



VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

REGULAR COUNCIL MEETING

Date: Monday, November 20, 2023
Time: 7:00 p.m.
Location: Council Chambers,
Memorial Hall, 290 Esplanade Avenue,
Harrison Hot Springs, British Columbia

THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE

1. CALL TO ORDER	
Meeting called to order by Mayor Wood Acknowledgment of Sts'ailes traditional territory.	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF COUNCIL MINUTES	
(a) THAT the Special Council Meeting minutes of November 1, 2023 be adopted.	Page 1
(b) THAT the Special Pre-Closed Council Meeting minutes of November 6, 2023 be adopted.	Page 3
(c) THAT the Committee of the Whole Meeting minutes of November 7, 2023 be adopted.	Page 5
(d) THAT the Regular Council Meeting minutes of November 8, 2023 be adopted.	Page 9
5. BUSINESS ARISING FROM THE MINUTES	
6. CONSENT AGENDA	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	
iv. Correspondence	
7. DELEGATIONS/PETITIONS	
8. CORRESPONDENCE	
(a) Letter dated November 2, 2023 from the Minister of Forests Re: UBCM Meeting Recap - Wildfire Prevention and Fuel Maintenance	Page 15

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|--|---------|
| (b) Letter dated November 9, 2023 from the Minister of Emergency Management and Climate Readiness
Re: Emergency & Disaster Management Act | Page 17 |
| (c) Letter dated November 9, 2023 from the Minister of Housing
Re: New Legislation to Support Local Government Housing Initiatives | Page 25 |

9. BUSINESS ARISING FROM CORRESPONDENCE

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

11. REPORTS FROM MAYOR

12. REPORTS FROM STAFF

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| (a) Report of Chief Administrative Officer dated November 20, 2023
Re: Release of Closed Meeting Resolutions | Page 29 |
|---|---------|

Recommendation:

THAT the following closed meeting resolutions be received for information at the November 20, 2023 Regular Council Meeting:

THAT Anthony Siedschlag be appointed as Fire Chief of the Harrison Hot Springs Fire Department.
SIC-2023-11-04

- | | |
|--|---------|
| (b) Report of Planning Consultant dated November 6, 2023
Re: Rezoning Amendment Bylaw | Page 31 |
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Recommendation:

THAT staff be authorized to refer the Zoning Amendment application for 259 Hot Springs Road to the Advisory Planning Commission, the Harrison Hot Springs Fire Department, and the Ministry of Transportation and Infrastructure; and

THAT Council request the developer to set up a Public Notification meeting as per section 11.0 of the Village's Development Procedure Bylaw No. 1090, 2016.

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|---|---------|
| (c) Report of Corporate Officer dated November 6, 2023
Re: 2024 Regular Council Meeting Schedule | Page 43 |
|---|---------|

Recommendation:

THAT the proposed Regular Council Meeting schedule for 2024 be approved as submitted.

- (d) Report of Corporate Office dated November 20, 2023
Re: 2024 Deputy Mayor Appointments

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Recommendation:

THAT the following members of Council be appointed as Deputy Mayor for 2024:

January – April	Councillor _____
May – August	Councillor _____
September – December	Councillor _____

- (e) Report of Chief Administrative Officer dated November 20, 2023
Re: Council Liaison, Municipal Director, Board and Committee Member Appointments

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Recommendations:

1. THAT Councillor Allen be appointed as Council liaison for Agassiz Harrison Healthy Communities.
2. THAT Mayor Wood remain as the Council liaison for the Agassiz Harrison Historical Society.
3. THAT Councillor Vidal remain as the Council liaison for Community Futures North Fraser.
4. THAT Councillor Vidal remain as the Council liaison for the Corrections Canada Citizens Advisory Committee
5. THAT Fraser Health be removed from the Council liaison list as the liaison was appointed to receive updates during the COVID-19 pandemic.
6. THAT Mayor Wood be appointed to fulfill the role of municipal director for the Fraser Valley Regional District and Hospital Boards; and

THAT _____ be appointed to fulfil the role of alternate municipal director for the Fraser Valley Regional
7. THAT Councillor Jackson be appointed to fulfill the role as municipal director for the Fraser Valley Library Board for 2023-2024; and

THAT Councillor Facio be appointed to fulfil the role of alternative municipal director for the Fraser Valley Regional Library Board for 2023-2024.
8. THAT Councillor Allen be appointed as Council liaison to the Harrison-Agassiz Chamber of commerce.
9. THAT _____ be appointed as Council Committee Member to the Accessibility Committee.

- (f) Report of Community Services Manager dated November 6, 2023
Re: Spirit Trail Maintenance

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Recommendation:

THAT staff be authorized to seek quotes for the development of a Community Wildfire Resiliency Plan while awaiting the results of the FireSmart grant funding application; and

THAT staff be authorized to move forward with fuel treatment for the Spirit Trail once a Community Wildfire Resiliency Plan with current, up to date recommendations for fuel management is completed.

- (g) Report of Community Services Manager dated November 6, 2023
Re: Community to Community Grant Program

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Recommendation:

THAT staff submit a grant application of up to \$10,000.00 to UBCM's Community to Community Grant program to support hosting a Community to Community (C2C) Forum meeting in the Village of Harrison Hot Springs.

- (h) Report of Community Services Manager dated November 6, 2023
Re: FireSmart Program Update

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Recommendation:

THAT the FireSmart Program Update report be received for information; and

THAT the FireSmart Open House originally planned to be held in November be deferred to March 2024 to allow for the creation of a FireSmart Neighbourhood Committee and for the event to contribute to the Village's recognition as a FireSmart community; and

THAT the Community Services Manager/Local FireSmart Representative be authorized to put out an expression of interest for a FireSmart Neighbourhood Committee and assist interested residents in the formation of the committee.

13. BYLAWS

14. NEW BUSINESS

- (a) New Business from Mayor Wood
Re: Mole Letter

Recommendation:

WHEREAS the tone of anger is increasing in the Village, and

WHEREAS there are a number of "mole" letters in circulation, both on social media and via distribution of hard copies, and

WHEREAS the "mole" is an anonymous person or persons, and

WHEREAS in the opinion of the Mayor, the previous and present Village staff are being publicly defamed, and

WHEREAS staff retention has been a major issue with 31 staff positions posted on the BC Civic website since 2015, and

WHEREAS four (4) senior staff members resigned shortly after the 2014 election, including the CAO, CFO, Community Services Manager and Operations Manager, and

WHEREAS Council has a responsibility to respect and protect the professional integrity of Village staff, and

WHEREAS in the opinion of the Mayor, it is highly likely that the mole is a member of council or previous member of council, and

WHEREAS the Village may be liable to legal prosecution resulting in financial costs to the taxpayers, and

WHEREAS the Mayor has received legal advice on this matter, and

WHEREAS per Section 116 of the *Community Charter*, responsibilities of the Mayor include recommending resolutions and other measures that in the Mayor's opinion may assist the peace, order and good government of the municipality, therefore be it resolved

THAT Council authorize the Chief Administrative Officer to hire an independent lawyer, certified in this area, to identify and prosecute the "mole" in a court of law, and to release their findings in an open meeting of council unless prohibited by law.

(b) New Business from Councillor Allen
Re: Mole Letter

Recommendation:

WHEREAS an anonymous person, claiming to be a "mole", has circulated another poison-pen letter in the Village on or about November 12th, 2023, and

WHEREAS the letter is a vile, vulgar and highly defamatory attack on Village staff, the Mayor and one Councillor, and

WHEREAS the letter is corrosive and destructive to the rule of law in the Village, therefore be it resolved

THAT Council condemn the letter and demand that the writer cease and desist from such activity.

- (c) New Business from Councillor Allen
Re: Policy 1.11 Amendment

Recommendation:

WHEREAS the Village's Disposal of Surplus Items and Equipment Policy 1.11 permits disposal by tender, and

WHEREAS the "sealed tender" process which has been used in the past has included the opening of bids secretively, rather than in public, and

WHEREAS the sealed tender process has been unfair to buyers and has not produced the best possible financial returns for the Village, therefore be it resolved

THAT Policy 1.11 be amended by (a) removing the option to use any tender process and by (b) limiting all such disposals to a public auction to be conducted by the Chief Executive Officer, thus ensuring complete transparency and maximum value for Village assets being sold off.

- (d) New Business Councillor Allen
Re: Offer of Firetruck

Recommendation:

WHEREAS the Village has a surplus firetruck which is up for disposal, and

WHEREAS the Agassiz-Harrison Search and Rescue organization (SAR) is in need of an equipment truck while waiting for a new truck to be delivered, therefore be it resolved

THAT the Village offer Agassiz-Harrison Search and Rescue the use of the Village's Volvo firetruck until such time as their new truck is put in service, after which the Volvo will be sold by auction.

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

16. ADJOURNMENT



Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

DATE: Wednesday, November 1, 2023
TIME: 9:00 a.m.
PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch
Chief Financial Officer, Scott Schultz
Corporate Officer, Amanda Graham
Operations Manager, Jace Hodgson
Acting Fire Chief, Curtis Genest
Utilities Supervisor, Tyler Simmonds

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 9:02 a.m.

Moved by Councillor Facio
Seconded by Councillor Vidal

THAT notice of this Special Council Meeting be waived pursuant to Section 127 of the *Community Charter*.

**CARRIED
UNANIMOUSLY**
SC-2023-11-01

Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. STATE OF LOCAL EMERGENCY

Mayor Wood announced that he has declared a State of Local Emergency under Section 12(2)(b) of the *Emergency Program Act*.

The Corporate Officer read the declaration of State of Local Emergency dated November 1, 2023. Council discussed next steps as outlined in Section 12(4) of the *Emergency Program Act*.

The Operations Manager and Utilities Supervisor provided a verbal report, advising that two of the three pumps at the water treatment facility had failed, leaving only one pump in working order. Staff reported that an external pump had been ordered and was on the way, and the two pumps that failed are being sent for repair. No concerns were noted for the availability or quality of the water, as one of the pumps is currently functioning normally and the Village only operates one pump during this time of year.

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Acting Fire Chief Genest noted that he did not have any concerns regarding the Village's firefighting capabilities.

Acting Fire Chief Genest left the meeting at 9:20 a.m.

Moved by Councillor Jackson
Seconded by Councillor Allen

THAT the meeting be adjourned at 9:25 a.m.

**CARRIED
UNANIMOUSLY**
SC-2023-11-02

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL
(PRE-CLOSED) MEETING OF COUNCIL**

Monday, November 6, 2023

10:00 am

**Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC**

COUNCIL PRESENT: Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

COUNCIL ABSENT: Mayor Ed Wood

STAFF PRESENT: Scott Schultz, Chief Financial Officer/Deputy Chief Administrative Officer
Amanda Graham, Corporate Officer

1. CALL TO ORDER

Deputy Mayor Vidal called the meeting to order at 10:15 am
Deputy Mayor Vidal acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

SC(C)23-029

Moved by Councillor Facio

Seconded by Councillor Jackson

THAT the agenda dated November 6, 2023 be approved.

**CARRIED
OPPOSED BY COUNCILLOR ALLEN**

4. RESOLUTION TO EXCLUDE THE PUBLIC

SC(C)23-030

Moved by Councillor Facio

Seconded by Councillor Jackson

RESOLVED: That pursuant to Sections 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(a) of the Community Charter – personal information about an identifiable individual who holds or is being considered for a position as an officer,

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employee or agent of the municipality or another position appointed by the municipality; and

- Section 90(1)(i) of the *Community Charter* – the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

**CARRIED
OPPOSED BY COUNCILLOR ALLEN**

5. ADJOURN TO SPECIAL CLOSED COUNCIL MEETING

SC(C)23-031

Moved by Councillor Facio

Seconded by Councillor Jackson

RESOLVED:

THAT the November 6, 2023 Special (Pre-Closed) Council meeting be adjourned.

