July 2023

### Purpose

The Liquor and Cannabis Regulation Branch, Ministry of Public Safety and Solicitor General invites Indigenous partners and interested parties to comment on promoting places to consume cannabis. This paper provides a brief background and questionnaire.

Responses will be accepted until **August 11, 2023**

### Contact

Monika Laube  
A/Director, Communications and External Relations  
[LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca)

## Introduction

In Spring 2022, the Province invited Indigenous partners, interested parties and anyone living in British Columbia to provide their thoughts on cannabis to help guide work to support a strong, diverse and safe legal cannabis sector across the Province. More information, including a discussion paper outlining policy considerations and a *What We Heard Report*, can be found here:

<https://engage.gov.bc.ca/govtogetherbc/engagement/cannabis-consumption-spaces/#results>.

The Province is now moving forward with gradually enabling cannabis hospitality and tourism experiences in B.C. This work will take time, and engagement with partners and local and Indigenous governments will continue to play a key role as policy adjustments are considered and implemented.

As a first step, Liquor and Cannabis Regulation Branch (LCRB) is looking at B.C.'s current prohibition around promotion of places to consume cannabis including patios.

### Who will the LCRB be engaging with?

Through this consultation, the LCRB wants to hear from:

- Cannabis retail licensees
- Cannabis industry organizations
- First Nations governments and Indigenous organizations
- Local governments

## Background

### Provincial Rules

The LCRB oversees the regulation of cannabis stores in B.C. (hereafter, "licensees").

Currently, a person [can consume cannabis anywhere](#) except where it is specifically prohibited, for example by local government bylaws, Indigenous laws, agricultural land use policies etc.

However, B.C. currently prohibits anyone from [promoting](#) a place to:

- consume cannabis or,
- spend time at after they've consumed cannabis.

B.C. also prohibits anyone from smoking or vaping cannabis on a patio even if a person already can smoke tobacco or vape in the same space.

## Federal Rules

In addition to B.C.'s rules, licensees and non-licensees are also subject to federal rules<sup>1</sup> that prohibit them from:

- promoting cannabis and a consumption space together
- requiring the purchase of cannabis to use a consumption space
- charging fees for using a consumption space
- encouraging patrons to purchase cannabis from their store to consume at a consumption space

## Local and Indigenous Government Laws and Rules

Local and Indigenous governments may have laws, bylaws and licensing authorities related to promotion and consumption.

## What is Changing?

To support the legal cannabis industry and tourism in B.C., the LCRB proposes to:

- remove the provincial restrictions on promoting places to consume cannabis or spend time at after consuming cannabis, and
- allow people in B.C. to consume cannabis on a patio where smoking and vaping is already allowed under the [Tobacco and Vapour Products Control Act](#) and [Regulation](#).

## What's not Changing?

The LCRB is not proposing to change where cannabis consumption is currently permitted, except where smoking and vaping is already allowed.

These changes will not impact current federal rules or local and Indigenous governments' oversight. It will not change any existing or future controls within Indigenous or local government jurisdiction, including the ability to regulate spaces where cannabis consumption occurs.

---

<sup>1</sup> [Sections 16 and 17](#) of the federal [Cannabis Act](#) limit the promotion of cannabis, cannabis accessories and cannabis services for the purpose of selling these products and services.

Currently, cannabis consumption is [not allowed in cannabis stores](#). The LCRB is not considering changes that would allow for cannabis consumption in a licensee's establishment at this time.

## Discussion

The LCRB is seeking feedback on this proposal, how to best implement these changes and how these changes will impact businesses that may want to promote places to consume cannabis, or to spend time after consuming cannabis.

## Questions

Comments focused on the questions outlined below are much appreciated. Comments outside the scope of this paper are not able to be considered at this time. Your comments are confidential and will not be shared in a manner that identifies you.

1. How would allowing the promotion of places to consume cannabis impact you?
2. What other factors about promoting places to consume cannabis should the LCRB consider?

## Submitting your comments

Send your comments to [LCRB.Outreach@gov.bc.ca](mailto:LCRB.Outreach@gov.bc.ca) with the subject "Promoting consumption spaces engagement." Email submissions are preferred.

**Submission deadline:** August 11, 2023

When submitting your comments, please include:

- Full name of the person submitting
- Name of the business/organization and licence number, if applicable
- Municipality or regional district in which your store is located, if applicable
- Phone number, including area code and reply email address

If you wish to provide comments by mail, you can send to:

PO Box 9292 Stn Prov Govt  
Victoria, BC V8W 9J8



## Collection Notice

By submitting a response to this consultation paper, I understand that my personal information is being collected pursuant to sections 26(c) and 26(e) of the *Freedom of Information and Protection of Privacy Act* for the purposes of sharing my views or the views of my organization in response to the questions outlined in the paper. Any questions about the collection, use, disclosure and storage of my Personal Information pursuant to this engagement should be directed to the A/Director Communications and External Relations, Liquor and Cannabis Regulation Branch at PO Box 9292 STN PROV GOVT, Victoria, B.C., V8W 9J8, or by phone at 236-478-0348.





RECEIVED 8(e)

JUL 18 2023

BY VILLAGE OF HARRISON

July 12, 2023

File: D2023

Village of Harrison Hot Springs (59474)  
PO BOX 160  
HARRISON HOT SPRINGS BC  
V0M1K0

Dear Water Licence Holder,

**Re: Request for Voluntary Conservation of Water Use**

The South Coast Region is currently experiencing drought conditions. We are **requesting all water users to voluntarily conserve water and reduce withdrawals from surface water and groundwater sources** for the remainder of the season to protect socio-economic and ecosystem values.

Responding to the current and forecasted conditions, the South Coast Natural Resource Region has elevated to **Drought Level 4** (where the maximum provincial drought level is 5), subject to change in the near future depending on conditions.

Level	Impacts	General Response Measures
0	There is sufficient water to meet socio-economic and ecosystem needs	Preparedness
1	Adverse impacts to socio-economic or ecosystem values are <b>rare</b>	Conservation
2	Adverse impacts to socio-economic or ecosystem values are <b>unlikely</b>	Conservation Local water restrictions where appropriate
3	Adverse impacts to socio-economic or ecosystem values are <b>possible</b>	Conservation Local water restrictions likely
4	Adverse impacts to socio-economic or ecosystem values are <b>likely</b>	Conservation and local water restrictions Regulatory action possible
5	Adverse impacts to socio-economic or ecosystem values are <b>almost certain</b>	Conservation and local water restrictions Regulatory action likely Possible emergency response

Sustained low flows and above average stream temperatures can result in significant harm to fish habitat and subsequently fish populations. The current drought conditions and continued high water withdrawals significantly increase the risk of stress on fish populations. Minimizing water use now will help reduce the likelihood of further declines in stream flows, which will ultimately benefit all users, fish populations and aquatic habitats.

Voluntary reduction in water use will reduce the likelihood of the Province taking regulatory action under the *Water Sustainability Act* to address critically low flows, such as Orders that require stopping water diversion.

.../2



July 14, 2023

Authorization Number: 561

Village of Harrison Hot Springs  
P.O. Box 160, 495 Hot Springs Road  
Harrison Hot Springs, BC  
V0M 1K0

Dear Debra Key,

Re: Conditions of abandonment for authorization PR516.

Thank you for the submission of the *2014-2021 Environmental Impact Assessment for the old landfill site (Permit No. PR516)* on August 31, 2022 as per the requirements of the 2017-02-15 abandonment conditions imposed by the Director for PR516.

It is recognized that the conditions imposed by the Director in the 2017-02-15 letter containing requirements for abandonment of PR516 have been satisfied as demonstrated in the *2014-2021 Environmental Impact Assessment for the old landfill site (Permit No. PR516)*, August 2022.

The *2014-2021 Environmental Impact Assessment for the old landfill site (Permit No. PR516)* contains recommendations from your Qualified Professional regarding additional monitoring, sampling and reporting. ENV suggests that these recommendations be followed however ENV does not require any further reporting to be submitted for additional review at this time.

In accordance with Section 20 (5)(b) of the Environmental Management Act, the Director recognizes the abandonment of this site and the imposed requirements as having been fulfilled.

