

# NOTICE OF MEETING AND AGENDA REGULAR COUNCIL MEETING

Tuesday, April 22, 2025, 5:30 PM  
Memorial Hall, 290 Esplanade Avenue,  
Harrison Hot Springs, BC V0M 1K0

**THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE**

<b>1. CALL TO ORDER</b>	
Meeting called to order by Mayor Talen.	
<b>2. LAND ACKNOWLEDGEMENT</b>	
Acknowledgement of Sts'ailes traditional territory.	
<b>3. PUBLIC HEARING (if required)</b>	
<b>4. INTRODUCTION OF LATE ITEMS</b>	
<b>5. APPROVAL OF AGENDA</b>	
<b>6. DECLARATIONS OF CONFLICT OF INTEREST</b>	
<b>7. ADOPTION OF COUNCIL MINUTES</b>	
(a) THAT the Special Pre-Closed Council Meeting Minutes of April 7, 2025 be adopted.	Page 1
(b) THAT the Regular Council Meeting Minutes of April 7, 2025 be adopted.	Page 3
<b>8. BUSINESS ARISING FROM THE MINUTES</b>	
<b>9. DELEGATIONS/PETITIONS</b>	
<b>10. CORRESPONDENCE</b>	
(a) Email dated April 2, 2025 from Doug & Tania Hart Re: Parks and Trails Master Plan – Off-Leash Dog Park	Page 13
(b) Email dated April 3, 2025 from Prostate Cancer Foundation Canada Re: Blue Lights for Prostate Cancer	Page 15
(c) Letter dated April 15, 2025 from the City of Pitt Meadows Re: Support for LMLGA Resolution – Increase Funding for Agriculture in the Province	Page 19
<b>11. BUSINESS ARISING FROM CORRESPONDENCE</b>	
<b>12. REPORTS FROM COUNCILLORS</b>	
<b>13. REPORTS FROM MAYOR</b>	

#### 14. REPORTS AND MINUTES FROM COMMITTEES AND COMMISSIONS

THAT the following adopted minutes be received for information:

- |   |         |
|---|---------|
| (a) Advisory Planning Commission Meeting Minutes of January 8, 2025         | Page 25 |
| (b) Communities in Bloom Committee Meeting Minutes of March 6, 2025         | Page 31 |
| (c) Resort Development Strategy Committee Meeting Minutes of March 24, 2025 | Page 35 |

- |   |         |
|---|---------|
| (d) Report of Corporate Officer dated April 22, 2025<br>Re: Communities in Bloom Committee Report | Page 39 |
|---|---------|

Recommendation:

THAT Council approve the following recommendations from the Communities in Bloom Committee:

*THAT the updated Communities in Bloom Committee Terms of Reference be endorsed as amended by correcting section 4(c) so that it references section 4(a), not 3(a).*

#### 15. REPORTS FROM STAFF

- |  |         |
|--|---------|
| (a) Report of Chief Administrative Officer dated April 22, 2025<br>Re: CAO 2025 First Quarter Report | Page 43 |
|--|---------|

Recommendation:

THAT the Chief Administrative Officer's report dated April 22, 2025 regarding CAO 2025 First Quarter Report be received for information.

- |  |         |
|--|---------|
| (b) Report of Community Services Manager dated April 22, 2025<br>Re: Resort Development Strategy | Page 51 |
|--|---------|

Recommendation:

THAT Council approve the draft 2025-26 / 2027-28 Resort Development Strategy to be submitted to the Province.

- |   |         |
|---|---------|
| (c) Report of Community Services Manager dated April 22, 2025<br>Re: Public Alerting System Policy No. 1.40 | Page 79 |
|---|---------|

Recommendation:

THAT Council adopt Public Alerting System Policy No. 1.40.

- (d) Report of Communications and Community Engagement Coordinator dated April 22, 2025 Page 85  
 Re: Rainbow Crosswalk

Recommendation:

THAT staff be directed to develop a Diversity, Equity, and Inclusion framework and plan for the Village.