**CARRIED
OPPOSED BY COUNCILLOR ALLEN**

The meeting was adjourned at 10:18 am.

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

DATE: Tuesday, November 7, 2023 at 10:00 a.m.

PLACE: Council Chambers, Memorial Hall,
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch
Corporate Officer, Amanda Graham
Finance Officer/Deputy CAO, Scott Schultz
Community Services Coordinator, Christy Ovens
Operations Manager, Jace Hodgson

ABSENT: None

1. CALL TO ORDER

Mayor Wood called the meeting to order at 10:00 a.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

Mayor Wood introduced "Speed Bumps" as a late item for discussion.

3. APPROVAL OF AGENDA

Moved by Councillor Allen

THAT the Committee of the Whole agenda dated November 7, 2023 be approved as amended.

**CARRIED
UNANIMOUSLY**
COW-2023-11-01

4. ITEMS FOR DISCUSSION

- (a) Report of Chief Administrative Officer dated November 1, 2023
Re: Council Meeting Location

Moved by Councillor Jackson

THAT Council meetings be moved back to Memorial Hall as soon as possible with up to \$45,000.00 allocated to upgrade audio/visual equipment to be funded from surplus and move back to the Village Office Council Chambers for the summer months.

**MOTION FAILED
OPPOSED BY COUNCILLORS ALLEN, FACIO AND VIDAL**

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Moved by Councillor Allen

THAT Council meetings be moved back to Memorial Hall as soon as possible without upgrading the audio/visual and move back to the Village Office Council Chambers for the summer months.

CARRIED
OPPOSED BY COUNCILLOR FACIO
COW-2023-11-02

Councillor Allen raised a point of order as to whether the mover of a motion gets to speak on the motion again before the vote. Mayor Wood advised that he had already called the question.

- (b) Report of Operations Manager dated November 1, 2023
Re: Geographic Information System

Moved by Councillor Facio

THAT staff be authorized to work with the Fraser Valley Regional District to add mapping layers to the Village's Geographic Information System and make the system publicly available on the Village's website.

CARRIED
UNANIMOUSLY
COW-2023-11-03

Moved by Councillor Vidal

THAT staff be authorized to purchase two tablets for field usage of the GIS mapping system at a cost of up to \$3,000.00.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
COW-2023-11-04

- (c) Report of Community Services Manager
Re: Proposed Woods Park Playground Update

Mayor Wood ruled this item Out of Order due to procedural fairness.

Councillor Vidal raised a point of order that the agenda has been approved as amended and we have to discuss this item. Mayor Wood overruled the point of order.

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5. ADJOURNMENT

Moved by Councillor Allen

THAT the meeting be adjourned at 10:45 a.m.

CARRIED
OPPOSED BY COUNCILLORS FAICO AND VIDAL
COW-2023-11-05

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Wednesday, November 8, 2023

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch
Chief Financial Officer/Deputy CAO, Scott Schultz
Corporate Officer, Amanda Graham
Community Services Manager, Christy Ovens
Operations Manager, Jace Hodgson (Via Zoom)
Planning Consultant, Ken Cossey

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 7:00 p.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

Mayor Wood requested that a verbal report from the Chief Administrative Officer regarding the release of resolutions from a Closed Meeting be added as item 12(i) on the agenda.

3. APPROVAL OF AGENDA

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT the agenda be approved as amended by adding a verbal report from the Chief Administrative Officer as item 12(i).

**CARRIED
UNANIMOUSLY**
RC-2023-11-01

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4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Allen
Seconded by Councillor Jackson

Errors and Omissions

On page 5 of the minutes the third line from the top should read "Discussion ensued surrounding public input at Advisory Planning Commission meetings."

THAT the Special Council Meeting minutes of October 12, 2023 be adopted as amended.

**CARRIED
UNANIMOUSLY**
RC-2023-11-02

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the Regular Council Meeting minutes of October 16 & 18, 2023 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2023-11-03

5. BUSINESS ARISING FROM THE MINUTES

Mayor Wood recalled the motion from item 14(c) at the October 16 & 18, 2023 Special Council meeting to be voted on again.

THAT staff be instructed to take no further action concerning these four oak trees until Council has had an opportunity to review the arborist report and explore preservation options for them.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
RC-2023-11-04

Moved by Mayor Wood
Seconded by Councillor Allen

THAT the arborist report on the four oak trees on Lillooet Avenue West be received so that it can be released to the public.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
RC-2023-11-05

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6. CONSENT AGENDA

- iv. (a) Letter dated October 12, 2023 from the Deputy Commissioner, BC
RCMP
Re: Recruiting
- (b) Letter dated October 15, 2023 from Megan Hart
Re: Proposed Bike Lanes
- (c) Letter dated October 15, 2023 from Dana Britton
Re: Proposed Bike Lanes
- (d) Email dated October 17, 2023 from BC Rural Health
Re: Support for Funding – REDIP Grant
- (e) Letter dated October 23, 2023 from MP Brad Vis
Re: Cannabis Act Review
- (f) Letter dated October 26, 2023 from Crystal Tremblay
Re: Proposed Bike Lanes
- (g) Letter dated October 26, 2023 from Jayne Fleming
Re: Proposed Bike Lanes and Speed Bump Request
- (h) Letter dated October 27, 2023 from to Inspector Donaldson from Paul
Horn, FVRD Chair
Re: BC Highway Patrol
- (i) Email dated October 31, 2023 from the Minister of Children and Family
Development
Re: Adoption Awareness Month

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the Consent Agenda be received.

**CARRIED
UNANIMOUSLY**
RC-2023-11-06

7. DELEGATIONS/PETITIONS

- (a) Robin Beukens, FVRD Planner
Re: Fraser Valley Future 2050 Regional Growth Strategy

Mr. Beukens provided a PowerPoint presentation on the Fraser Valley Future 2050 Regional Growth Strategy.

8. CORRESPONDENCE

None

9. BUSINESS ARISING FROM CORRESPONDENCE

None

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

Councillor Facio

- Fraser Health – No Report
- Fraser Valley Regional District Board (Municipal Director)
 - Attended a meeting on October 26, 2023
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report

Councillor Vidal

- Community Futures North Fraser Board of Directors – No Report
- Corrections Canada Citizen's Advisory Committee – No Report
- Kent Harrison Joint Emergency Program Committee – No Report
- Attended a Chamber of Commerce event on November 2, 2023
- Attended a Special Council Meeting relating to the State of Local Emergency on November 1, 2023
- Attended a Committee of the Whole Meeting on November 7, 2023

Councillor Jackson

- Fraser Valley Regional Library Board (Municipal Director) – No Report
- Tourism Harrison – No Report

Councillor Allen

- No Report

11. MAYOR'S REPORT

- Reported on the State of Local Emergency that was called on November 1, 2023 and rescinded on November 3, 2023. Mayor Wood thanked all persons and businesses who offered help during the emergency and thanked staff for their hard work.

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12. REPORTS FROM STAFF

- (a) Report of Municipal Advisor dated November 6, 2023
Re: Municipal Advisor's Final Report

Mr. Ron Poole attended via Zoom to present this report.

Moved by Councillor Vidal
Seconded by Councillor Facio

THAT Council receive the Municipal Advisor's Final report dated November 6, 2023,
and;

THAT Council approve and adopt all of the recommendations contained in the report as follows:

1. *THAT Council establish a professional education budget to recognize on-going elected official training.*
2. *THAT Council revise the current Procedure Bylaw.*
3. *THAT Council finalize the adoption of the Official Community Plan.*
4. *THAT Mayor and Council review and understand the existing Social Media Communications Policy (1.32).*
5. *THAT the CAO and Mayor continue with the regularly scheduled council agenda briefing meetings.*
6. *THAT Council establish a Council-CAO Covenant in order to ensure clarity of roles and to establish a respectful relationship.*
7. *THAT Council finalize and adopt a Code of Conduct.*

and;

THAT staff develop a timeline for implementation of the recommendations and report back to Council on the timeline as soon as possible.

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
RC-2023-11-07

- (b) Report of Planning Consultant dated November 6, 2023
Re: Rezoning Amendment Bylaw

Mayor Wood called item 12(b) out of order due to procedural fairness as per Section 9.0.1 of Development Procedures Bylaw No. 1090, 2016.

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Councillor Vidal raised a point of order stating that the agenda has already been approved with item 12(b) and cannot be removed.

Moved by Mayor Wood
Seconded by Councillor Allen

THAT the meeting be adjourned at 8:16 p.m.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
RC-2023-11-08

Ed Wood
Mayor

Amanda Graham
Corporate Officer



November 2, 2023

VIA EMAIL: ewood@harrisonhotsprings.ca

Mayor Ed Wood
Village of Harrison Hot Springs
495 Hot Springs Road, PO Box 160
Harrison Hot Springs, British Columbia
V0M 1K0

Dear Mayor Wood:

Thank you to your delegation for meeting with myself and other Ministry of Forests representatives at the annual UBCM Convention held September 18-22 in Vancouver. I am writing to recap the conversations and commitments made at our meeting, which I hope you found as productive and beneficial as we did.

When we met, we discussed wildfire prevention and eliminating related fuel. I highly recommend that you apply for funding assistance through the FireSmart program. I have asked Assistant Deputy Minister Sarah Fraser to reach out to Chilliwack District Manager Mike Peters, on your behalf and to help your community proactively reduce wildfire risk.

In addition, many communities in the province have adopted Community Wildfire Prevention Plans (CWPP). It would be prudent of Harrison Hot Springs to develop such a plan, and I encourage you to reach out to the City of West Kelowna for guidance, as they have recently developed their CWPP.

Again, I appreciate you taking the time to meet. I am pleased our governments had the opportunity to connect about these important topics.

Sincerely,

Bruce Ralston
Minister

pc: Mike Peters, District Manager, South Coast Region

Admin

From: Minister, EMCR EMCR:EX <EMCR.minister@gov.bc.ca>
Sent: Thursday, November 9, 2023 7:25:46 PM
To: Minister, EMCR EMCR:EX <EMCR.minister@gov.bc.ca>
Subject: Emergency and Disaster Management Act now in force

Good evening Mayors and Regional District Chairs,

I am writing to advise that Bill 31, the [Emergency and Disaster Management Act](#) (the Act), received Royal Assent on November 8, 2023, which means the legislation is now in force. Significant components of the Act come into effect immediately, while the remainder will be activated by regulation.

This is the culmination of several years of collaborative work to modernize British Columbia's emergency management legislation to better reflect the world we live in today. It paves the way for a bold, proactive approach to emergency management that emphasizes disaster risk reduction to better prepare and safeguard people and communities against threats, including those related to our changing climate.

I want to extend my appreciation to all those who have participated in engagement on the statute going back to 2019. This includes local governments, various UBCM working groups and committees, emergency management practitioners, individuals, and organizations. Because of your input, the *Emergency and Disaster Management Act* incorporates lessons learned from recent emergencies and reflects modern risks and realities, including climate change. The legislation also adheres to global best practices for disaster risk reduction and incorporates all four phases of emergency management: mitigation, preparedness, response, and recovery.

The Act formally recognizes First Nations' inherent right of self-government in relation to emergency management and is an important step in aligning B.C.'s approach with the *Declaration on the Rights of Indigenous Peoples Act*. The Province is committed to continuing work with First Nations to progress efforts to support alignment under the *Declaration on the Rights of Indigenous Peoples Act*.