Part 4 of the Environmental Management Act and the Contaminated Sites Regulation contain legal provisions that may apply during the closure of a landfill. The Ministry's Land Remediation (Contaminated Sites) Section administers these provisions. Further information regarding this process can be accessed at [site@gov.bc.ca](mailto:site@gov.bc.ca) or:

Land Remediation  
PO Box 9342  
Stn Prov Govt  
Victoria BC V8W 9M1  
Phone: (250) 387-4441

If you have any questions regarding the former authorization, or require additional clarification, please contact Devan Oldfield at [devan.oldfield@gov.bc.ca](mailto:devan.oldfield@gov.bc.ca).

Yours truly,

A handwritten signature in black ink, appearing to read 'Carol Danyluk', written in a cursive style.

Carol Danyluk, P.Eng.

For Director, *Environmental Management Act*

# THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC V0E 1B6  
Phone: 250-546-3013 • Fax: 250-546-8878 • Toll Free: 1-866-546-3013  
Email: mail@spallumcheentwp.bc.ca • Website: www.spallumcheentwp.bc.ca



July 15, 2023

File: 0380-30-03

Regional District of North  
Okanagan  
9848 Aberdeen Road  
Coldstream, BC V1B 2K9

Ministry of Environment &  
Climate Change  
PO Box 9047 Stn Prov Gov  
Victoria, BC V8W 9E2

Recycle BC  
405-221 West Esplanade  
North Vancouver, BC  
V7M 3J3

**Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the  
Armstrong Spallumcheen Diversion and Disposal Facility**

At the Monday, May 1, 2023 Township of Spallumcheen Regular Council Meeting, the following resolution was passed:

***"...THAT the Township of Spallumcheen Council recommend a letter be sent to the Regional District of North Okanagan (RDNO), Ministry of Environment and Climate Change, and Recycle BC to support plastic, such as antifreeze containers, and used oil collection/recycle depot at the Armstrong Spallumcheen landfill/transfer station located at 4399 Powerhouse Road, noting that the program should be at no cost due to the environmental fee already being paid at the time of product purchase;***

***AND THAT the Township of Spallumcheen Council direct staff to carbon-copy the letter to the BC member municipalities and to the Union of British Columbia Municipalities (UBCM) to gain support of Municipal and RDNO landfill/transfer station sites."***

The Township Council believes that keeping these types of containers and contaminants out of our landfills is essential to maintaining healthy lands and aquifers.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Cindy Webb  
Corporate Officer

CW/mw

cc: Member Municipalities







Mayor and Council  
Box 160, 495 Hot Springs Road  
Harrison Hot Springs, BC, V0M 1K0

RECEIVED

JUL 21 2023

VILLAGE OF HARRISON HOT SPRINGS

Dear Mayor and Council,

**Re: Invitation to the 10<sup>th</sup> Annual Resource Breakfast Series – September 19, 21, 22, 2023**

It is my pleasure to invite you to attend the 10<sup>th</sup> Annual Resource Breakfast Series scheduled for September 19, 21 and 22, 2023 at the Terminal City Club in Vancouver, BC. Over the past decade, the Resource Breakfast Series has become a staple event bringing together Mayors, Councillors, the Resource Sector and Provincial Government for meaningful conversations that help drive progress amongst the communities in British Columbia.

**Event Details:**

<b>Date:</b>	September 19, 21, 22, 2023	<b>Location:</b>	Terminal City Club, Vancouver
<b>Time:</b>	7:00 – 8:30 am	<b>Dress Code:</b>	Business Casual
<b>Style:</b>	Plated Breakfast	<b>Price:</b>	\$31.00 + tax per breakfast

**Registration:** <https://www.eventbrite.ca/e/10th-annual-resource-breakfast-series-tickets-664748339177>

The 10th iteration of the event will provide a platform for Resource Ministers to engage and share the latest initiatives and developments from their Ministries. We are pleased to announce the following Ministers have confirmed to speak over the span of three mornings: **Honourable Josie Osborne**, *Minister of Energy, Mines and Low Carbon Innovation*, **Honourable Bruce Ralston**, *Minister of Forests* and **Honourable Nathan Cullen**, *Minister of Water, Land and Resource Stewardship*.

The Resource Breakfast Series is not affiliated with the Union of BC Municipalities but is conveniently hosted during the Annual Convention and offers a friendly and relaxed environment to discuss BC's natural resource sector and its importance to the communities and economy of the province. This is an invite only event to local area government leaders, Provincial Ministers, MLAs, and MPs.

We look forward to seeing you at the 10th Annual Resource Breakfast Series. Please reach out if you have any questions.

Sincerely,

Sarah Weber, P.Geo., MBA  
President & CEO, C3 Alliance Corp.



**Admin**

---

**From:** James Barrie Cartmell  
**Sent:** Wednesday, July 26, 2023 1:57 PM  
**To:** Christy Ovens <[community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)>  
**Subject:** Re: Gospel Brass use of Community Hall

We would need to set up chairs in the afternoon, what is the seating capacity of the hall? We used the hall a few years ago, but I can't remember the capacity. We would also require 25 chairs for the platform/ stage for the band. We would open the evening with the band playing a couple of Christmas Marches and then go into having the audience singing Carols accompanied by the band. I would suggest that the program would start at approximately 7:30 P.M. and finish up at approximately 9:00 P. M.

There would be no Problem adding The Village of Harrison Hot Springs added to our liability policy.

Thank You  
 Barrie Cartmell  
 Director of Music  
 Gospel Brass Ministries

On Jul 26, 2023, at 1:34 PM, Christy Ovens <[community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)> wrote:

Hi Barrie,

That's great about the insurance, we would just need the Village of Harrison Hot Springs to be listed as an additional insured.

Would you mind summarizing what your group would be bringing to the community and how you'd envision the event to be run? The most information I can provide to them, the better. Thank you,

<image001.png>

**Christy Ovens, Community Services Coordinator**  
**E:** [community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)  
 Village of Harrison Hot Springs

Resort Municipality  
 P.O. Box 160, 495 Hot Springs Road  
 Harrison Hot Springs, BC V0M 1K0  
**P:** 604-796-2171  
**F:** 604-796-2192  
**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

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**From:** James Barrie Cartmell  
**Sent:** Wednesday, July 26, 2023 1:33 PM  
**To:** Christy Ovens <[community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)>  
**Subject:** Re: Gospel Brass use of Community Hall

Hi Christy

Could you please put our request to the mayor and council. We have a liability policy in place, we require it to go to seniors rest homes and any other public events that we participate in.

Thanks

Barrie Cartmell

On Jul 26, 2023, at 1:26 PM, Christy Ovens <[community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)> wrote:

Hi Barrie

Thanks for following up. Based on our current fee schedule, renting Memorial Hall would have a cost of \$50/ hour for residents hosting non-commercial events. Any waiving of fees would need to come at the decision of Mayor and Council and insurance would need to be provided by the organizing group either way.

If you'd like a request to go forward to Mayor and Council I would be happy to receive and pass along for their review.

Sincerely,

<image001.png>

**Christy Ovens**, *Community Services Coordinator*  
**E:** [community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)  
Village of Harrison Hot Springs

Resort Municipality  
P.O. Box 160, 495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0  
**P:** 604-796-2171

**F:** 604-796-2192  
**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

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**From:** Barrie & Carol Cartmell  
**Sent:** Wednesday, July 26, 2023 12:53 PM  
**To:** Christy Ovens <[community@harrisonhotsprings.ca](mailto:community@harrisonhotsprings.ca)>  
**Subject:** Gospel Brass use of Community Hall

Hi Christy

Have you had any word on Gospel Brass using the Memorial Hall for a Community Christmas Carol Sing on Dec. 9 / 23 evening. We would not be having a **entry fee** but would have a free will offering. The funds raised would be used to help cover costs that we incur providing Concerts and Services at various Seniors Rest Homes throughout the Fraser Valley .

Thank You.

Barrie Cartmell  
Director of Music,  
Gospel Brass Ministries





# HARRISON *Hot Springs* Fire Department

## 8(j)

July 27<sup>th</sup>, 2023

Mayor, Council and Staff,  
Village of Harrison Hot Springs Resort Municipality  
Box 160, 495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0

Please see the information below in response to CAO, Tyson Koch's letter seeking information on Interface Fire Protection for Mayor and Council. I have viewed the video of the July 10th Council meeting to better understand the questions that arose from the FOI request related to my letter of September 2022.