## 16. BYLAWS

- (a) Report of Chief Financial Officer dated April 22, 2025 Page 87  
 Re: Tax Rate Bylaw No. 1221, 2025

Recommendations:

THAT Tax Rate Bylaw No. 1221, 2025 be introduced and given first reading; and

THAT Tax Rate Bylaw No. 1221, 2025 be given second and third readings.

## 17. NEW BUSINESS

- (a) New Business from Councillor Vidal  
 Re: Waiver of Fees for Terry Fox Run

Recommendation:

WHEREAS the annual Terry Fox Run will take place in the Village of Harrison Hot Springs Harrison on Sunday, September 14th, 2025; and

WHEREAS the event is a volunteer run event with the goal of raising funds for cancer research;

THEREFORE BE IT RESOLVED that the Village of Harrison Hot Springs waive all fees and charges related to hosting the Terry Fox Run.

## 18. NOTICES OF MOTION

## 19. QUESTION PERIOD FOR ITEMS RELEVANT TO THE AGENDA

## 20. ADJOURNMENT



Amanda Graham  
 Corporate Officer





**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

**DATE:** Monday, April 7, 2025

**TIME:** 9:00 a.m.

**PLACE:** Council Chambers, Village Office  
495 Hot Springs Rd, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Fred Talen  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch  
Chief Financial Officer/Deputy CAO, Scott Schultz  
Corporate Officer, Amanda Graham

**ABSENT:**

**1. CALL TO ORDER**

Mayor Talen called the meeting to order at 9:00 a.m.  
Mayor Talen acknowledged the traditional territory of Sts'ailes.

**2. LAND ACKNOWLEDGMENT**

None.

**3. RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT pursuant to Sections 90 and 92 of the Community Charter, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- Section 90(1)(g) – litigation or potential litigation affecting the municipality.

**CARRIED  
UNANIMOUSLY**  
*SC-2025-04-01*

Adjourned to Special Closed Council Meeting at 9:02 a.m.

*Village of Harrison Hot Springs  
Minutes of the Special (Pre-Closed) Council Meeting  
April 7, 2025*

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Fred Talen  
Mayor

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Amanda Graham  
Corporate Officer

DRAFT

## VILLAGE OF HARRISON HOT SPRINGS Regular Council Meeting Minutes

**DATE:** Monday, April 7, 2025  
**TIME:** 5:30 p.m.  
**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**COUNCIL PRESENT:** Mayor Fred Talen  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Mark Schweinbenz  
Councillor Michie Vidal

**STAFF PRESENT:** Chief Administrative Officer, Tyson Koch  
Corporate Officer, Amanda Graham  
Chief Financial Officer, Scott Schultz  
Director of Operations, Jace Hodgson  
Communications & Community Engagement  
Coordinator, Kalie Wiechmann  
Planning Consultant, Ken Cossey  
Corporate Clerk, Tyler Kafi

### 1. **CALL TO ORDER**

Mayor Talen called the meeting to order at 5:30 p.m.

### 2. **LAND ACKNOWLEDGEMENT**

Mayor Talen acknowledged the traditional territory of Sts'ailes.

### 3. **PUBLIC HEARING (If required)**

None.

### 4. **INTRODUCTION OF LATE ITEMS**

- The Corporate Officer requested to add a late item regarding Release of Closed Meeting Resolution from the April 7, 2025 Special Closed Council Meeting.

**Moved by Councillor Jackson**  
**Seconded by Councillor Schweinbenz**

THAT the Corporate Officer's Report regarding Release of Closed Meeting Resolution from the April 7, 2025 Special Closed Council Meeting be added to the agenda as Reports from Staff item 15(f).

**CARRIED**  
RC-2025-04-01

**5. APPROVAL OF THE AGENDA**

**Moved by Councillor Facio**  
**Seconded by Councilor Vidal**

THAT the agenda be approved as amended.

**CARRIED**  
RC-2025-04-02

**6. DECLARATIONS OF CONFLICT OF INTEREST**

None.