Implementation of the full legislation will be phased in over time and we are committed to ensuring local authorities are prepared to meet new requirements, including developing guidance materials and providing other supports. Some of the new aspects of the statute are now available, such as states of local emergency that last 14 days and the ability to declare a recovery period. Additionally, there are now requirements in force related to making reasonable efforts to reach agreement with Indigenous Governing Bodies on geographic areas within which consultation and cooperation will be conducted in the response and recovery phases of emergency management.

Other elements of the legislation will be phased in to provide local authorities with enough time to meet the new requirements. These include responsibilities related to risk assessments, emergency management plans, and business continuity plans, which will be implemented later through regulations.

The following resources have been developed to support initial implementation, with additional guidance and updates to come:

- [Technical paper - B.C.'s Modernized Emergency Management Legislation: A New Framework for Disaster Risk Reduction, Response, and Recovery \(PDF\)](#)

- Primer – When Does B.C.’s New Emergency Management Legislation Come Into Effect? (See attachment)
- [Modernized Emergency Management Legislation website](#) (new materials will be added as available – please subscribe to the page to receive automated updates)

As a reminder, we are currently seeking input to help inform development of regulations for local authorities as well as a new post-emergency financial assistance regulation to replace the Compensation and Disaster Financial Assistance Regulation. There are several ways to participate, including virtual engagement sessions, through written submissions, and by responding to questions at engage.gov.bc.ca/emergencymanagementregulations.

If you have any questions, please don’t hesitate to connect with our policy team at modernizeEM@gov.bc.ca

Sincerely,

Bowinn Ma
Minister of Emergency Management
and Climate Readiness

WHEN DOES B.C.'s NEW EMERGENCY MANAGEMENT LEGISLATION COME INTO EFFECT?

The new *Emergency and Disaster Management Act* (the Act) has now replaced the *Emergency Program Act* in B.C.

While many powers and duties under the Act are now functional, some components of the Act will become functional once regulations are made to provide further details. Regulations will be phased in over time. The Ministry of Emergency Management and Climate Readiness will be conducting further engagement and consultation to inform how these regulations are developed.

The tables below provide a list of key components that are now functional and key components (grouped by topic) that will become effective after regulations are made.

Note: this list is not exhaustive and does not include some minor technical components.

Now functional

Component of the Act	Reference in the Technical Paper - B.C.'s Modernized Emergency Management Legislation	Reference in the Act
Definitions, including definitions of "emergency", "security threats" and "critical incident"	Page 2	Section 1(1)
Guiding principles for emergency management, including the concept of emergency management phases (mitigation, preparation, response, and recovery)	Page 6	Sections 2 and 3
General powers of the minister (e.g., a power to establish standards and procedures for the performance of a duty under the Act)	N/A	Division 1 of Part 2
The role and duties of the provincial emergency management organization (i.e., the Ministry of Emergency Management and Climate Readiness) and the provincial administrator	Appendix 1	Division 2 of Part 2

Requirement for government ministers to prepare and maintain a business continuity plan.	N/A	Sections 45 and 53
Power to enter into different types of agreements with Indigenous governing bodies	Page 11	Part 3
Power to enter into emergency measures agreements	N/A	Division 4 of Part 2
Requirements for local authorities to begin work to reach agreement with Indigenous governing bodies on the areas to be described in the local authorities' emergency management plans for the purposes of consultation and cooperation during the response and recovery phases	Page 12	Section 179(7)
Power to enter into a multijurisdictional emergency management organization	Page 15	Section 21
Rules for declarations of states of provincial emergency and states of local emergency	Page 9	Division 1 of Part 5 and Division 1 of Part 6
Rules for declarations of provincial recovery periods and local recovery periods	Page 9	Division 2 of Part 5 and Division 2 of Part 6
Response and recovery powers	Appendix 2	Divisions 3-7 of Part 5 and Divisions 3-7 of Part 6
Power for the minister to order mitigation and preparation measures, make exceptions to requirements under the Act and impose duties on persons who are not otherwise regulated under the Act	Page 7	Sections 56-58
Ability for various entities to request the Ministry of Emergency Management and Climate Readiness to assist in coordinating the deployment of volunteers in response to a critical incident or an emergency	Page 8	Section 32

and for the Ministry of Emergency Management and Climate Readiness to deploy, or authorize the deployment of, certain volunteers		
Reporting requirements (e.g., following the use of response or recovery powers, following states of provincial or local emergency, or on spending beyond the base budget of the Ministry of Emergency Management and Climate Readiness)	Page 15	Sections 10 and 24 Division 8 of Part 5 and Division 8 of Part 6
Requirement for the minister to initiate a review of the Act and regulations within five years of the Act receiving Royal Assent	Page 16	Section 174
Other administrative matters, such as protection against legal proceedings, information sharing rules and conflict of laws rules	Various pages	Various sections

Functional after regulations are made

Emergency management planning by lead ministers <ul style="list-style-type: none"> • Assigning government ministers as lead ministers responsible for specific hazards • Requirements for lead ministers to prepare and maintain risk assessments and emergency management plans for hazards they are responsible for
Emergency management planning by local authorities <ul style="list-style-type: none"> • Requirements to: <ul style="list-style-type: none"> ○ prepare and maintain risk assessments for hazards within their jurisdiction ○ prepare, maintain and implement emergency management plans ○ prepare and maintain business continuity plans • Further details finalizing the framework for multijurisdictional emergency management organizations
Emergency management planning by critical infrastructure owners <ul style="list-style-type: none"> • Establishing definitions of “critical infrastructure”, “critical infrastructure sector” and “critical infrastructure owner” • Requirements to:

<ul style="list-style-type: none"> ○ prepare and maintain risk assessments for hazards that may affect the critical infrastructure ○ prepare, maintain and implement emergency management plans ○ prepare and maintain business continuity plans • Reporting requirements
<p>Emergency management planning by public sector agencies</p> <ul style="list-style-type: none"> • Establishing a definition of “public sector agency” • Requirements to: <ul style="list-style-type: none"> ○ prepare and maintain risk assessments for specific hazards ○ prepare, maintain and implement emergency management plans ○ prepare and maintain business continuity plans
<p>Consultation and coordination with local authorities</p> <ul style="list-style-type: none"> • Establishing requirements for consultation and coordination with local authorities on various emergency management planning documents
<p>Government continuity plans</p> <ul style="list-style-type: none"> • Requirement for the Legislative Assembly, the Executive Council (i.e., Cabinet), the office of the Lieutenant Governor and the Courts to prepare government continuity plans
<p>Requirement for the Ministry of Emergency Management and Climate Readiness to make information public on potential emergencies</p> <ul style="list-style-type: none"> • Details on what specific information must be made public
<p>Compensation and post-emergency financial assistance</p> <ul style="list-style-type: none"> • New rules for the payment of compensation and financial assistance
<p>Compliance and enforcement</p> <ul style="list-style-type: none"> • Details to supplement and complete the compliance and enforcement rules from the Act, such as those pertaining to cost recovery and administrative monetary penalties
<p>Other administrative matters</p> <ul style="list-style-type: none"> • Establishing certain definitions, including definitions for “specialized measure”, “emergency system”, “treaty area” • Miscellaneous administrative matters • Repealing some current regulations made under the <i>Emergency Program Act</i> • Bringing into force some consequential amendments to other statutes and regulations

More information

Online: gov.bc.ca/emergencymanagementact

Email: modernizeEM@gov.bc.ca

The information in this document is for your convenience and guidance and is not a replacement for the legislation.

VIA EMAIL

Ref: 62641

November 9, 2023

Their Worship Ed Wood
Mayor of the Village of Harrison Hot Springs
Email: ewood@harrisonhotsprings.ca

Dear Mayor Ed Wood:

RE: New legislation to support local government housing initiatives

Over the past week, I have introduced several pieces of legislation to support local governments to get more homes built faster while enabling updated and new tools to effectively fund the costs of infrastructure and amenities to support increased housing supply and growth. Taken together, these changes are critical to getting more of the right kind of housing built in the right places to provide homes for British Columbians.

Last week, I introduced Bill 44, to support communities to deliver the homes people need quickly by allowing small-scale multi-unit housing across BC. These homes, including townhomes, triplexes, and secondary suites, can generally be built in a reasonable timeframe and blend more seamlessly into neighbourhoods. The legislation will apply to many areas of the province, and we anticipate it will allow up to 4 units in single-detached and duplex zones (or 3 depending on the size/type of lot) and up to 6 units permitted in single-detached and duplex zones close to bus stops with frequent service. It will also allow secondary suites or an accessory dwelling unit on single-detached lots throughout BC.

Bill 44 will also speed up the approvals process by moving away from spot zoning to ensure more comprehensive upfront planning and zoning to meet current and future housing needs. The changes include using a robust, standard methodology for calculating long-term housing needs for all Housing Needs Reports to ensure consistency across the

.../2

province. Municipalities will also be required to update Official Community Plans (OCPs) and zoning bylaws to ensure their communities have sufficient land designated and zoned to meet long-term housing needs and continue to make these updates on a regular basis. The new legislation will also remove the option for local governments to hold public hearings for rezonings for housing projects consistent with OCPs.

Today, I announced new legislation, Bill 47, to support new housing to get built near high-frequency transit, and yesterday Bill 46, to ensure local governments have tools to collect amenity and infrastructure contributions outside of the re-zoning process.

Bill 47 will require local governments to designate areas near high frequency transit stations as 'TOD Areas.' TOD Areas are near SkyTrain stations and busy bus exchanges and are expected to be identified in 29 municipalities in BC. This is different from the 6-unit requirements in the small-scale multi-unit housing legislation which will focus on properties within 400 metres of bus stops with frequent service. TOD areas will include minimum levels of density, size, and dimension prescribed by regulation. Similar to implementing small-scale multi-unit housing requirements, local governments will have a comprehensive provincial policy manual to assist in making bylaw amendments consistent with the TOD legislation. Off-street parking spaces in TOD areas will be determined by the market; local governments will not be able to require off-street residential parking, other than spaces for other uses like commercial, spaces for disabled persons and loading spaces. These changes will help get more of the right kind of housing built in the right places to provide homes for British Columbians. A subsequent letter will notify the identified municipalities in December.

The new legislation will expand the scope of infrastructure for which Development Cost Charges (DCCs) can be collected to include fire protection facilities, police facilities, and solid waste facilities. It also allows local governments to collect DCCs for provincial highway infrastructure projects where there is a cost-sharing arrangement between the municipality and the Province.

The new Amenity Cost Charges (ACCs) tool will allow local governments to collect monetary and in-kind contributions for amenities (e.g., community centres, recreation centres, libraries) to support liveable communities in areas where new housing is going. This tool will provide certainty and transparency for local governments and developers.

.../3

We are aware that local governments require tools and supports to facilitate the delivery of affordable housing in their communities. We are currently exploring policy options and additional tools, including the potential for inclusionary zoning, and I look forward to sharing more about this in the coming months.

I know that the new housing initiatives announced over the past week will take work to implement and require additional resources for your local government to meet the requirements. We have committed to \$51 million in funding for local governments to support planning and capacity to meet these new requirements. The funding will be allocated based on population and the volume of work needed because there are different requirements for municipalities and regional governments. The funding will be distributed in early 2024.

The Province has also provided another \$10 million for a second intake of the Local Government Development Approvals Program (LGDAP), managed by the Union of B.C. Municipalities (UBCM). This funding is in addition to the \$1 billion provided to local governments through the Growing Communities Fund to support the delivery of infrastructure projects needed to support increasing density.