An excerpt from my September 2022 letter to Debra Key, was read at the last council meeting without mention that the context of those recommendations, related to the draft OCP and the specific permit development area as indicated in Section 4.5. Those recommendations were steps for the Village to consider undertaking, to mitigate wildfire risk in that development area. They should not be taken as a plea for help, or as statement of a need for reorganization of the department's leadership and certainly not as a statement on the professionalism within the department. Council and the public should be reassured that our firefighters and the leadership are trained to National Fire Protection Association 1001 (NFPA) standards.

Reference was made to my statement within in that same correspondence, that the firefighters are trained in Structural Firefighting and that Council wanted to clarify whether the department is now trained for Interface Wildfire Protection. The department members have engaged in training specific for Interface Wildfire protection. Four Officers have taken the Engine Boss course through BC Wildfire Service. This trains Officers to lead an engine and be responsible for the safety of the crew and the engine in the event of an interface fire. Earlier this year, two Officers took Wildland Firefighter Level 1, WSSP training. This course, also offered through BC Wildfire Service, is an instructor level course. Upon completion they are certified to teach the Wildland Firefighter training course. They provided "in house training" which equips our firefighters to conduct **structural protection** in a wildfire situation. It is important to note that, while this provides the firefighters with the skills and knowledge to protect the community should an urban interface fire occur, it does not mean that they are wildland firefighters.

I understand that Council is also seeking information regarding what the process would be should the Village be threatened by an interface fire. Interface fires are a complex and fluid event. The process used requires close communication and collaboration with our partners such as E-Comm, BC Wildfire, Agassiz FD and other emergency personnel. Risk assessments determine that the variables and priorities for response are based on fire behavior, the proximity and direction of the fire, weather, topography, and fuel availability. Emergency planning results from ongoing risk assessment and responses could range and include evacuation, protection and suppression.

I understand that Council is asking about the water source in the event of an interface fire. The primary water source used would initially be hydrants, then if required, any other water source would be utilized. The department is equipped with floating and free- standing pumps, a free -standing water bladder and

both engines are able to draft from available water sources. Under the current mutual aid agreement, the Agassiz Fire Department would respond if available with their tender and crews.

The roles and responsibilities of the Harrison Hot Springs, the Agassiz Fire Department and the BC Wildfire Service in the event of an interface fire are clearly defined. In the event of an interface fire, BC Wildfire takes command with our department collaborating with them and the Agassiz Fire Department to provide structural protection. Collaboration with partners would be ongoing to assess and respond to the ongoing risks and priorities.

I hope this information is helpful. I can attend the next Council meeting to address any questions or provide further clarification. Please do not hesitate to contact me in the meantime should you have further questions.

Regards,

*Trevor Todd*

**Trevor Todd**



**Trevor Todd, Fire Chief**

**E:** [firechief@harrisonhotsprings.ca](mailto:firechief@harrisonhotsprings.ca)

Village of Harrison Hot Springs

Resort Municipality

P.O. Box 160, 495 Hot Springs Road

Harrison Hot Springs, BC V0M 1K0

**C:** 604-819-4944

**O:** 604-796-2192

**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

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JUL 27 2023

BY VILLAGE OF HARRISON HOT SPRINGS

**John J. Allen****Harrison Hot Springs, V0M 1K0**

To Mayor & Council,  
Village of Harrison Hot Springs  
PO Box 160, Harrison Hot Springs

**Refund request**July 27<sup>th</sup> 2023

Dear Council,

Last night, Ross Buchanan hosted a very timely and informative presentation by Chief Jamie Coutts on wildfires.

About 130 residents attended and learned a lot from his experience. It was a great use of our community hall for a community-wide event.

I don't think that he should have been charged for the use of the hall.

This letter is my request that you instruct staff to refund him for the hall rental charged.

Yours,







PEACE RIVER REGIONAL DISTRICT

July 31, 2023

UBCM Member local Governments

VIA Email

Re: BC Wildfire Service Fire Fighting Equipment

Dear Mayor and Council / Board of Directors

At its June 29, 2023, Regular Meeting, the Peace River Regional District Chair and Directors endorsed the following resolution and resolved that it be forwarded to the UBCM members for consideration of support:

WHEREAS, the province of British Columbia is prone to wildfires, which pose significant threats to public safety, communities, property, and the environment, and where climate change has contributed to an increase in the frequency, intensity, and severity of wildfires, thereby placing an unprecedented strain on available firefighting equipment;

AND WHEREAS, the Provincial Government has the responsibility to ensure that the BC Wildfire Service has adequate resources, including equipment, to effectively respond to and manage wildfires to safeguard lives, protect infrastructure, and preserve the natural environment, and where the effectiveness and efficiency of the BC Wildfire Service's operations in the containment of wildfires heavily depend on the availability of adequate equipment and resources:

THEREFORE BE IT RESOLVED that the Provincial Government take immediate action to ensure that BC Wildfire is provided with all available firefighting equipment, including Coulson Aviation's Next Gen fire suppression equipment, and any other available Canadian company with aviation firefighting equipment, to combat wildfires during increased demand during peak wildfire seasons;

AND BE IT FURTHER RESOLVED that the Provincial Government explore partnerships with federal agencies, neighboring provinces, and available contractors to enhance equipment sharing and mutual aid agreements, ensuring a more robust response to wildfires and promoting regional collaboration in firefighting efforts.

Yours truly,

*Leonard Hiebert*

Leonard Hiebert  
Chair

Background information on this resolution is enclosed for reference.

diverse. vast. abundant.



PEACE RIVER REGIONAL DISTRICT

**BACKGROUND INFORMATION:**

Wildfires pose a significant threat to public safety, communities, infrastructure, and wildlife. In British Columbia, wildfires have increased in frequency and severity in recent years. The efficient and effective management of wildfires requires access to a well-equipped and adequately resourced firefighting force, allowing BC Wildfire to respond rapidly to suppress and contain wildfires and sustain firefighting efforts during prolonged operations, minimizing their destructive impact. Inadequate access to firefighting equipment can lead to delayed response times, compromising firefighting efforts, and increased risk to human life and property. Therefore, the Province must ensure that BC Wildfire can access all available firefighting equipment.

REPLY TO: Peace River Regional District at [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)

11:25 AM  
RECEIVED  
8(m)

AUG 02 2023

BY VILLAGE OF HARRISON HOT SPRINGS

**John J. Allen**

[REDACTED] Harrison Hot Springs, V0M 1K0

To Village Council,  
Village of Harrison Hot Springs

**Correction of appointment**

Aug 2<sup>nd</sup> 2023

Dear Council,

The recent videos of the wildfire threatening Osoyoos looked eerily similar to the fire which I watched burning on Bear Mountain back in 1970 or 1971. Having just attended the Jamie Coutts presentation on the Slave Lake fires, I was reminded of the importance of good emergency planning.

Victoria has, wisely, given the Mayor of each BC municipality extraordinary powers to take the necessary actions in an emergency. Having served in this position myself for many years, I am keenly aware of the responsibilities of the Mayor in crisis management and the need to be well-prepared. That is why the Mayor has always been the Village's appointee to the Joint Emergency Planning Committee with Kent District. The Mayor, alone, has the necessary powers to make key decisions and must do so in order to save lives and property in fire, flood or other events which may occur.

But, currently, our Mayor has been excluded from this key role. Instead of appointing our duly-elected Mayor (a man with extensive qualifications in fire fighting and crisis management), you have appointed councillor Vidal. Your ongoing vendetta against Mayor Wood has now resulted in the Village being ill-prepared for an emergency. Your purely political action is now putting lives at risk. That needs to change and change quickly.

Tonight, Aug 8<sup>th</sup>, you need to correct this by passing the following resolution :- "Be it resolved that Mayor Ed Wood shall be immediately appointed as the Village's representative on the Joint Emergency Planning Committee with Kent District."

Yours,



J. J. Allen





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Tyson Koch **FILE:** 0560-01  
Chief Administrative Officer

**SUBJECT: Release of Closed Meeting Resolutions**

**ISSUE:** To provide a report to Council on the release of resolutions from a Closed Meeting.

#### BACKGROUND:

Many subjects requiring the confidentiality of a closed meeting only require it for a limited period of time. It is important that local governments have a process in place to regularly review the information produced at closed meetings. Information that would no longer undermine the reason for discussing it in a closed meeting should be released as soon as practicable. The following resolution has been released from the July 13, 2023 Closed meeting.

