

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** Monday, December 4, 2023

**TIME:** 7:00 p.m.

**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ed Wood  
Councillor John Allen  
Councillor Leo Facio  
Councillor Allan Jackson

Chief Administrative Officer, Tyson Koch  
Chief Financial Officer, Scott Schultz  
Corporate Officer, Amanda Graham  
Community Services Manager, Christy Ovens  
Operations Manager, Jace Hodgson  
Planning Consultant, Ken Cossey

**ABSENT:** Councillor Michie Vidal

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 7:00 p.m.  
Mayor Wood acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

Late item from Councillor Allen to add a letter as background to item 14(a) New Business from Councillor Allen – The Four Oak Trees on Lillooet Avenue.

**3. APPROVAL OF AGENDA**

Moved by Councillor Facio  
Seconded by Councillor Jackson

THAT the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-12-01*

**4. ADOPTION OF COUNCIL MINUTES**

Moved by Councillor Jackson  
Seconded by Councillor Allen

**ERRORS AND OMMISIONS**

At the bottom of page 1 of the November 20, 2023 Regular Council meeting minutes, motion RC-2023-11-09 be amended by removing the words "as amended".

Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
December 4, 2023

THAT the Regular Council Meeting minutes of November 20, 2023 be adopted as amended.

**CARRIED  
UNANIMOUSLY**  
RC-2023-12-02

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the Special Council Meeting minutes of November 24, 2023 be adopted.

**CARRIED  
UNANIMOUSLY**  
RC-2023-12-03

**5. BUSINESS ARISING FROM THE MINUTES**

Mayor Wood called for reconsideration of motion RC-2023-11-31 from the November 20, 2023 Regular Council Meeting as per section 131 of the *Community Charter*.

*“THAT the FireSmart Program Update report be received for information; and*

*THAT the FireSmart Open House originally planned to be held in November be deferred to March 2024 to allow for the creation of a FireSmart Neighbourhood Committee and for the event to contribute to the Village’s recognition as a FireSmart community; and*

*THAT the Community Services Manager/Local FireSmart Representative be authorized to put out an expression of interest for a FireSmart Neighbourhood Committee and assist interested residents in the formation of the committee.”*

**MOTION FAILED  
OPPOSED BY COUNCILLORS FACIO, JACKSON, ALLEN**

Mayor Wood called the results of this vote and indicated that the original motion carried.

Mayor Wood called for reconsideration of motion SC-2023-11-09 from the November 24, 2023 Special Council meeting as per section 131 of the *Community Charter*.

*“THAT the Starlight Skating Rink be erected and installed as soon as possible.”*

**MOTION FAILED  
OPPOSED BY COUNCILLORS FACIO, JACKSON, ALLEN**

**6. CONSENT AGENDA**

- iv. (a) Letter dated November 28, 2023 from the Ministry of Housing  
Re: Housing Targets

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the consent agenda be received.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-12-04*

**7. DELEGATIONS/PETITIONS**

None.

**8. CORRESPONDENCE**

- (a) Letter dated November 16, 2023 from the Pacific Regional President – Union of  
Correctional Officers  
Re: Prison Needle Exchange Program
- (b) Letter dated November 29, 2023 from Allan Garneau  
Re: Dyke Proposal

**Moved by Councillor Jackson**  
**Seconded by Councillor Allen**

THAT the letter dated November 16, 2023 from the Pacific Regional President – Union  
of Correctional Officer and the letter dated November 29, 2023 from Allan Garneau be  
received.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-12-05*

**9. BUSINESS ARISING FROM CORRESPONDENCE**

Mayor Wood addressed concerns regarding the dike upgrade and provided clarification  
on the project.

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Councillor Facio**

- Fraser Health – No Report
- Fraser Valley Regional District Board (Municipal Director)
  - Attended a meeting on November 23, 2023
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
  
- Volunteered with the Salvation Army in Agassiz on November 25, 2023
- Attended a reception at the Hot Springs Resort and Spa on November 26, 2023

**Councillor Allen**

No report.