The Ministry of Housing is committed to working together and supporting every community as we move forward with new approaches and new ways to deliver the housing supply our province needs. In the coming weeks, we will be providing policy manuals detailing the site-level specifications for small-scale multi-unit housing and TOD areas. Further guidance will be coming in the new year to support implementation of the development finance tools and pro-active zoning requirements. Ministry of Housing staff will be in touch with your administration in the coming weeks to provide more detail about the changes and about funding and educational support and opportunities.

Sincerely,

A handwritten signature in black ink, appearing to be 'Ravi Kahlon', written in a cursive style.

Ravi Kahlon
Minister of Housing

pc: Honourable Rob Fleming, Minister of Transportation and Infrastructure
Honourable Anne Kang, Minister of Municipal Affairs
Teri Collins, Deputy Minister, Ministry of Housing
Kaye Krishna, Deputy Minister, Ministry of Transportation and Infrastructure
Okenge Yuma Morisho, Deputy Minister, Ministry of Municipal Affairs
Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs
Bindi Sawchuk, Assistant Deputy Minister, Ministry of Housing
Kevin Volk, Assistant Deputy Minister, Ministry of Transportation and Infrastructure
Tyson Koch, Chief Administrative Officer, Village of Harrison Hot Springs
(tkoch@harrisonhotsprings.ca)

Links:

Local Government Housing Initiatives Webpage: [Local government housing initiatives - Province of British Columbia](#)

Bill 44 Announcement: news.gov.bc.ca/releases/2023PREM0062-001706

Bill 46 Announcement: news.gov.bc.ca/releases/2023HOUS0063-001737

Bill 47 Announcement: news.gov.bc.ca/releases/2023HOUS0063-001748



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Tyson Koch **FILE:** 0560-01
Chief Administrative Officer
SUBJECT: Release of Closed Meeting Resolutions

ISSUE:

To provide a report to Council on the release of resolutions from Closed Meetings.

BACKGROUND:

Many subjects requiring the confidentiality of a closed meeting only require it for a limited period of time. It is important that local governments have a process in place to regularly review the information produced at closed meetings. Information that would no longer undermine the reason for discussing it in a closed meeting should be released as soon as practicable. The following resolution has been released from the November 6, 2023 Closed Council Meeting.

RECOMMENDATION:

THAT the following closed meeting resolutions be received for information at the November 20, 2023 Regular Council Meeting:

THAT Anthony Siedschlag be appointed as Fire Chief of the Harrison Hot Springs Fire Department.

SIC-2023-11-04

Respectfully submitted:

Tyson Koch
Chief Administrative Officer

VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023

FROM: Ken Cossey MCIP, RPP **FILE:** 3360-20-Z02/23
Planning Consultant (259 Hot Springs Road)

SUBJECT: Rezoning Amendment Bylaw

ISSUE:

Review of Zoning Amendment Bylaw No. 1194, 2023. This includes consideration of the suggested referral agencies, and the setting up of a Public Notification meeting. The Amendment Bylaw proposes to change the current Floor Area Ratio from 1.5 to 1.8, change the Lot Coverage from 75% to 89.39% and change the Building Height from 15 M to 17.61 M.

BACKGROUND INFORMATION:

Based upon a review of the Village's Official Community Plan (OCP), the site is within the Village Centre designation, and within the Lakeshore Development Permit Area.

As per the Village's Zoning Bylaw No. 1115, 2017, the site is zoned as Village Commercial (C-1) and is bounded by Lillooet Avenue to the north, Hot Springs Road to the west, and Cedar Avenue to the south.



Site Information

The site is approximately 0.41 Ha (4,062 M² or 1.01 Ac) in area and currently contains a motel, 25 RV sites, a tent camping area, and a small restaurant. All existing Buildings or Structures are to be demolished when the development application is approved. The surrounding uses include restaurants, hotels, a gas station, and the Harrison Resort Mineral pool.

The site is relatively flat, is fully serviced and is accessed by vehicles off of Hot Springs Road. The site has a historical marker attached to a fence, indicating that this site was once the home of the Elliot Nursing Home in 1902. The owner wishes to retain the sign and the fence; it is attached to with the new development.

DEVELOPMENT PROPOSAL:

The application is for a 76 multi-unit residential building. The proposal includes one level of above ground parking with four storeys of residential units above this level, for a total of five storeys. In order to achieve this, the applicant needs to amend the Village's Zoning Bylaw. The attached draft bylaw purposes to do the following:

1. Change the allowable FAR from 1.5 to 1.8;
2. Change the current maximum Lot coverage from 75% to 89.39%; and
3. Change the allowable maximum Building height from 15 M to 17.61 M.

The applicant is proposing to develop a private internal courtyard for the building residents' use only. The parkade entrance will be off of Cedar Avenue and the pedestrian entrance will be off of Lillooet Avenue. The dwelling units will range in size from 596 ft² (55.3 M²) to 1,255 ft² (116.5 M²).

Off Street Parking

The required number of parking stalls for this size of development is 93. With this number of required parking stalls, the number of disabled persons parking stalls is 6. With the above ground parkade, the on-site parking requirements have been exceeded.

The breakdown for stalls is as follows;

1. 86 regular stalls, which includes the required 6 disabled persons parking stalls,
2. 7 tandem stalls. This type of parking is set up to handle two cars parking in the same parking space, with one car parked in front of the other. The first car in cannot generally leave until the second car leaves.

With the tandem parking stalls, the total on-site parking is 100 vehicles, which exceeds the required 95 stalls.

Public Realm Improvements - as offered by the developer

None being offered, at this time.

PLANNING TOOLS SUMMARIZED:

Use and Purpose of the Floor Area Ratio (FAR)

The FAR is a measurement of a Building's or Structure's floor area in relation to the size of the Lot that the Building or Structure will be located on. Generally, the FAR is expressed in a decimal format, and is an effective way to calculate the bulk or mass of the proposed development on a particular site. The FAR is also used in conjunction with other development standards such as Building Heights, and Lot Coverage. Within the Village's current Zoning Bylaw is the following definition:

"Floor Area Ratio (FAR)

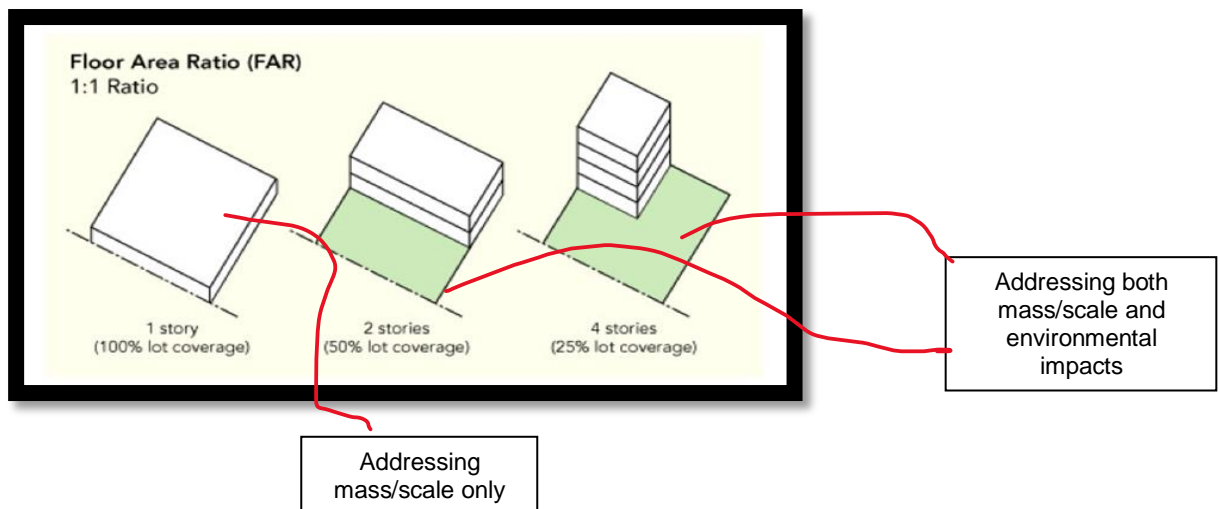
means a ratio between the Building or Structure size and the Lot size, that is used to control the bulk of the Building or Structure;"

Source: Zoning Bylaw 1115, 2017

The FAR is most often used to express development intensity of non-residential land uses, such as commercial and industrial uses.

Purpose of the FAR

The FAR can be used to lessen environmental impacts of the development, to control the mass and scale of the development, or both as outlined in the diagram below.



The FAR considers the footprint of the Building or Structure and the entire occupied areas of the proposed development. Unoccupied areas such as but not limited to

parking garages, elevator shafts and basements are generally not included in the calculation of the FAR.

Purpose of Lot Coverage

Lot Coverage is used as a planning tool to control the scale of development on a Lot, and the overall building footprint is controlled through the use of this tool. Within the Village's current Zoning Bylaw is the following definition.

“Lot Coverage

means the Building Area of all the Buildings and Structures that are allowed to cover a Lot and is expressed as a percentage figure of the total area of the Lot;”

Source: Zoning Bylaw 1115, 2017

Purpose of the Building Height

This type of planning tool controls the overall height of the Building or Structure. Architectural elements that do not add floor area to a Building or Structure, such as parapet walls, chimneys, vents, and roof equipment are not considered part of the height of a Building or Structure. In the case of the Village's Zoning Bylaw the following are also included:

- Communication towers;
- Spires, belfries, and domes;
- Flag poles;
- Elevator shafts; and
- Stair and hose towers.

ADDITIONAL COMMENTS

Accessibility Impact Statement

In terms of accessibility the project must meet the BC Building Code requirements for universal accessibility as per the Building Access Handbook, 2014.

Agency Referrals

Staff recommend that the following agencies have the draft bylaw referred to them and ask that they provide feedback on this development project:

1. Advisory Planning Commission
2. The Village's Fire Department
3. The Ministry of Transportation and Infrastructure

Please note that all the referral agency comments must be received by staff prior to any Public Hearing being held, as these comments must be shared with the public during the Public Hearing.

Crime Prevention Through Environmental Design (CPTED)

The developer has prepared a CPTED Review Report, dated May 23, 2023. The author of this report utilized the four key principles of CPTED, as outlined below;

1. Natural Surveillance;
2. Natural Access Control;
3. Territoriality; and
4. Maintenance and Management.

While the report has been finalized, staff at this time have not held any discussions with the developer to discuss the implementation of the CPTED recommendations.

Title Review

The Title of this site has been reviewed and there is no flood covenant registered on title. This issue will need to be addressed prior to any actual development starting on this parcel of land.

Public Notification Meeting

As outlined in the Village's Development Procedures Bylaw No. 1090, 2016, specifically s. 11.0, Council can require that the developer hold a Public Notification meeting.

Concerns

Overall, there are five major issues or concerns with this application.

The change of the Lot coverage from 75% to 89.95% could impact the current storm water drainage and direction of the storm water flows, as well as the intensity of the development and the overall neighbourhood character. The Village can ask the developer to provide additional information on this issue, after the holding of the Public Notification meeting, or as Council requires.

With the change from the smaller scale tourist operation to a higher density residential use, the traffic flows and patterns may change along Hot Springs Road and the adjacent Cedar and Lillooet Avenues. The Village can ask the developer to provide additional information on this issue, after the holding of the Public Notification meeting, or as Council requires. Some of these concerns may be addressed after the draft bylaw is referred to the Ministry of Transportation and Infrastructure for comment.