#### RECOMMENDATION:

THAT the following closed meeting resolutions be received for information at the August 8, 2023 Regular Council Meeting:

*THAT Tyson Koch, in addition to his duties as Chief Administrative Officer, be appointed to the position of Deputy Corporate Officer for the Village of Harrison Hot Springs effective July 13, 2023; and*  
SIC-2023-07-07

*THAT Scott Schultz, in addition to his duties as Chief Financial Officer, be appointed to the position of Deputy Chief Administrative Officer for the Village of Harrison Hot Springs effective July 6, 2023.*  
SIC-2023-07-08

Respectfully submitted:

Tyson Koch  
Chief Administrative Officer







## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council                      **DATE:** July 19, 2023

**FROM:** Tyson Koch                      **FILE:** 5600-12  
Chief Administrative Officer

**SUBJECT:** Reservoir Access Road Rock Stabilization

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#### ISSUE:

The uphill rock cut along the reservoir access road is unstable and requires stabilization. A portion of the reservoir access road is the start of the Campbell Lake Trail which many residents and tourists hike daily.

#### BACKGROUND:

In August 2022, GeoWest Engineering conducted a rockfall hazard review along the reservoir access road and around the Reservoir. To minimize hazards, GeoWest Engineering recommended scaling the rock cut and removing trees and shrubs along the top of the slope above reservoir access road.

In June 2023, the rock scaling and tree removal was completed. GeoWest Engineering conducted a rock scaling review once the work was done and identified large boulders and sections of the rock face that required stabilization. To stabilize the rock cut, GeoWest Engineers identified six areas that require underpinning with shotcrete and dowels.

GeoWest Engineering strongly recommends that the stabilization work be completed before winter as the heavy rain and freezing temperatures could cause rocks to fall on the road/trail which could put utility crews, the public and infrastructure at risk.

Three contractors qualified to perform the rock stabilization were contacted to provide an estimate. Stabilization work is estimated to be \$35,000.00 plus applicable taxes which could be funded from water reserves.

#### RECOMMENDATION:

THAT Mayor and Council authorize up to \$35,000.00 (plus applicable tax) from water reserves to fund the reservoir access road rock stabilization works.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'TK' or 'Tyson Koch', written over a horizontal line.

Tyson Koch  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Christy Ovens **FILE:** 0360-01 & 0360-20-03  
Community Services Coordinator

**SUBJECT: Committee Report**

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#### ISSUE:

The Village of Harrison Hot Springs is looking to establish and re-establish a number of committees. The goal of these committees will be to provide input to Council on matters that are related to the general subject of the committee. Each committee will have their own Terms of Reference to abide by, in addition to following the Village of Harrison Hot Springs' Council Procedure Bylaw.

#### BACKGROUND:

At the Regular Council Meeting of November 21, 2022, Council passed the following resolutions:

*THAT a Communities in Bloom Committee be established and that Councillor Jackson work with staff on the structure of the Committee; and*

*THAT an Age Friendly Committee be established and that staff work with the Mayor on the structure of the Committee; and*

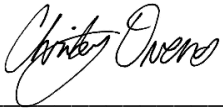
*THAT a select Environmental Advisory Committee be established and that staff work with the Mayor on the structure of the Committee*

#### RECOMMENDATIONS:

THAT the Committee Report dated August 8, 2023 be received; and

THAT Staff be authorized to post a call for Committee Members for the Communities in Bloom, Age-Friendly and Environmental Advisory Committees; to work with Council representatives on notifying successful applicants and to schedule initial Committee meetings.

Respectfully submitted:



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Christy Owens  
Community Services Coordinator

REVIEWED BY:



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Tyson Koch  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Christy Ovens  
Community Services Coordinator **FILE:** 0360-01

**SUBJECT: Accessibility Committee**

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#### ISSUE:

Under the *Accessible British Columbia Act*, all local governments are required to establish an Accessibility Committee, develop an Accessibility Plan, and establish a tool to receive public feedback on accessibility concerns and/or challenges in their community by September 1, 2023.

#### DISCUSSION:

Section 9 of the *Accessible British Columbia Act* sets out the requirements for an Accessibility Committee as follows, to the extent possible:

- At least half of the members must be persons with disabilities or individuals who provide support for persons with disabilities;
- At least one member must be an Indigenous person; and
- The membership must reflect the diversity of persons in British Columbia.

Once the Accessibility Committee is established, an Accessibility Plan will be prepared by staff in consultation with the Accessibility Committee and with consideration given to public feedback.

The Accessibility Plan will outline the activities that the Village plans to undertake in order to identify, remove, and prevent barriers for people during their interactions with the Village.

The Local Community Accessibility Grants Program established by the Province of British Columbia offers up to \$25,000.00 in funding to implement initiatives that advance accessibility in the community.

**RECOMMENDATIONS:**

THAT Council authorize staff to establish an Accessibility Committee and put out a request for expressions of interest; and

THAT Council appoint one member of Council to serve as a member of the Accessibility Committee; and

THAT Council authorize staff to apply to the Local Community Accessibility Grant fund for up to \$25,000.00.

Respectfully submitted:



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Christy Owens  
Community Services Coordinator

REVIEWED BY:



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Tyson Koch  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Christy Ovens  
Community Services Coordinator **FILE:** 0340-50

**SUBJECT: Memorial Recognition Policy Report**

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#### ISSUE:

To report on the current fee structure of the Memorial Recognition Policy.

#### BACKGROUND:

At the Committee of the Whole Meeting of January 11, 2023, Council passed the following resolution:

*THAT staff review the Memorial Recognition Policy and report back to Council on the current fee structure.*

#### DISCUSSION:

Memorial Recognition Policy No. 1.30 outlines the current policy and maintenance program in place as follows:

#### POLICY

- i. An individual, family, company, group or organization may purchase a bench for placement on Village controlled land in honour, recognition or memory of a deceased individual subject to the following:
  - c. The fee for the bench installation must cover the Village's costs and the first 10 years of anticipated maintenance which will be determined at the time of application

The current fee for a Memorial Bench is \$3,000.00 which includes one plaque. The bench becomes property of the Village upon installation. After the ten-year period, the purchaser will be given first opportunity to purchase a replacement fixture and renew

their tenure. If no renewal occurs, attempts will be made to return the plaque to the purchaser.

**RECOMMENDATION:**

THAT the Memorial Recognition Policy Report dated August 8, 2023 be received for information.

Respectfully submitted:

REVIEWED BY:



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Christy Owens  
Community Services Coordinator



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Tyson Koch  
Chief Administrative Officer





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Amanda Graham  
Corporate Officer **FILE:** 0340-50

**SUBJECT: Bylaw Enforcement and Complaint Policy**

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#### ISSUE:

Adoption of Bylaw Enforcement and Complaint Policy.

#### BACKGROUND:

At the January 11, 2023 Committee of the Whole meeting, Council passed the following resolution:

*THAT staff be directed to review the current Bylaw Notice Enforcement Bylaw No. 855 and draft a policy guided by the BC Ombudsperson Bylaw Enforcement: Best Practices Guide for Local Governments.*

Staff has conducted a review of the Bylaw Notice Enforcement Bylaw No. 855 and has determined that it does not require any amendments.

A Bylaw Enforcement and Complaint Policy has been drafted using the recommendations set out in the BC Ombudsperson Bylaw Enforcement: Best Practices Guide for Local Governments and is attached to this report for Council's consideration.

#### RECOMMENDATION:

THAT the Bylaw Enforcement and Complaint Policy be adopted.

Respectfully submitted:

Amanda Graham  
Corporate Officer

REVIEWED BY:

Tyson Koch  
Chief Administrative Officer

Attachment: Draft Bylaw Enforcement and Complaint Policy

COUNCIL	POLICY NO. 1. XX
<b>BYLAW ENFORCEMENT AND COMPLAINT POLICY</b>	DATE ADOPTED: AMENDMENTS:

## 1. PURPOSE

The purpose of this Policy is to provide guidance to Bylaw Enforcement Officers and staff by establishing procedures and standards related to the administrative procedure and enforcement of bylaw complaints. The Village of Harrison Hot Springs seeks to achieve voluntary compliance with its bylaws through education and awareness. However, it is recognized that enforcement action may be required in some cases to ensure compliance. This Policy is intended to reflect best practices in bylaw enforcement by ensuring an equitable, consistent, and transparent process.