**Councillor Jackson**

- Fraser Valley Regional Library Board (Municipal Director)
  - Attended a meeting
- Tourism Harrison – No Report

**11. MAYOR'S REPORT**

- Participated in the Capstone Grad program at the Agassiz Elementary Secondary School
- Reported on the Salvation Army Christmas Kettle campaign. Mayor Wood will be ringing the bell on Friday, December 8, 2023 between 10:00 am and 12:00 pm at the Red Apple store in Agassiz
- The Stuff the Cruiser event will be held Saturday, December 9, 2023 at the Supervalu grocery store in Agassiz
- Reported that the open house for the dyke upgrade project will be held on Thursday, December 7, 2023 at 5:00 pm
- Reported that there will be an Advisory Planning Commission meeting regarding the 259 Hot Springs Road development on Thursday, December 7, 2023 at 7:00 pm

**12. REPORTS FROM STAFF**

- (a) Report of Chief Administrative Officer dated December 4, 2023  
Re: Implementation Timeline of the Municipal Advisor's Recommendations

**Moved by Councillor Facio**

**Seconded by Councillor Jackson**

THAT the Implementation Timeline of the Municipal Advisor's Recommendations report dated December 4, 2023 be received for information.

**MOTION FAILED  
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**

Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
December 4, 2023

- (b) Report of Chief Administrative Officer dated December 4, 2023  
Re: Emergency Operations Center – Village Fire Hall

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT Council designate the Village of Harrison Hot Springs Fire Hall as the Village's new Emergency Operations Center location.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-12-06*

- (c) Report of Planning Consultant dated December 4, 2023  
Re: Review of Bills 44, 46 and 47 (Housing Related Bills)

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the Review of Bills 44, 46 and 47 report dated December 4, 2023 be received for information.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2023-12-07*

- (d) Report of Community Services Manager dated December 4, 2023  
Re: Emergency Preparedness Planning

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the Emergency Preparedness Planning Report be received for information.

THAT staff be directed to work with the Kent Harrison Joint Emergency Planning Committee (KHJEPC) and the Village's Emergency Planning Coordinator to update and/or prepare an evacuation plan, a prevention plan, a preparedness plan and a response and recovery plan.

**MOTION FAILED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**

Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
December 4, 2023

- (e) Report of Chief Financial Officer dated December 4, 2023  
Re: Inter-Municipal Business Licence Bylaw Amendment

**Moved by Councillor Jackson**  
**Seconded by Councillor Allen**

THAT Inter-Municipal Business Licence Bylaw Amendment No. 1196, 2023 be given first, second and third readings.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-12-08*

- (f) Report of Chief Financial Officer dated December 4, 2023  
Re: Sewer Regulation and Fee Bylaw Amendment

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the Sewer Regulation Amendment Bylaw No. 1997, 2023 be given first, second and third readings.

**Amendment moved by Councillor Allen**  
**Seconded by Councillor Jackson**

THAT the motion be amended by removing the second and third readings and adding "that the matter be referred to a budget meeting or Committee of the Whole meeting for further discussion".

**CARRIED  
UNANIMOUSLY**  
*RC-2023-12-09*

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT Sewer Regulation Amendment Bylaw No. 1197, 2023 be given first reading as amended.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-12-10*

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
December 4, 2023*

- (g) Report of Chief Financial Officer dated December 4, 2023  
Re: Water Regulation and Fee Bylaw Amendment

**Moved by Councillor Allen**  
**Seconded by Councillor Jackson**

THAT Water Regulation Amendment Bylaw No. 1198, 2023 be given first reading and be referred to a budget meeting or Committee of the Whole meeting for further discussion.

**CARRIED  
UNANIMOUSLY**  
*RC-2023-12-11*

**13. BYLAWS**

None

**14. NEW BUSINESS**

- (a) New Business from Councillor Allen  
Re: The Four Oak Trees on Lillooet Avenue

**Moved by Councillor Allen**  
**Seconded by Mayor Wood**

WHEREAS the four remaining oak trees on Lillooet Ave West have been deemed as salvageable by the Urban Environment report dated July 23<sup>rd</sup> 2023; and

WHEREAS their preservation is strongly encouraged by our Official Community Plan and our Urban Forest report; and

WHEREAS funds are available within the Village public works budget for such tree maintenance; and

WHEREAS winter is the perfect time to carry out such work while the trees are dormant and traffic is light, therefore be it resolved

THAT the Village retain Urban Environment to conduct a program of care for these four oak trees and that this work be completed before Easter of 2024.

**MOTION FAILED  
OPPOSED BY COUNCILLORS FACIO AND JACKSON**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
December 4, 2023*

- (b) New Business from Mayor Wood  
Re: Closed Meeting Resolutions

Councillor Facio raised a point of order that discussing matters that had been dealt with in a closed meeting would be a breach of confidentiality.

Councillor Facio and Councillor Jackson excused themselves from the meeting.

The meeting was adjourned at 8:58 p.m. due to loss of quorum.



---

Ed Wood  
Mayor



---

Amanda Graham  
Corporate Officer