Any community safety issues will be addressed when the Fire Department is able to review the overall application.

There is no indication of any affordable housing units that may be made available within this development.

The lack of any public realm improvements.

Overall, the project can be moved forward to determine what, if any, requirements the community may have about this development project.

RECOMMENDATION:

1. THAT staff be authorized to refer the Zoning Amendment application for 259 Hot Springs Road to the Advisory Planning Commission, the Harrison Hot Springs Fire Department, and the Ministry of Transportation and Infrastructure; and
2. FURTHER THAT Council request the developer to set up a Public Notification meeting as per section 11.0 of the Village's Development Procedure Bylaw No. 1090, 2016.

Respectfully Submitted:



Ken Cossey, MCIP, RPP
Planning Consultant

Reviewed By:



Tyson Koch
Chief Administrative Officer

Attachment (2) Zoning Amendment Bylaw 1194, 2023
Site Plan



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1194, 2023**

**A bylaw to amend the Village of Harrison Hot Springs
Zoning Bylaw No. 1115, 2017**

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1115, 2017, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted May 7, 2018;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the "**Village of Harrison Hot Springs Zoning Amendment Bylaw No. 1194, 2023**".

2. **TEXT AMENDMENT**

That:

- (a) Under the C-1 Zone "Development Regulations for the Commercial Uses", the following number 11 is inserted in the Notes section;
- (b) Under the Notes section the following is inserted;
"11/. For land legally described as Lot "A" Block 2, Section 13, Township 4, Range 29, West of the 6th Meridian, New Westminster District Plan 251 (PID 002-223-457), the maximum allowable Floor Area Ratio must not exceed 1.8, the Lot Coverage must not exceed 89.93%, and the maximum height must not exceed 17.61 M."

READ A FIRST TIME THIS _____ DAY OF _____, 2023.

READ A SECOND TIME THIS _____ DAY OF _____, 2023.

A PUBLIC HEARING WAS HELD ON THE _____ DAY OF _____, 2023.

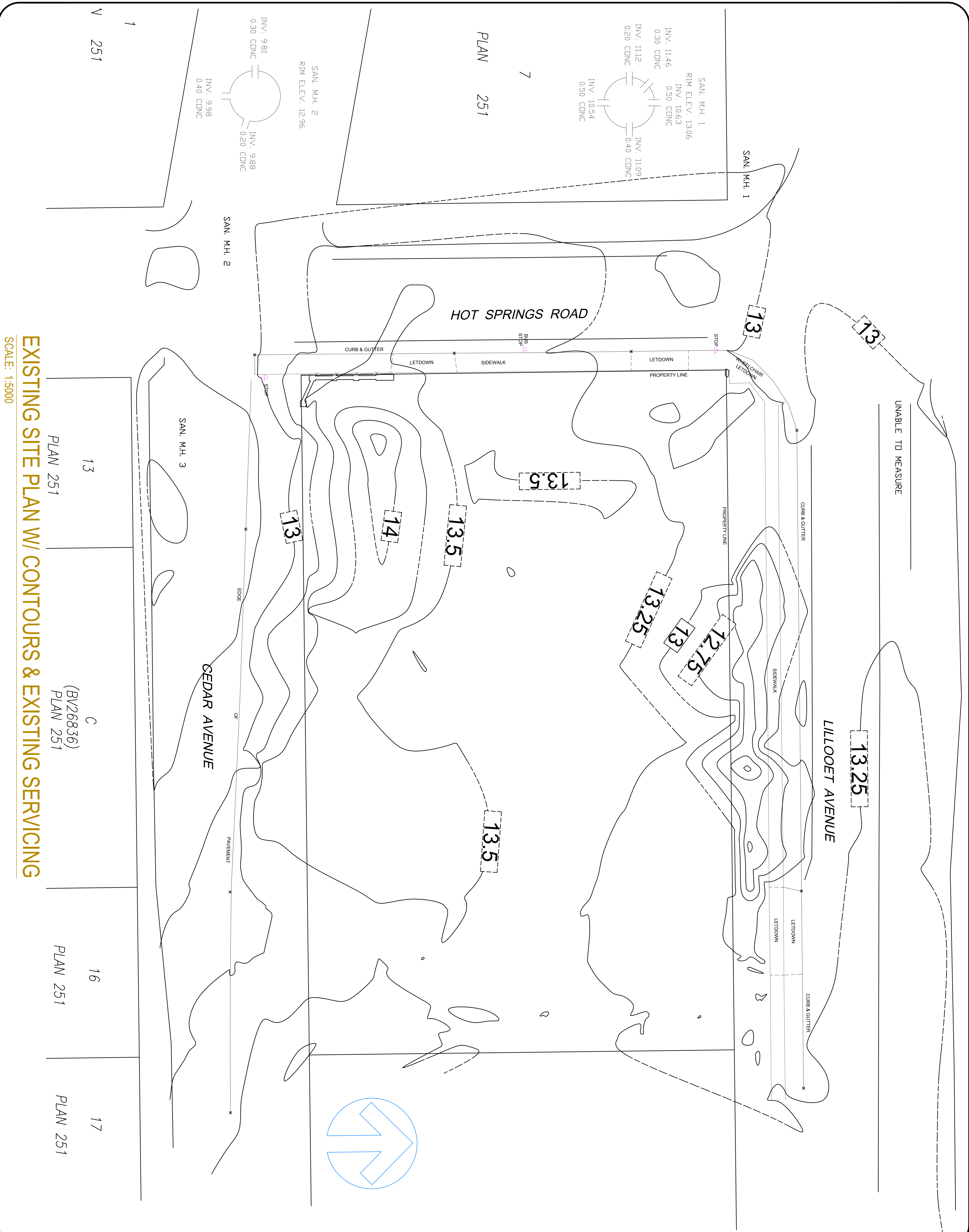
Ministry of Transportation and
Infrastructure Approval provided on the _____ DAY OF _____, 2023.

READ A THIRD TIME THIS _____ DAY OF _____, 2023.

ADOPTED THIS _____ DAY OF _____, 2023.

Mayor

Corporate Officer



EXISTING SITE PLAN W/ CONTOURS & EXISTING SERVICING

SCALE: 1:5000

PLAN 251

(BV26836)
PLAN 251

PLAN 251

PLAN 251

Andrew R. Bazluk

Architect

Box 29, Harrison Hot Springs, BC, V0M 1K0
604-796-1120 or 780-920-5301

BAZIUK

CONDO

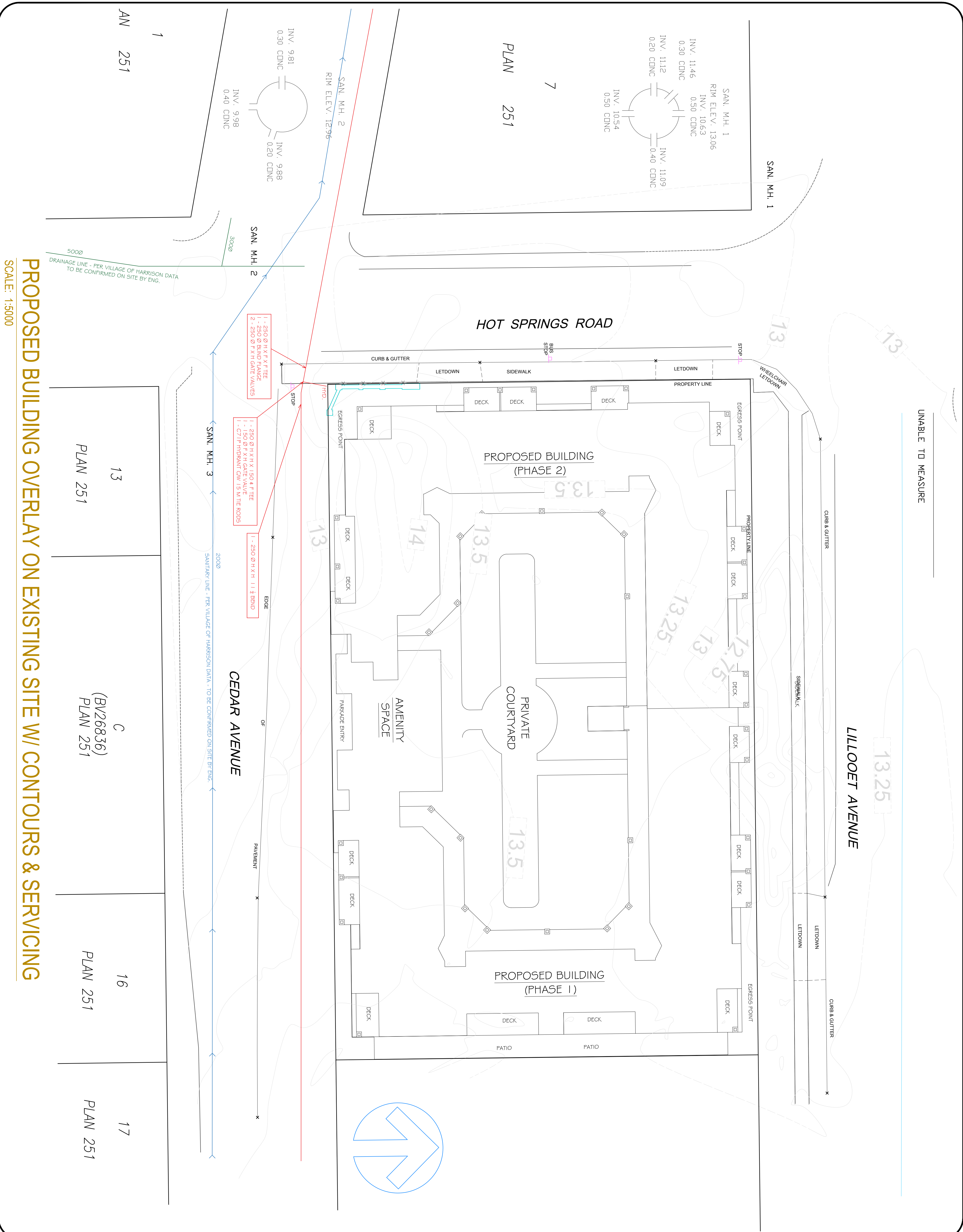
259 HARRISON HOT SPRINGS ROAD
HARRISON HOT SPRINGS, B.C.