## 2. DEFINITIONS

“Bylaw Enforcement Notice” means a ticket issued under the Village of Harrison Hot Springs Bylaw Notice Enforcement Bylaw No. 855, 2006.

“Bylaw Enforcement Officer” is as defined in the Village of Harrison Hot Springs Bylaw Notice Enforcement Bylaw No. 855, 2006.

“Contravener” means the individual deemed to be in contravention of a Village bylaw.

“Council” means the Council of the Village of Harrison Hot Springs.

“Village” means the Village of Harrison Hot Springs.

## 3. COMPLAINT PROCESS

- a. A bylaw complaint may be initiated in writing via email, by completing the Bylaw Enforcement Complaint Form on the Village website, in person at the Village office or by telephone.
- b. In order to be considered complete and valid, complaints must include:
  - i. The name, address and contact information of the complainant;
  - ii. A description of what the alleged bylaw contravention is and when it is alleged to have occurred; and
  - iii. The address where the bylaw contravention is alleged to have occurred.

- c. The complainant's personal information will be kept confidential and protected under the *Freedom of Information and Protection of Privacy Act [RSBC 1996] Chapter 165* unless:
  - i. The complainant is required as a witness in an adjudication hearing or court proceeding; or
  - ii. The Village is required to release that information by law or Court Order.
- d. Anonymous complaints will not be investigated unless the alleged bylaw contravention outlined therein presents an immediate and serious concern for life and/or safety, at the discretion of the Bylaw Enforcement Officer and the Chief Administrative Officer.
- e. In consideration of the interests of both the complainant and the broader community, complaints that are vexatious, repetitive, frivolous, retaliatory, or made in bad faith with the intent to distress may not be acted upon at the discretion of the Bylaw Enforcement Officer and the Chief Administrative Officer.
- f. All complaints will be received, acknowledged, entered into a records management system and forwarded to the Bylaw Enforcement Officer for their action.

#### **4. ENFORCEMENT PRIORITY**

- a. Bylaw complaints will be investigated in priority order first as follows, and then by date received:
  - i. Preservation of Life and Safety: the alleged bylaw contravention presents a public safety risk or may result in a liability incurred by the Village.
  - ii. Environmental Risk: the alleged bylaw contravention may negatively impact the environment.
  - iii. Impact to Adjacent Property: the alleged bylaw contravention may negatively impact the adjacent property owners or occupiers.
  - iv. General Nuisance: the alleged bylaw contravention presents a general community concern.

#### **5. INVESTIGATION AND ENFORCEMENT**

- a. Upon receipt of a complaint, the Bylaw Enforcement Officer will conduct a review to determine whether the complaint is complete and valid, whether the complaint pertains to a valid enforceable Village bylaw and the level of priority as set out in this Policy. The Bylaw Enforcement Officer may contact the complainant for more details if required.
- b. Should the investigation determine that a bylaw contravention has occurred, enforcement will commence in accordance with the provisions below:
  - i. A letter will be sent to the Contravener outlining the nature of the contravention, the action required to remedy it, a timeline for the action to be taken and what the possible results of non-compliance may be.
  - ii. The timeline for action to be taken will be set at the discretion of the Bylaw Enforcement Officer with consideration given to the seriousness of the contravention and the time required for correspondence to reach the Contravener. If the Contravener requests an extension for time to comply, a reasonable extension may be granted at the discretion of the Bylaw Enforcement Officer.

- iii. Where voluntary compliance is not achieved through the initial letter, the Bylaw Enforcement Officer may issue a Bylaw Enforcement Notice in accordance with the Bylaw Notice Enforcement Bylaw No. 855, 2006 and the *Local Government Bylaw Notice Enforcement Act*.
- c. The goal of enforcement is to achieve voluntary compliance whenever possible.
- d. Depending on the nature and seriousness of the contravention, some bylaw contraventions may require that the Bylaw Enforcement Officer either immediately remedy the contravention or issue a Bylaw Enforcement Notice upon confirmation of a bylaw contravention, prior to seeking voluntary compliance.
- e. Pursuant to Section 16 of the *Community Charter [SBC 2003] Chapter 26*, Bylaw Enforcement Officers may enter a property without consent of the owner or occupier for the purposes of bylaw enforcement.
- f. During the course of the investigation, the Bylaw Enforcement Officer may determine that no action will be taken for reasons not limited to, but including the following:
  - i. No contravention has occurred;
  - ii. The matter is civil in nature; or
  - iii. The matter is not within the Village's jurisdiction.
- g. In the event that no action is to be taken, the Bylaw Enforcement Officer will inform the complainant and provide rationale for that decision. If the matter is not within the Village's authority to investigate, the Bylaw Enforcement Officer will make efforts to direct the complainant to the appropriate agency.
- h. When determining the appropriate course of action, the Bylaw Enforcement Officer will consider the following:
  - i. Seriousness of the contravention in accordance with the priorities as set out in this Policy;
  - ii. Impact to the community;
  - iii. Any history of non-compliance by the Contravener;
  - iv. Ability to make contact with the Contravener; and
  - v. Resources available to enforce bylaws.
- i. When the complaint is closed, the Bylaw Enforcement Officer will advise the complainant that the matter is concluded and outline the enforcement action that was taken.

## **6. SAFETY**

- a. The safety of staff, Bylaw Enforcement Officers and the public are of paramount importance. If at any time during the course of their enforcement efforts the Bylaw Enforcement Officer determines that there is an immediate and serious threat to safety, the Bylaw Enforcement Officer must immediately cease their investigation and contact the police for assistance.

## **7. ROLE OF COUNCIL**

- a. The role of Council is to determine enforcement priorities, enact bylaws and adopt policies for conduct of bylaw enforcement staff.
- b. When considering a new bylaw, Council will consider the Village's legal authority to take enforcement action, resources, staffing, the language of the bylaw and its enforceability.
- c. To ensure administrative fairness, Council will not be involved in day-to-day bylaw enforcement decisions. If a Council member receives a bylaw complaint directly, the Council member will forward the complaint to the Chief Administrative Officer or direct the complainant to file a bylaw complaint with the Village office in accordance with this Policy.





## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023

**FROM:** Ken Cossey, MCIP, RPP **FILE:** 3900  
Planning Consultant

**SUBJECT:** Review of the Land Development Bylaws and Related Policies

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#### ISSUE:

Review of the various land development bylaws and related policies to ensure they are consistent, up to date and still applicable to today.

#### BACKGROUND:

At the January 26, 2023 Committee of the Whole meeting, Council passed the following resolution:

*THAT staff be directed to review and update the land development bylaws.*

Staff has conducted a review of all land development bylaws and related documents. This is the first report to Council. The next report will outline the proposed work plan, as staff will require direction from Council on various issues.

#### Land Development Bylaws and Related Policy Review

##### 1. Development Procedures Bylaw No. 1090, 2016

Some issues to be reviewed:

- a. Definitions – definitions are needed for “working days” and “substantially amended application”
- b. Section 9.0.1 – are the application requirements still okay
- c. Section 9.2.1 – are the application requirements still okay
- d. Section 10.1 – refund: keep or take out
- e. Section 11.6 – Public Notice Requirements – change to not less than 5 days or more than 10 days
- f. Changes to the overall process – for example, add in a developer presentation when the first report is brought to Council or keep it at the Public Hearing stage?
- g. Possible delegation of some minor Development Variance Permit issues to staff. How do we define a minor variance? Section 498.1 of the *Local Government Act* allows Council to delegate their authority to staff on this issue.

## 2. Zoning Bylaw No. 1115, 2017

Some issues to be reviewed:

- a. Definitions – ensure they are consistent with the Subdivision and Development Servicing Bylaw,
- b. Review the Farmer's market (no food trucks)
- c. Marihuana – change to cannabis
- d. Add Works and Services definition
- e. Zone – add as amended from time to time
- f. Section 4.3 – Accessory Residential Suite 90M<sup>2</sup>. This is an old Building Code requirement, and can now be changed to whatever the Village wishes
- g. Section 4.10 – changes to the Coach House requirements or take out completely?
- h. Parking – Cash in lieu \$15,000, need to update this figure.

## 3. Campground, Holiday Park, and Mobile Home Park Bylaw No. 481, 1988

There are two parts to this Bylaw. One part addresses Holiday Parks and one part addresses Mobile Home Parks. This bylaw could be repealed and replaced with a new section in the Zoning Bylaw and we will need to tie it in with the Subdivision and Development Servicing Bylaw.

Some issues to be reviewed, if not repealed:

- a. Change "shall" to "must"
- b. Entire definition section
- c. Remove land use regulations
- d. Take out Appendices 1-4

## 4. Advisory Planning Commission Bylaw No. 1006, 2012

Some issues to be reviewed:

- a. Change "shall" to "must"
- b. Any changes to the meeting agenda and review process

## 5. Board of Variance Bylaw No. 810, 2004

Some issues to be reviewed:

- a. Change "shall" to "must"
- b. Review definitions – Council, Corporate Officer
- c. Remove sections 12 and 20 – not an appeal body
- d. Update the appropriate preamble numbers – now Section 536 of the *Local Government Act*, not Section 899



6. Subdivision and Development Servicing Bylaw No. 1179, 2022

Some issues to be reviewed:

- a. Definitions – ensure they are consistent with the Zoning Bylaw
- b. Change “shall” to “must”
- c. Ensure the standards apply to the campgrounds

7. Development Cost Charges Bylaw No. 960, 2011

Some issues to be reviewed:

- a. Definitions – ensure they are consistent with the Zoning Bylaw
- b. Review the section 6 Exemptions
- c. Schedules A to D – the figures are twelve (12) years old
- d. Add a waiver to the DCC for Not-for-Profit Housing or Rentals?

8. Development Approval Information (DAI) Bylaw – New Bylaw

As per Sections 484, 485 and 486 of the *Local Government Act*

Two-step process – designate the DAI areas in the OCP and then create a DAI bylaw

This type of bylaw helps a community understand what, if any, impacts may happen if a development is approved. There are five areas of review that are applicable in this case, as outlined below:

- a. the natural environment
- b. the local infrastructure
- c. transportation patterns including traffic flow
- d. public facilities including schools and parks
- e. community services

9. Community Amenity Contributions Policy 1.26

10. Panhandle Lots Policy 1.31

11. Landscape Design Guidelines

12. Subdivision Policy 2.05 - Subdivision Referrals

13. Tree Management Bylaw No. 1015, 2012

Create a new Tree Protection Bylaw (Section 50 8(3) of the *Community Charter* – regulate, prohibit, and impose requirements)

14. Soil Deposit and Removal Bylaw No. 1051, 2019

Continue with the creation of this bylaw. The Ministry was changing the Act and they suggested we wait until those changes have been completed.

### Next Steps

As there are a large number of issues that need to be addressed, it is suggested that a Committee of the Whole meeting be set up in the fall to provide direction on certain bylaws. Once this information has been provided, a work plan will be developed and staff will work on bringing the respective bylaw forward for Council's review. Some of the bylaws will require a public hearing, and some will not.

### RECOMMENDATIONS:

THAT Council receive the Review of Land Development Bylaws and Related Policies Report dated August 8, 2023 for information; and

THAT Council add Land Development Bylaws and Related Policies Review to an upcoming Committee of the Whole meeting for the purpose of providing direction to staff.

Respectfully submitted:



Ken Cossey, MCIP, RPP  
Planning Consultant

REVIEWED BY:



Tyson Koch  
Chief Administrative Officer



## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** August 8, 2023  
**FROM:** Ken Cossey, MCIP, RPP **FILE:** 6440-01  
 Planning Consultant  
**SUBJECT:** Appointment of Residents to the Advisory Planning Commission (APC)

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#### ISSUE:

Appointment of community residents to the Advisory Planning Commission (APC).

#### BACKGROUND:

The function of the APC is outlined below.

“The Harrison Hot Springs Advisory Planning Commission does not have delegated authority and is advisory to Council on:

- (a) Official Community Plan, and proposed amendments
- (b) Zoning Bylaw and proposed amendments
- (c) Neighbourhood plans
- (d) Land use policy issues; and
- (e) any other land use issue as referred by Council from time to time.”

Source: Advisory Planning Commission Bylaw, 1006, 2012

With the resignation of past members of the APC, the APC was unable to hold a meeting as they were unable to meet the quorum requirements of the Advisory Planning Commission Bylaw No 1006, 2012. Advertisements were placed in the Agassiz-Harrison Observer seeking new members and requesting that they apply with a letter outlining the expertise that they would bring to the APC meetings.

Staff has received five application letters as listed alphabetically below:

1. Mr. John Allen
2. Mr. Ross Buchanan
3. Ms. Judy Duffus
4. Mr. Allan Garneau
5. Mr. Robert Guimont

Once appointed, staff will host a training session for the new APC. The training session will be held during the latter part of August 2023. The hope is that the first formal meeting of the APC will be held in September 2023. During this meeting, the APC members can select their Chair.

**RECOMMENDATION:**

THAT Mr. John Allen, Mr. Ross Buchanan, Ms. Judy Duffus, Mr. Allan Garneau and Mr. Robert Guimont be appointed to the Advisory Planning Commission.

Respectfully submitted:



Ken Cossey, MCIP, RPP  
Planning Consultant

REVIEWED BY:



Tyson Koch  
Chief Administrative Officer

## THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS

## BYLAW NO. 448

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A bylaw to provide emergency procedures in and for the Village of Harrison Hot Springs in the event of a Civil Emergency or Disaster.

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WHEREAS the Municipal Council of the Village of Harrison Hot Springs considers it provident and necessary to establish an Emergency Program to plan, organize, establish and operate salvage, precautionary and safety measures, controls, facilities and services of all kinds vital and necessary for the public welfare, for the purpose of preparing in advance to limit the injurious and adverse effects of emergencies and disasters if and when they occur;

AND WHEREAS the Council also considers it provident and necessary that an Emergency Program guide be prepared by existing municipal departments and supporting agencies to meet any emergency or disaster which may occur within the Village of Harrison Hot Springs.

NOW THEREFORE the Council of the Corporation of the Village of Harrison Hot Springs in open meeting lawfully assembled, ENACTS AS FOLLOWS:

- (1) (a) The word "Village" wherever used in this bylaw shall mean the Village of Harrison Hot Springs, or the lands lying within the corporate boundaries of the Village of Harrison Hot Springs, as the context may require.
- (b) The object of this bylaw is:
  - (i) to ensure the continuity of the government of the Village during emergencies. This includes the maintenance of law and order, the saving of life, the protection of the health and welfare of the citizens present in the Village and the preservation of property.
  - (ii) to establish a Municipal Emergency Program, pursuant to B.C. Regulation 465/59 of the Emergency Program Act R.S.B.C. 1979 Chapter 106, the purpose of which is to put into operation a plan or scheme for Civil Defence as defined in the Emergency Program Act.
- (2) Authority is vested in the Mayor and Council to act promptly and effectively to meet and deal with any emergency, and to put into action in whole or in part, the Emergency Program and guide for the Village. In their absence, these emergency measures may be put into operation by a member of the Executive Committee, or by a Municipal Employee designated for the purpose by the Executive Committee.
- (3) A State of Emergency under Section 290 of the Municipal Act will only be declared when it is certain that the Village is unable to control the emergency with its own resources and those provided by mutual aid. If Council decides to declare a State of Emergency, it will inform the Government of British Columbia through its Minister of the Environment. A 'Civil Disaster' means those incidents, events,

and emergencies which are deemed to be a civil disaster by the Province of British Columbia.