EXIST. SITE PLAN

15 NOVEMBER 2023

21455

A1.1



PROPOSED BUILDING OVERLAY ON EXISTING SITE W/ CONTOURS & SERVICING

SCALE: 1:5000

Andrew R. Bazluk

Architect

Box 29, Harrison Hot Springs, BC, V0M 1K0

604-796-1120 or 780-920-5301

BAZLUK

CONDO

259 HARRISON HOT SPRINGS ROAD

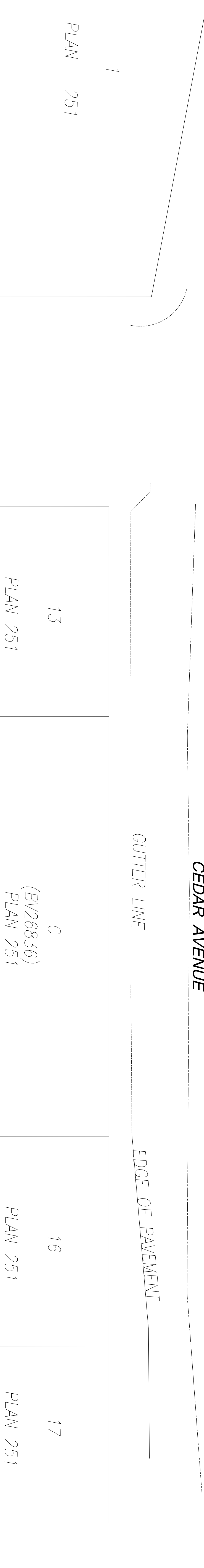
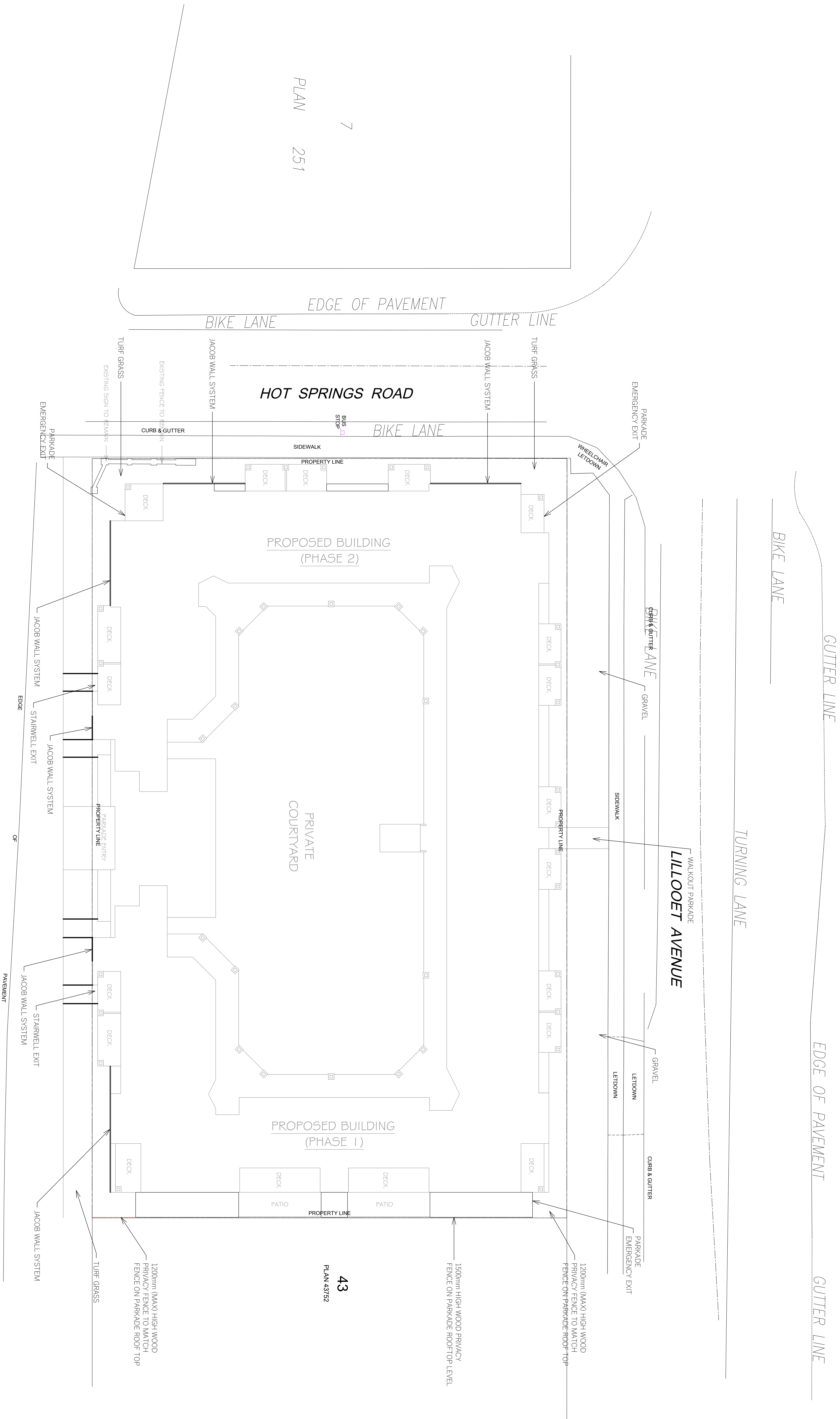
HARRISON HOT SPRINGS, B.C.

PROP. SITE PLAN

15 NOVEMBER 2023

21455

A1.2



(Professional's Stamp & Signature)	(Professional's Stamp & Signature)
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No.	Revision/Issue	Date
1	ISSUED FOR PRELIM. REVIEW	13 MAR. 2023
2	ISSUED FOR DP SUBMISSION	26 APR. 2023
3	ADDED IN TREES ON SOUTH & WEST SIDE	4 MAY 2023

Project Name and Address
BAZIUK CONDO

259 HOT SPRINGS ROAD,
HARRISON HOT SPRINGS, BC

AMR

AMR SYSTEMS

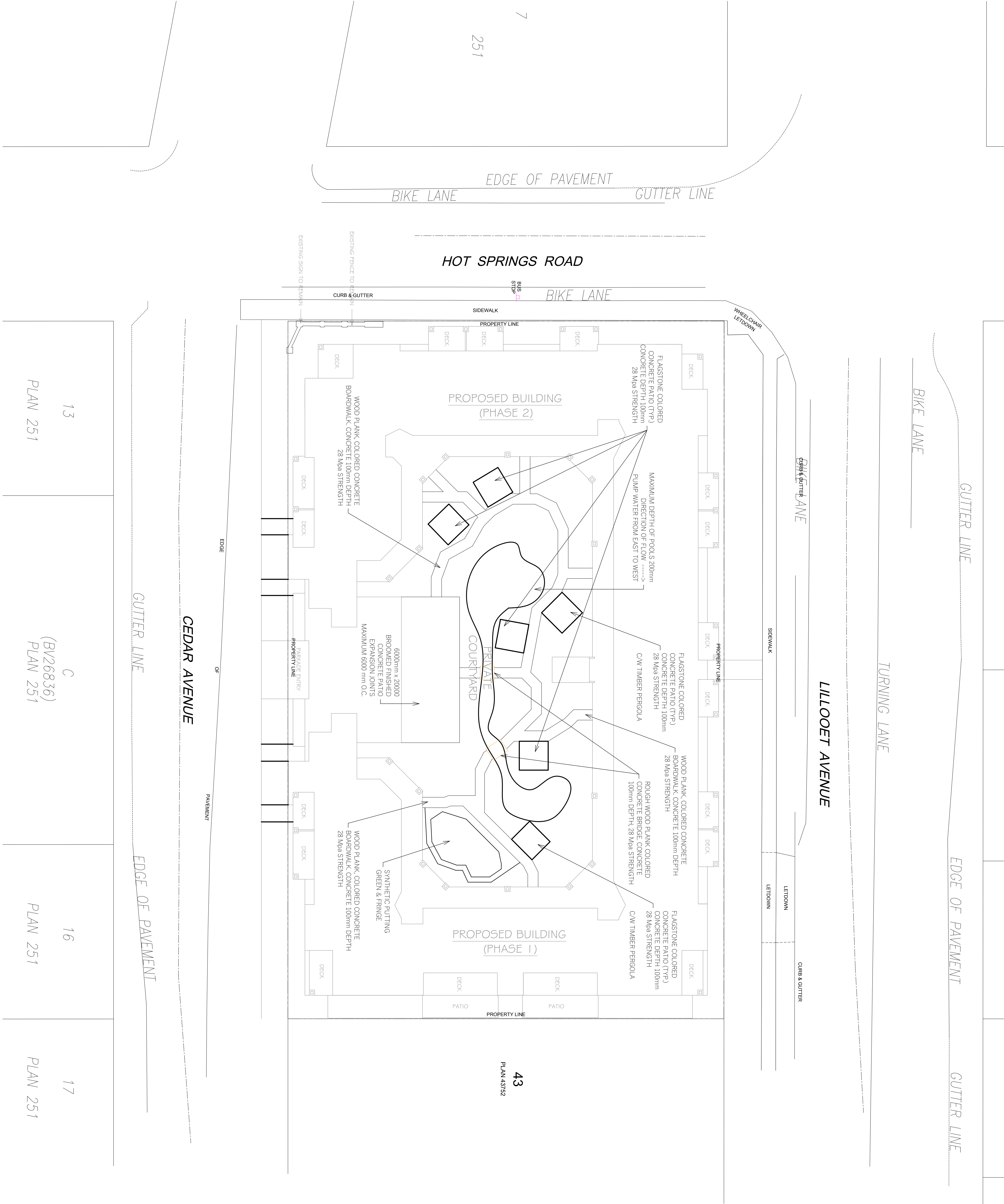
Crime Prevention Through Environmental Design (CPTED) Consultants,
Landscape Architecture, Topographic Survey and Septic Field Design
201-45269 KEITH WILSON RD.
CHILLIWACK, B.C.
V2C 2G2
info@amrsystems.ca

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<div>Professional's Stamp & Signature</div>	
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Project Name and Address

BAZIUK CONDO

259 HOT SPRINGS ROAD,
HARRISON HOT SPRINGS, BC

AMR

AMR SYSTEMS

Crime Prevention Through Environmental Design (CPTED) Consultants,
Landscape Architecture, Topographic Survey and Septic Field Design

201-45269 KEITH WILSON RD.
CHILLWACK, B.C. V2P 2K8
PH: 250-555-0023
info@amrsystems.ca

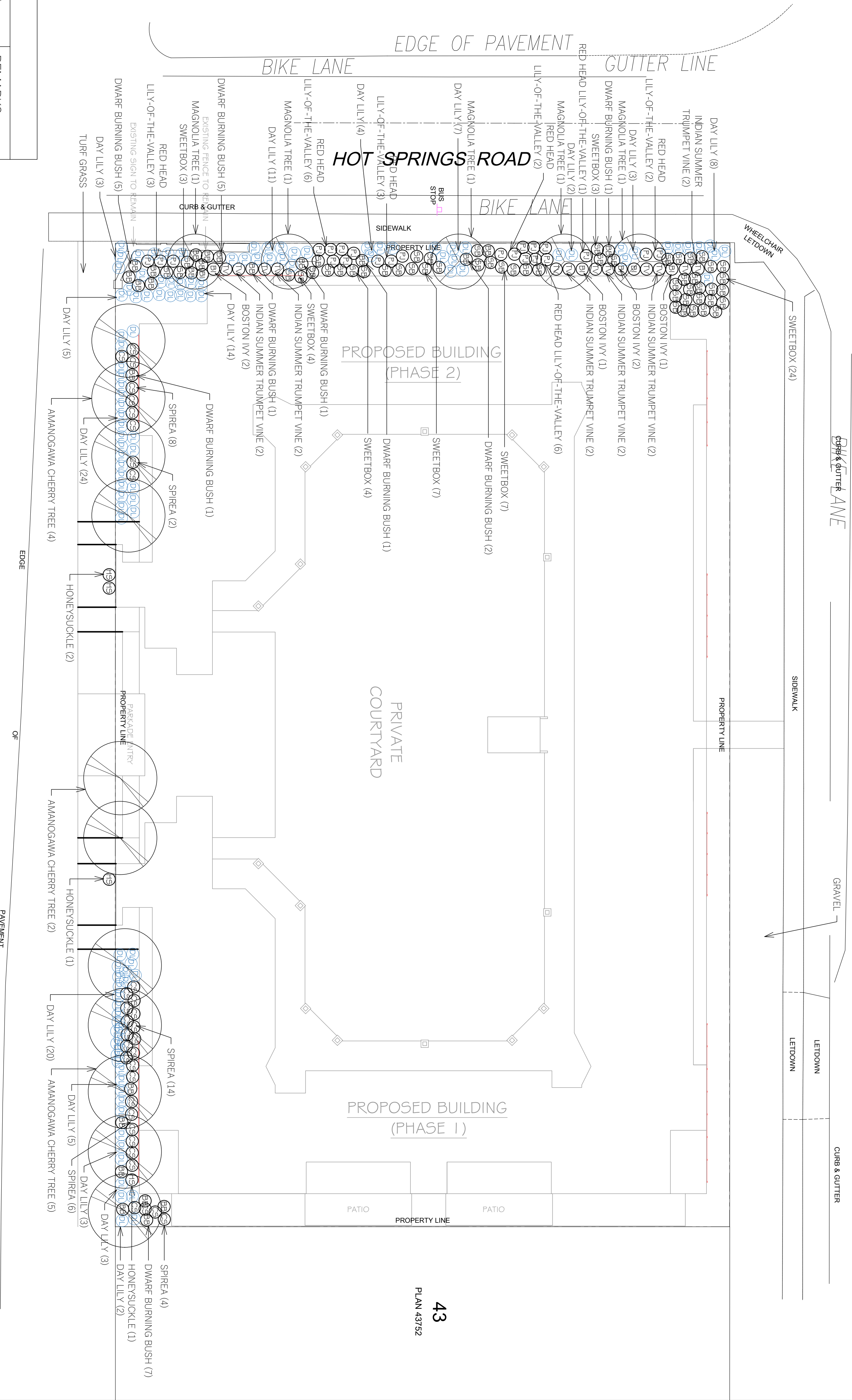
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LILLOOET AVENUE



PLANTING SCHEDULE

SYM.	QTY.	BOTANICAL NAME	COMMON NAME	SIZE	REMARKS
TREES					
	5	MAGNOLIA 'GALAXY'	GALAXY MAGNOLIA	5cm cal.	B&B
	11	PRUNUS SERRULATA	AMANOGAWA CHERRY	5cm cal.	B&B
SHRUBS					
	14	CAMPISIS X TAGLIABUANA 'INDIAN SUMMER'	INDIAN SUMMER TRUMPET VINE	#2 POT	-
	23	ELONYMUS ALATUS 'COMPACTUS'	DWARF BURNING BUSH	#2 POT	-
	114	HEMEROCALLIS 'ALL AMERICAN CHIEF' & 'ANZAC'	ALL AMERICAN CHIEF & ANZAC DAY LILY MIXTURE	#2 POT	-
	4	LONICERA INVOLUCRATA	TWINBERRY HONEYSUCKLE	#2 POT	-
	6	PARTHENOCISSUS TRICUSPIDATA 'VEITCHII'	BOSTON IVY	#2 POT	-
	23	PIERIS JAPONICA 'RED HEAD'	RED HEAD LILY-OF-THE-VALLEY	#2 POT	-
	52	SARCOCOCCA CONFUSA	SWEETBOX	#2 POT	-
	34	SPIRAEA 'DOUBLE PLAY' 'CANDY CORN'	DOUBLE PLAY CANDY CORN SPIREA	#2 POT	-

PLANTING NOTES

NO SUBSTITUTIONS WILL BE ACCEPTED UNLESS APPROVED IN WRITING BY THE LANDSCAPE ARCHITECT. AREA OF SEARCH FOR MATERIALS IS TO BE LOCAL OR WESTERN WASHINGTON.

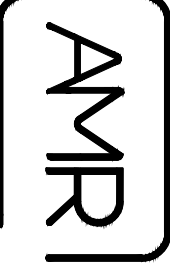
ALL PLANT MATERIAL SHALL BE NURSERY GROWN CONTAINER STOCK AND COMPLY WITH THE CANADIAN LANDSCAPE STANDARD (CURRENT EDITION).

(Professional's Stamp & Signature)

No.	Revision/Issue	Date
1	ISSUED FOR PRELIM. REVIEW	13 MAR. 2023
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Project Name and Address
BAZIUK CONDO

259 HOT SPRINGS ROAD,
HARRISON HOT SPRINGS, BC



AMR SYSTEMS
Creating Prevention Through Environmental Design (CPTED) Consultants
Landscape Architecture, Topographic Survey and Septic Field Design
201-45269 KEITH WILSON RD.
CHILLIWACK, B.C.
V2P 1S6
info@amrsystems.ca

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Planting Plan

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Date	4 MAY 2023	
Scale	1:200	

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VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Amanda Graham **FILE:** 0550-01
Corporate Officer
SUBJECT: 2024 Regular Council Meeting Schedule

ISSUE:

To adopt the 2024 Regular Council Meeting schedule.

BACKGROUND:

Pursuant to Section 127(1) of the *Community Charter*, Council must prepare a schedule of dates, times and places of Regular Council Meetings for the next full calendar year.

Section 3(c) of the Village's Council Procedure Bylaw No. 1164, 2021 reads as follows:

Where the regular meeting day of Council occurs on a statutory holiday, the regular meeting will take place on the day immediately following such holiday, or another date set by Council.

The first meeting in January 2024 would therefore be scheduled to take place on January 2, 2024. Due to the closure of the Village Office and the Christmas and Boxing Day statutory holidays in the week preceding this meeting, Council has historically only met once during the month of January. Accordingly, attached to this report is a proposed 2024 Regular Council Meeting schedule.

RECOMMENDATION:

THAT the proposed Regular Council Meeting schedule for 2024 be approved as submitted.

Respectfully submitted:

Amanda Graham
Corporate Officer

REVIEWED BY:

Tyson Koch
Chief Administrative Officer

Attachment: 2024 Regular Council Meeting Schedule

VILLAGE OF HARRISON HOT SPRINGS
REGULAR COUNCIL MEETINGS

2024

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

*only one meeting per month

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Statutory Holidays Observed
Regular Council Meetings

Leadership Forum (LGLA) – January 31 – February 2, 2024 (Richmond)
LMLGA Conference – May 1 - 3, 2024 (Whistler)
FCM Conference – June 6 - 9, 2024 (Calgary)
LGMA Conference & AGM – June 11 - 13, 2024 (Victoria)
UBCM Convention – September 16 - 20, 2024 (Vancouver)



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Amanda Graham **FILE:** 0530-01
Corporate Officer
SUBJECT: 2024 Deputy Mayor Appointments

ISSUE:

To appoint Councillors as Deputy Mayor for 2024.

BACKGROUND:

Pursuant to Section 130(1) of the *Community Charter*, Council must, in accordance with the Village's Council Procedure Bylaw No. 1164, 2021, designate a Councillor to act in the role of the mayor when the mayor is absent or otherwise unable to act or when the office of Mayor is vacant. Pursuant to the bylaw, Deputy Mayor nominations are made by the Mayor and the appointments are made by Council.

RECOMMENDATION:

THAT the following members of Council be appointed as Deputy Mayor for 2024:

January – April	Councillor _____
May – August	Councillor _____
September – December	Councillor _____

Respectfully submitted:

Amanda Graham
Corporate Officer

REVIEWED BY:

Tyson Koch
Chief Administrative Officer



VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023

FROM: Tyson Koch **FILE:** 0530-01
Chief Administrative Officer

SUBJECT: Council Liaison, Municipal Director, Board and Committee Member Appointments

ISSUE:

To provide Council with information regarding a current list of Council liaison, municipal director, board, and committee member appointments for both external agencies and internal committees.

BACKGROUND:

At the November 21, 2022 Regular Council Meeting, Council appointed members as Council liaisons, municipal directors and board members to multiple external agencies. At that same meeting, Council resolved to establish several internal committees. After the resignation of a Councillor in June of 2023, Council temporarily appointed members to fulfill the liaison appointments that were left vacant. Council voted to defer permanent appointments and the appointment of a member to the Accessibility Committee until after the 2023 By-Election.

The current Council liaison appointments are attached as a spreadsheet to this report with current vacancies and appointments requiring review shown in red font. Each appointment should be made by a separate motion.

RECOMMENDATIONS:

1. THAT Councillor Allen be appointed as Council liaison for Agassiz Harrison Healthy Communities.
2. THAT Mayor Wood remain as the Council liaison for the Agassiz Harrison Historical Society.
3. THAT Councillor Vidal remain as the Council liaison for Community Futures North Fraser.
4. THAT Councillor Vidal remain as the Council liaison for the Corrections Canada Citizens Advisory Committee.
5. THAT Fraser Health be removed from the Council liaison list as the liaison was appointed to receive updates during the COVID-19 pandemic.

6. THAT Mayor Wood be appointed to fulfill the role of municipal director for the Fraser Valley Regional District and Hospital Boards; and

THAT _____ be appointed to fulfill the role of alternate municipal director for the Fraser Valley Regional District and Hospital Boards.

7. THAT Councillor Jackson be appointed to fulfill the role as municipal director for the Fraser Valley Regional Library Board for 2023-2024; and

THAT Councillor Facio be appointed to fulfill the role of alternate municipal director for the Fraser Valley Regional Library Board for 2023-2024.

8. THAT Councillor Allen be appointed as Council liaison to the Harrison-Agassiz Chamber of Commerce.

9. THAT _____ be appointed as a Council Committee Member to the Accessibility Committee.

Respectfully submitted:



Tyson Koch
Chief Administrative Officer

Attachment: Council Liaison, Municipal Director, Board and Committee Member Appointment Spreadsheet

ORGANIZATION	COUNCIL ROLE	CURRENT APPOINTEE	CURRENT ALTERNATE	TERM	STAFF MEMBERS	MAYOR WOOD'S RECOMMENDATION
EXTERNAL						
Agassiz Harrison Healthy Communities	Council liaison	Councillor Facio (Temporarily)	N/A		Community Services Manager, Non-Voting Option for staff, none currently	Councillor Allen
Agassiz Harrison Historical Society	Council liaison, non-voting	Mayor Wood	N/A			
Community Futures North Fraser	Council liaison, non-voting	Councillor Vidal	N/A			
Corrections Canada Citizens Advisory	Council liaison, voting	Councillor Vidal	N/A			
Fraser Health	Council liaison, non-voting	Councillor Facio	N/A			
Fraser Valley Regional District Chair and Mayor's Committee	Committee member	Mayor Wood	N/A			
				Councillor Facio as Board Member 2022-2024, Alternate 2024-2026		
	Municipal Director, alternate, voting	Councillor Facio	Vacant	Alternate 2022-2024, Alternate as Board Member 2024-2026		Mayor Wood
Fraser Valley Regional District Board				Councillor Facio as Board Member 2022-2024, Alternate 2024-2026		
				Alternate 2022-2024, Alternate as Board Member 2024-2026		
Fraser Valley Regional Hospital Board	Municipal Director, alternate, voting	Councillor Facio	Vacant	Member 2024-2026		Mayor Wood
				One year term expires November 2024		Councillor Jackson
Fraser Valley Regional Library Board	Board Member, alternate, voting	Councillor Jackson	Councillor Facio			
Harrison Agassiz Chamber of Commerce	Council liaison, non-voting	Councillor Jackson (Temporarily)	N/A			Councillor Allen

ORGANIZATION	COUNCIL ROLE	CURRENT APPOINTEE	CURRENT ALTERNATE	TERM	STAFF MEMBERS	MAYOR WOOD'S RECOMMENDATION
Kent Harrison Joint Emergency Program	Council, voting	Councillor Vidal	N/A		Chief Administrative Officer, voting	Mayor Wood, Councillor Vidal as alternate
Letse'mot Community to Community (C2C)	Mayor or designate, alternate, one voting member	Mayor Wood	Councillor Vidal		Chief Administrative Officer, non-voting	
Municipal Insurance Association	Council liaison, alternate, voting	Councillor Jackson	Mayor Wood			
Tourism Harrison River Valley	Council liaison, non-voting	Councillor Jackson	N/A		Chief Administrative Officer, voting	
INTERNAL COMMITTEES:						
					Chief Administrative Officer, Community Services Manager and Public Works Supervisor, voting	T to be determined
Accessibility Committee	Select Committee - 1 Council Member	Vacant	N/A			
Age-Friendly Committee	Select Committee - 1 Council Member	Mayor Wood	N/A		Community Services Manager, Non-Voting	
Communities in Bloom Committee	Select Committee - 1 Council Member	Councillor Jackson	N/A		Community Services Manager, Non-Voting	
Select Environmental Advisory Committee	Select Committee - 1 Council Member	Mayor Wood	N/A		Community Services Manager, Non-Voting	

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Christy Ovens **FILE:** 7320-01
Community Services Manager
SUBJECT: Spirit Trail Maintenance

ISSUE:

To provide Council with an update regarding the maintenance plan for the Spirit Trail.