- (4) Salaries, honoraria, accounting, budgetting, auditing, personnel, administration, contracting and administrative procedure of the emergency program organization of the Village shall be in accordance with existing bylaws, regulations, and resolutions of the Village.
- (5) There shall be an Emergency Program Executive Committee consisting of the Mayor and Council, and the Municipal Clerk, who shall act as the Recording Secretary. The Chairman of the Executive Committee shall be the Mayor, or in his absence the Acting Mayor.
- (6) Subject to the approval of Council, the Executive Committee may:
  - (a) Negotiate agreements with other Municipalities and Regional Districts for the purpose of mutual aid or for the formation of joint organizations with Federal and Provincial Governments.
  - (b) Enter into agreements with agencies other than government for the employment of their members within the Emergency Program according to their qualifications.
- (7) The Executive Committee will be responsible for:
  - (a) The organization and maintenance of an Emergency Program Planning Committee comprising the heads of municipal departments and supporting agencies together with any other persons deemed necessary by the Executive Committee.
  - (b) The review of the Emergency Program plan, all emergency plans for municipal departments, training programs, and expenditures relating to the Emergency Program for the Village.
  - (c) Submission to Council, not less than semi-annually, of a progress report on emergency program activities.
  - (d) Submission of estimates of expenditures to Council for the cost of maintenance and operation of the emergency program organization as required.
  - (e) Recommending to Council an expenditure of municipal funds for equipment and operations in preparation for or during an emergency.
  - (f) Submission to Council of the Emergency Program plan and all amendments thereto for approval.
  - (g) Ensuring a list of names of ex-mayors and ex-aldermen residing in the municipality is maintained as a line of succession and that this list is kept current.
- (8) The Executive Committee shall, by agreement with the Regional Director, Provincial Emergency Program of the Province of British Columbia, recommend the appointment of an Emergency Program Area Coordinator. The Area Coordinator shall:

- (a) Advise the Executive Committee on all matters relating to emergency programs.
  - (b) Coordinate the development and maintenance of the emergency program plans prepared by the municipal departments, emergency services and supporting agencies.
  - (c) Advise and assist department heads and emergency services in all matters relating to emergency planning, organization and training.
  - (d) Prepare annual budgets, and estimates of expenditures for submission to the Executive Committee for the operation and maintenance of the emergency program organization.
  - (e) Formulate and conduct training programs and carry out such studies and exercises as are required to keep the emergency organization in a tested state of readiness.
  - (f) Perform such activities as are required to assist the Provincial Emergency Program in the areas of training, research, and analysis in relation to emergency activities, including selection and recommendation to the Executive Committee suitable candidates for applicable Federal, Provincial, and Municipal training courses.
  - (g) Prepare and carry out a continuing program of public information so that the population comprising the Village is informed of the emergency measures that they should take or are being taken on their behalf.
  - (h) Advise the Executive Committee on all matters relating to the economy and effectiveness of the Emergency Program.
  - (i) Develop emergency services and plans in those areas of the Emergency program which are not normally the responsibility of existing municipal services.
  - (j) Provide advice to persons and private organizations on all matters relating to Emergency Programs.
- (9) There will be an Emergency Program Planning Committee organized as follows:
- (a) The Emergency Program Area Coordinator shall be the Chairman of the Planning Committee and will delegate an alternative to act in his absence.
  - (b) All heads of municipal departments, municipal services, and supporting agencies as deemed appropriate by the Executive Committee will be members of the Planning Committee.
  - (c) Emergency program plans will clearly outline the responsibilities and actions of each service to meet emergencies.

- (d) The Chairman of the Planning Committee will advise and assist head of departments and support agencies in the preparation of their plans and will coordinate such plans, and in conjunction with the other members of the Planning Committee, shall review emergency operations, resources, and capabilities to ensure their adequacy.
- (e) Each departmental and supporting agency shall carry out such measures and activities as are required to meet their responsibilities during an emergency.
- (f) No employee of the Village may enter into agreements or commit the use of equipment, personnel, or facilities with any Federal or Provincial organization for the purpose of an Emergency Program without the authority of Council following a recommendation of the Executive Committee.

(10) This Bylaw may be cited for all purposes as "The Corporation of the Village of Harrison Hot Springs Emergency Program Bylaw No. 448-1985".

READ A FIRST TIME THIS 12TH DAY OF NOVEMBER, 1985.

READ A SECOND TIME THIS 12TH DAY OF NOVEMBER, 1985.

READ A THIRD TIME THIS 12TH DAY OF NOVEMBER, 1985.

RECONSIDERED AND FINALLY PASSED AND ADOPTED THIS 10th DAY OF DECEMBER, 1985 BY AN AFFIRMATIVE VOTE OF AT LEAST TWO-THIRDS OF ALL MEMBERS OF THE COUNCIL.

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MAYOR (Paul E. Inkman)

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CLERK (J. Richard McKenna)



**THE CORPORATION OF THE VILLAGE OF HARRISON HOT SPRINGS**

**BYLAW NO. 610**

**Being a bylaw to provide for the preparation of an emergency plan and the delivery of emergency services in the event of an emergency.**

**WHEREAS:** the Council is required to prepare a local emergency plan respecting preparation for response to and recovery from "emergencies" and "disasters".

**AND WHEREAS:** the Council of the Village of Harrison Hot Springs wishes to provide a comprehensive program of emergency management which will address natural and manmade hazards including the preservation of life, property, local economy and the environment in a four program approach addressing prevention, preparedness, response and recovery and, to provide for continuity of Government and the preservation of life and property through a coordinated response by elected officials, municipal departments, volunteer services and outside agencies in the event of a emergency or disaster.

**NOW THEREFORE:** the Council of the Village of Harrison Hot Springs, in an open meeting assembled, ENACTS AS FOLLOWS:

**SECTION 1 - CITATION**

1.1 This bylaw may be cited as the "Emergency Program Bylaw No. 610, 1994".

**SECTION 2 - INTERPRETATION**

2.1 In this bylaw unless the context requires:

- (a) "building" means any structure used or intended for supporting or sheltering any use or occupancy;
- (b) "declaration of a state of local emergency" means a bylaw or resolution of the "local authority" or an "order" of its "Mayor" that an "emergency" or "disaster" exists or is imminent, pursuant to Section 12(1) of the Emergency Program Act, S.B.C. 1993 c. 41;

...2

- (c) "disaster" means a calamity that:
  - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
  - (ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property.
- (d) "emergency" means a present or imminent event that:
  - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
  - (ii) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- (e) "emergency management" means an organized strategy and program consisting of prevention, preparedness, response and recovery;
- (f) "emergency program" means the organization, plans and procedures established within the "municipality" for combating "emergencies" and "disasters";
- (g) "Emergency Social Services Director" means that person so appointed by the "local authority";
- (h) "local authority" means the Village of Harrison Hot Springs municipal Council;
- (i) "Mayor" means the person elected as mayor of The Village of Harrison Hot Springs, and includes the person designated as acting mayor at the relevant time if the mayor is absent, ill or otherwise unable to carry out or exercise his/her duties and powers;
- (j) "Municipal Emergency Planning Coordinator" means that person so appointed by the "local authority";
- (k) "Municipality" means all of the area within the boundaries of the Municipality of Harrison Hot Springs;
- (l) "order" means a written statement or instruction, bearing the printed name and title of the issuer and the date of the issuance; ...3

- 2.2 This bylaw shall be construed in accordance with the principles contained in, and shall be subject to, the Emergency Program Act S.B.C. 1993 chapter 41 the Act, and all regulations made thereunder.

### **SECTION 3 - ADMINISTRATION**

- 3.1 The local authority shall appoint a Municipal Emergency Planning Coordinator, and designate the reporting structure.
- 3.2 There shall be an Emergency Planning Committee which will meet not less than every six months with a Councillor who has been appointed by the local authority as chairperson. The committee will consist of the following members or their designate:
- (a) A Councillor (Chairperson),
  - (b) Clerk,
  - (c) Public Works Foreman,
  - (d) R.C.M.P. Designate,
  - (e) Fire Chief,
  - (f) Emergency Social Services Director,
  - (g) Municipal Emergency Planning Coordinator,
  - (h) Such other members that may be appointed by the local authority.
- 3.3 Subject to the approval of the local authority the Emergency Planning Committee may:
- (a) Negotiate agreements with other municipalities or governments for the purpose of mutual aid or for the formation of joint organizations.
  - (b) Negotiate with individuals, bodies, corporations or agencies other than government for the employment of their members within the emergency program according to their qualifications.
  - (c) Make, and amend, rules for regulating its own practices and procedures.
- 3.4 There shall be an Emergency Operations Control Group which will be responsible for the administration of the emergency program during an emergency or disaster and shall consist of the following members or their designate:

...4

- (a) Mayor,
- (b) Clerk,
- (c) Chief Constable,
- (d) Fire Chief,
- (e) Public Works Foreman,
- (f) Emergency Social Services Director,
- (g) Municipal Emergency Planning Coordinator,

3.5 The Emergency Planning Committee shall be responsible for the submission of estimates of expenditures to the local authority for the cost of maintenance and operation of the emergency program for each year.