BACKGROUND:

At the October 16, 2023, Regular Council Meeting, Council passed the following motion:

THAT staff be directed to report back to Council at the next regular meeting of Council with recommendations on the prescribed treatment of the Spirit Trail as per the 2017 Wildfire Master Plan, not to exceed \$30,000.00 and to be funded internally.

A related motion was also passed at that same meeting:

THAT the utilization of the (FireSmart) funding include the prioritization of the creation of a Community Wildfire Resiliency Plan, detailed Fuel Management Prescriptions and the completion of prioritized fuel management.

DISCUSSION:

Staff have been in contact with the Fraser Valley Regional District (FVRD) as they are responsible for the management of the Spirit Trail, a 2.2 kilometer loop, which is located within the East Sector Lands (127 hectares). The FVRD does not currently have any plans to perform fuel management, however, they would be supportive of initiatives in the area to reduce the risk of fire. The FVRD has connected Village staff with a representative from the Province, as the East Sector Lands are Crown property granted to the Village. Staff reached out to the Province seeking their support for this initiative. At the time of this report, staff is awaiting a response from the Province.

Staff has also been in contact with a Registered Professional Forester regarding FireSmart and fuel management initiatives within the Village. The Registered Professional Forester advised that the creation of a Community Wildfire Resiliency Plan (CWRP) would revisit the recommendations made in the 2017 Wildfire Master Plan and would inform priority fuel treatment areas.


Furthermore, there may be additional funding opportunities available through organizations such as the Forest Enhancement Society of BC and other government funding streams. The FireSmart Community Funding and Supports guide provides estimates on costs for fuel treatment planning (\$450/hectare), new baseline fuel management treatment costs (\$13,500/hectare), and off-site debris disposal from new fuel management tasks (\$1,600/hectare).

RECOMMENDATIONS:

THAT staff be authorized to seek quotes for the development of a Community Wildfire Resiliency Plan while awaiting the results of the FireSmart grant funding application; and

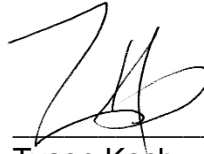
THAT staff be authorized to move forward with fuel treatment for the Spirit Trail once a Community Wildfire Resiliency Plan with current, up to date recommendations for fuel management is completed.

Respectfully submitted:



Christy Ovens
Community Services Manager

REVIEWED BY:



Tyson Koch
Chief Administrative Officer

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Christy Ovens **FILE:** 1855-03-02
Community Services Manager
SUBJECT: Community to Community Grant Program

ISSUE:

The Union of British Columbia Municipalities (UBCM) has a grant funding program available to support Community to Community (C2C) Forums with a grant of up to \$10,000.00.

BACKGROUND:

In 1997, UBCM and the First Nations Summit (FNS) jointly organized the first province-wide C2C Forum. This event brought together First Nations and local governments across BC to discuss common goals and opportunities for joint action. After this forum, it was decided that regional C2C Forums should be supported.

The Village's regional C2C Forum consists of representatives from Cheam First Nation, District of Kent, Sq'ewlets First Nation, Seabird Island Band, Sto:lo Tribal Council, Sts'ailes, and the Village of Harrison Hot Springs. The C2C Forum meets approximately every three months; the location of the meetings rotates with each representative hosting. The goal of this forum is to increase understanding and improved overall relations between First Nations and local governments. The grant can be used to fund the C2C Coordinator position and cover administrative costs, supplies, and other meeting expenses.

RECOMMENDATION:

THAT staff submit a grant application of up to \$10,000.00 to UBCM's Community to Community Grant program to support hosting a Community to Community (C2C) Forum meeting in the Village of Harrison Hot Springs.

Respectfully submitted:



Christy Ovens
Community Services Manager

REVIEWED BY:



Tyson Koch
Chief Administrative Officer

REPORT TO COUNCIL

TO: Mayor and Council **DATE:** November 20, 2023
FROM: Christy Ovens **FILE:** 7320-02
Community Services Manager
SUBJECT: FireSmart Program Update

ISSUE:

To provide an update on the status of the Village of Harrison Hot Springs recognition as a FireSmart community.

BACKGROUND:

At the October 16/18, 2023 Regular Council Meeting, Council passed the following motion:

That Council approve the motion in the FireSmart Program and Funding Opportunities report dated October 16, 2023 as amended:

THAT staff be authorized to begin the process of having the Village recognized as a FireSmart neighbourhood; and

THAT staff be authorized to prepare an application for the FireSmart Community Funding and Supports Program, an initiative of the Community Resiliency Investment Program up to a maximum of \$200,000 per year for up to two years; and

THAT staff be directed to implement a plan in alignment with the Village's 2023 Strategic Plan to brand the Village as a FireSmart community, ensuring public life and infrastructure are at the forefront; and

THAT the utilization of the funding include the prioritization of the creation of a Community Wildfire Resiliency Plan, detailed Fuel Management Prescriptions and the completion of prioritized fuel management; and

THAT staff retain a Registered Professional Forester with a fee not exceeding \$10,000 to work with the Fire Chief and staff to complete the application to UBCM for FireSmart Community Funding.

RC-2023-10-29

DISCUSSION:

The process of being recognized as a FireSmart neighbourhood begins at the community level.

Step 1: Contact the Local FireSmart Representative

The Village of Harrison Hot Springs has not had an active Local FireSmart Representative (LFR) since the retirement of Fire Inspector Thomas Redden earlier this year. Currently, the closest LFR is located in Kent. Over the last few months, the Community Services Manager has taken several courses including FireSmart 101, FireSmart Wildfire Risk Reduction, and the Local FireSmart Representative Training Course and has now earned a certification as the Local FireSmart Representative for the Village. The first step is for residents to contact their LFR and advise them that they are interested in having the Village recognized as a FireSmart community.

Step 2: Form a FireSmart Neighbourhood Committee

The next step in the process is to have Neighbourhood Champion(s) recruit other residents to create a FireSmart Committee. This committee is led by the Neighbourhood Champion(s), with the support of the LFR. This is a neighbourhood committee, not a Council committee, and the LFR serves the committee in a support capacity. Attached to this report is a Wanted – Neighbourhood Champions Poster that the Village can post online and in the public notice posting places. The LFR can assist interested residents in the creation of the committee.

Step 3: Conduct Neighbourhood Site Visits and Complete a Neighbourhood Wildfire Hazard Assessment Form

Once the committee is established, the LFR will conduct an evaluation of the community's wildfire readiness and present a report to the Neighbourhood Committee.

Step 4: Create a FireSmart Neighbourhood Plan

The FireSmart Neighbourhood Plan is prepared by the FireSmart Committee with assistance from the LFR. The plan must contain proposals for FireSmart events and a minimum of three FireSmart mitigation "Action Items". The plan is reviewed and approved by the FireSmart Neighbourhood Committee.

Step 5: Implement FireSmart Events

FireSmart Events as outlined in the FireSmart Neighbourhood Plan are organized by the FireSmart Committee. These activities can range from information sessions to 'work bee' wildfire hazard cleanup sessions within neighbours' yards. FireSmart event(s) are mandatory for recognition and renewal. There are Volunteer Sign-Up and Tracker sheets that should be used to record neighbourhood involvement.

At the October 16/18, 2023 Regular Council Meeting, Council passed the following motion:

THAT staff be directed to liaise with the Fire Department, the Emergency Program Coordinator, Emergency Support Services and Emergency Management BC to organize a FireSmart Open House to be held at Memorial Hall to be held approximately the first week of November.

RC-2023-10-30

Staff have been in contact with Emergency Management BC and BC Wildfire Service regarding the Open House. This Open House could contribute to the Village's recognition as a FireSmart community, however, it must be organized in conjunction with a FireSmart Committee in order to do so. Staff is recommending that the FireSmart Open House be held

in March 2024 instead of this November in order to allow time for a FireSmart Neighbourhood Committee to be established. Additionally, holding the event closer to wildfire season ensures that FireSmart practices can be immediately implemented by residents.

Step 6: Apply for Recognition

The application form for the Village of Harrison Hot Springs to be recognized as a FireSmart community is completed by the Neighbourhood Champion / FireSmart Committee with assistance from the LFR.

Step 7: Renew Recognition Status Yearly

Applications and annual renewal of the recognition is completed by the FireSmart Neighbourhood Committee with assistance from the LFR.

RECOMMENDATION:

THAT the FireSmart Program Update report be received for information; and

THAT the FireSmart Open House originally planned to be held in November be deferred to March 2024 to allow for the creation of a FireSmart Neighbourhood Committee and for the event to contribute to the Village's recognition as a FireSmart community; and

THAT the Community Services Manager/Local FireSmart Representative be authorized to put out an expression of interest for a FireSmart Neighbourhood Committee and assist interested residents in the formation of the committee.

Respectfully submitted:



Christy Ovens
Community Services Manager

REVIEWED BY:



Tyson Koch
Chief Administrative Officer

Attachment: Wanted Neighbourhood Champions Poster

WANTED

Neighbourhood Champions



If you are a homeowner that has concerns with the wildfire hazard on or nearby your property – you can become a Neighbourhood Champion – taking the initiative to contact the FireSmart Neighbourhoods Program can start the ball rolling.

Working together with your neighbours is fun and effective!

Often an annual day or half-day dedicated to cleaning up wildfire hazardous vegetation that has accumulated around the neighbourhood becomes a traditional community event.

Over the years getting together and sharing food, laughter and some outdoor work can make a big difference to the wildfire hazard in and around your neighbourhood.

FireSmart Neighbourhoods Program

...NEEDS YOU!

The FireSmart™ Neighbourhoods Program is designed to encourage self-organized groups of residents to take the lead in implementing solutions for wildfire safety on their own properties.

The Program provides people living in wildfire prone areas with the knowledge and organizational means to significantly reduce their neighbourhood's vulnerability to wildfire. They achieve this by planning and working together – with the support of a local wildfire professional.

Remember, if you're concerned about the wildfire hazard in your area - there's a good chance your neighbours feel the same way. The FireSmart Neighbourhoods Program is designed to assist you and your neighbours to develop an action plan to reduce your wildfire hazard simply and effectively.

If this sounds like something your neighbourhood might be interested in, contact FireSmart Canada or your Local Fire Representative today. They will arrange to meet with you (the Neighbourhood Champion) and your neighbours to discuss your concerns and explain what the FireSmart Neighbourhoods Program can do for your neighbourhood. There's no obligation - the program is funded by a variety of fire prevention agencies.

Visit our website at: www.firesmartcanada.ca