3.6 There shall be prepared an emergency plan. This emergency program shall provide a general direction and framework covering prevention, preparedness, response and recovery programs within which Municipal Officials can formulate roles and responsibilities to deal with major emergencies and disasters. Minor amendments, such as names, addresses and telephone numbers, may be approved by the Municipal Emergency Planning Coordinator.

#### **SECTION 4 - DUTIES AND RESPONSIBILITIES**

- 4.1 In the event of an emergency or disaster or a declaration of a state of local emergency, the local authority may authorize the expenditure of special funds to meet the exigencies of the situation.
- 4.2 The Emergency Planning Committee shall be responsible for the preparation, annual review and updating of the emergency program.
- 4.3 The Emergency Operations Control Group, during an emergency or disaster shall be responsible to coordinate and direct the overall operations undertaken by the Municipality respecting preparation for, response to and recovery from emergencies and disasters.
- 4.4 Heads of departments/services detailed in the emergency program shall prepare detailed departmental roles, responsibilities and procedures containing information and direction specific to their departments/services. These will be supplementary to that contained in the emergency program.

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4.5 The Municipal Emergency Planning Coordinator shall:

- (a) Coordinate all operations with the Emergency Operating Centre (as defined in the emergency program) during an emergency or disaster, including scheduling of regular briefings to the members of the Emergency Operations Control Group, respecting, response to and recovery from emergencies and disasters.
- (b) Under a declared State of Emergency, act as the liaison between the Director or such other person as the Minister may appoint and Section 10(2) of the Emergency Program Act, S.B.C. 1993 C.41 and the local authority for the coordination and implementation of necessary plans or emergency program.
- (c) Have the authority, whether or not there has been a declaration of a state of local emergency, to cause the emergency program to be implemented if, in the opinion of the Municipal Emergency Planning Coordinator, an emergency exists or appears imminent or a disaster has occurred or threatens in:
  - (i) all or any part of the Municipality; or
  - (ii) any other municipality or electoral area, if the local authority having responsibility for that other jurisdictional area has requested assistance.
- (d) Prepare and semi-annually update the emergency program, Part 1 (Action and Activation);
- (e) Ensure that the emergency program, Part 2 (Responsibilities and Resources) is maintained in a current state by heads of Department/Services;
- (f) Be responsible for day to day emergency management and the emergency program which includes coordination of staff emergency management, and coordination with external organizations in emergency management;
- (g) Select and process candidates for Federal and Provincial emergency planning courses;
- (h) Maintain information on potential manmade or natural hazards and the impact on the municipality;

...6

- (i) Coordinate the equipping and training of the Municipal volunteer services;
- (j) Conduct studies and exercise to ensure the emergency program is effective and in a state of readiness;
- (k) Act as the point of contact with the Provincial Emergency Program and other agencies concerned with emergency planning and operations.

#### **SECTION 5 - POWERS**

- 5.1 Notwithstanding any other provisions of this bylaw, or the Municipal Act, the local authority or the Mayor may, when satisfied that an emergency or disaster exists or is imminent in the Municipality, declare that a state of local emergency exists.
- 5.2 A declaration of a state of local emergency must identify the nature of the emergency or disaster and the part of the Municipality in which it exists or is imminent, and the declaration shall be made:
  - (a) by bylaw, or resolution, if made by the local authority, or
  - (b) by order, if made by the Mayor.
- 5.3 Upon a declaration of a state of local emergency being made, the local authority shall:
  - (a) forward a copy to the Attorney General, and
  - (b) cause the details of the declaration to be published to the population of the affected area of the Municipality.
- 5.4 Once there has been a declaration of a state of local emergency in respect of all or any part of the Municipality, the local authority, the Emergency Operations Control Group or the Municipal Emergency Planning Coordinator, may by order in relation to any part or parts of the municipality affected by the declaration of a state of local emergency:
  - (a) implement the emergency program or any part or parts of the emergency plan;

...7

- (b) acquire or use any real or personal property considered necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
- (c) authorize or require any person to render assistance of a type that the person is qualified to provide or that otherwise is or may be required to prevent, respond to or alleviate the effects of an emergency or disaster;
- (d) control or prohibit travel to or from any area of the Municipality;
- (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in the Municipality;
- (f) cause the evacuation of persons and the removal of livestock, animals and personal property from any area of the Municipality that is or may be affected by an emergency or disaster and make arrangements for the adequate care and protection of those persons, livestock, animals and personal property;
- (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing the emergency plan or program or if otherwise considered by the local authority to be necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
- (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is considered by the local authority to be necessary or appropriate in order to prevent, respond to or alleviate the effects of an emergency or disaster;
- (i) construct works considered by the local authority to be necessary or appropriate to prevent, respond to or alleviate the effects of an emergency or disaster;
- (j) procure, fix prices for or ration food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources or equipment within any part or parts of the municipality for the duration of the state of local emergency.

...8

#### 5.5 Cancellation of Declaration of State of Local Emergency

The local authority or the Mayor must, when of the opinion that an emergency no longer exists in the part of the Municipality in relation to which a declaration of a state of local emergency was made.

- (a) cancel the declaration of a state of local emergency in relation to that part
  - (i) by bylaw or resolution, if the cancellation is effected by the local authority, or
  - (ii) by order if the cancellation is effected by the Mayor of the local authority, and
- (b) promptly notify the Minister of the cancellation of the declaration of a state of local emergency.

#### **SECTION 6 - CONTINUITY OF GOVERNMENT**

- 6.1 If the Mayor is unable for any reason to attend meetings of the local authority, the local authority may appoint one of the members present to be Acting Mayor. The newly appointed Acting Mayor shall continue in office until the Mayor is able to resume the duties or another Mayor is elected or appointed.

#### **SECTION 7 - LIABILITY**

- 7.1 No person, including, without limitation, the Mayor, other members of the local authority, the Emergency Operations Control Group or the Emergency Planning Committee, employees of the Village of Harrison Hot Springs, its police or fire departments, a volunteer or other person appointed or authorized or required to carry out measures relating to an emergency or disaster, is liable for any loss, cost, expense, damage or injury to persons or property that results from:
- (a) the person in good faith doing or omitting to do any act that the person is appointed, authorized or required to do under this bylaw, the emergency program or the Act unless, in doing or omitting to do the act, the person was grossly negligent, or

...9



- (b) any acts done or omitted to be done by one or more of the persons who were, under this bylaw, the emergency program or the Act appointed, authorized or required by the person to do the act, unless in appointing, authorizing or requiring those persons to do the acts, the person was not acting in good faith.

#### **SECTION 8 - COMPENSATION FOR LOSS**

- 8.1 Despite Section 7 above, if as a result of the acquisition or use of a person's real property by, or under the direction or authority of the local authority under Section 5.4(b) above, the person suffers a loss of or to that property, the local authority shall compensate that person for such a loss in accordance with the Regulations made under the Emergency Program Act.
- 8.2 Despite Section 7 above, if a person suffers a loss of or to any real or personal property as a result of the implementation of the emergency program or any other action taken by, or under the direction or authority of the local authority under Section 5.4 above, the local authority may compensate that person for such loss in accordance with the Regulations made under the Emergency Program Act.
- 8.3 If any dispute arises concerning the amount of compensation payable under Section 8.1 or 8.2 above, the matter shall be submitted for determination by one or three arbitrators appointed under the Commercial Arbitration Act S.B.C. 1986, Chapter 3, as amended. The person to be compensated shall deliver a notice setting out his or her choice as to whether there shall be one or three arbitrators to the Minister responsible for the Emergency Program Act. The Commercial Arbitration Act shall apply to such dispute.

READ FOR A FIRST TIME THIS 13TH DAY OF DECEMBER, 1994.

READ FOR A SECOND TIME THIS 13TH DAY OF DECEMBER, 1994.


READ FOR A THIRD TIME THIS 13TH DAY OF DECEMBER, 1994.

ADOPTED THIS 10 DAY OF JANUARY , 1995.

  
MAYOR (Robert S. Watchorn)

  
CLERK (Eric McMurran)

A true copy of By-Law No. 610  
registered in the office of the Inspector  
of Municipalities this 8th day of  
May 1995.

  
Deputy Inspector of Municipalities

Certified a true and correct  
copy of Bylaw  
as Adopted.

  
CLERK