**7. ADOPTION OF MINUTES**

**Moved by Councillor Jackson**  
**Seconded by Councilor Schweinbenz**

THAT the Special Pre-Closed Council Meeting Minutes of March 17, 2025 be adopted;  
and

THAT the Regular Council Meeting Minutes of March 17, 2025 be adopted.

**CARRIED**  
RC-2025-04-03

**8. BUSINESS ARISING FROM THE MINUTES**

None.

**9. DELEGATIONS AND PETITIONS**

None.

**10. CORRESPONDENCE**

(a) Letter dated February 25, 2025 from Government Finance Officer Association  
Re: Canadian Award for financial Reporting (CAnFR)

(b) Letter dated March 20, 2025 from the Village of Daajing Giids  
Re: Cannabis Taxation Sharing for Municipalities

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT all correspondence be received.

**CARRIED**  
RC-2025-04-04

## **11. BUSINESS ARISING FROM CORRESPONDENCE**

None.

## **12. REPORTS FROM COUNCILLORS**

### **Councillor Facio**

- Fraser Valley Regional District Board (Municipal Director)
  - Attended a meeting on March 27, 2025
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended an Agassiz-Harrison Community Resiliency workshop on March 19, 2025

### **Councillor Vidal**

- Corrections Canada Citizen's Advisory Committee – No Report
- Agassiz-Harrison Healthy Communities
  - Attended a meeting on March 20, 2025
- Kent Harrison Joint Emergency Program Committee – No Report
- Attended a meeting with MLA Luck on March 21, 2025
- Attended the Lets'emot C2C Forum on April 2, 2025

### **Councillor Jackson**

- Fraser Valley Regional Library Board – No Report
- Tourism Harrison
  - Attended a meeting on March 18, 2025
- Attended a meeting with MLA Luck on March 21, 2025
- Attended Resort Development Strategy Committee meetings on March 24 and April 3, 2025
- Attended a Communities in Bloom Committee meeting on April 3, 2025

### **Councillor Schweinbenz**

- Agassiz-Harrison Historical Society – No Report
- Community Futures North Fraser Board of Directors – No Report

## **13. REPORTS FROM MAYOR**

- Attended the Age-Friendly Committee meeting on March 20, 2025
- Attended the Resort Development Strategy Committee meetings on March 23 and April 3, 2025
- Reported on a meeting with the Parent Advisory Committee at the Harrison Hot Springs Elementary School
- Attended the Lets'emot C2C Forum on April 2, 2025
- Reported on a recent Resort Communities Collaborative Mayor's meeting

#### **14. REPORTS AND MINUTES FROM COMMITTEES AND COMMISSIONS**

- (a) Age-Friendly Committee Meeting Minutes of February 20, 2025
- (b) Environmental Advisory Committee Meeting Minutes of March 5, 2025
- (c) Resort Development Strategy Committee Meeting Minutes of March 10, 2025

**Moved by Councillor Facio**  
**Seconded by Councilor Jackson**

THAT all Committee minutes be received for information.

**CARRIED**  
RC-2025-04-05

- (d) Report of Corporate Officer dated April 7, 2025  
Re: Environmental Advisory Committee Report

**Moved by Councillor Jackson**  
**Seconded by Councilor Schweinbenz**

THAT Council approve the following recommendations from the Environmental Advisory Committee:

*THAT the updated Environmental Advisory Committee Terms of Reference be endorsed as amended by correcting section 4(c) so that it references section 4(a), not 3(a); and*

*THAT Council direct staff to investigate having a Hazardous Waste Collection Day with a centralized depot for residents to deposit waste such as paint solvents or hazardous materials that cannot be disposed of through normal waste collection or recycling.*

**CARRIED**  
RC-2025-04-06

#### **15. REPORTS FROM STAFF**

- (a) Report of Corporate Officer dated April 7, 2025  
Re: Release of Closed Meeting Resolutions

**Moved by Councillor Facio**  
**Seconded by Councilor Vidal**

THAT the following closed meeting resolutions from the March 17, 2025 Special Closed Council Meeting be received for information at the April 7, 2025 Regular Council Meeting:

*THAT the bylaw enforcement agreement be increased to full time hours from May to September at a cost of up to \$12,000 to be funded from surplus.*

**CARRIED**  
RC-2025-04-07

- (b) Report of Chief Financial Officer dated April 7, 2025  
Re: Request for Statutory Municipal Consent for Proposed Fraser Valley Regional District Sub-Regional Transit Service Area Amendment Bylaw No. 1757, 2024

**Moved by Councillor Vidal**  
**Seconded by Councilor Jackson**

THAT the Village of Harrison Hot Springs Council give its consent, by way of formal resolution, to *Fraser Valley Regional District Sub-Regional Transit Service Area Amendment Bylaw No. 1757, 2024*; and

THAT Village Council direct staff to send a letter to the Fraser Valley Regional District (FVRD) confirming the same.

**CARRIED**  
RC-2025-04-08

- (c) Report of Director of Operations dated April 7, 2025  
Re: McCombs Drive Recreation Opportunities

**Moved by Councillor Facio**  
**Seconded by Councilor Schweinbenz**

THAT staff be authorized to submit a 'Transportation and Utility Use' application to the Agricultural Land Commission for the parcels of land located along McCombs Drive (PID 002-138-123 and PID 013-166-891).

**CARRIED**  
RC-2025-04-09

- (d) Report of Corporate Officer dated April 7, 2025  
Re: McCombs Drive/Chestnut Avenue Land Lease – Harrison Community Garden Society

**Moved by Councillor Facio**  
**Seconded by Councilor Vidal**

THAT the Village of Harrison Hot Springs enter into a lease agreement with the Harrison Community Garden Society for a term of ten years at an annual rental rate of \$10.00 for land legally described as Lot 233, Sec 13, Tp 4, Rg 29, W6M, NWD Plan 66844, PID 002-137-968.

**CARRIED**  
RC-2025-04-10

- (e) Report of Planning Consultant dated April 7, 2025  
Re: 728 Hot Springs Road – Development Permit

**Moved by Councillor Facio**  
**Seconded by Councilor Jackson**

THAT Development Permit DP 01/23 be issued to 1387288 BC Ltd for property located at 728 Hot Springs Road, Harrison Hot Springs for land legally described as:

Lot 60, Section 12, Township 4, Range 29, West of the 6<sup>th</sup> Meridian, New Westminster District Plan 44919 (PID 007-980-337).

Subject to the following:

- a) The registration of a save-harmless flood covenant that is acceptable to the Village on the Lot's title;
- b) For the installation of or the placement of any signs on the building or structure, the applicant must follow the requirements as outlined in the Village of Harrison Hot Springs Sign Bylaw No. 1126, 2018, as amended from time to time. To start this process, a Comprehensive Sign Plan application must be submitted, and approved by the Village;
- c) The applicant entering into a Works and Services Agreement to address any off-site works required due to the issuance of this Development Permit such as, but not limited to, the creation of a sidewalk along the site's entire frontage area;
- d) The applicant entering into a Works and Services Agreement to address the Landscaping requirements;
- e) The registration of a covenant on the Lot's title to address the placement of a minimum of two (2) EV charging outlets, the creation of four (4) accessible parking spaces and the creation of a bicycle parking area for six (6) bicycles;
- f) The Village receiving an Irrevocable Letter of Credit in the amount of \$489,370.00;
- g) The application being referred to the Village's Fire Department, for their comments and recommendations. Any recommendations must be included in the Planning Review stage on the issuance of a building permit;
- h) A report prepared by a component professional, and accepted by the Village, that addresses:
  - i. The estimation on the demand to be generated by the proposed development for water, and sewer services and in the case of any phased development, by each phase of the development;
  - ii. An analysis of the existing community water system and the existing community sewer system and outlining the options available for the supply and delivery of water and the provision of sewer services to the proposed development;
  - iii. Estimate the amount of additional surface drainage that could be generated by the proposed development and the options available for on-site retention/absorption, collection, storage, and dispersal of such drainage; and
- i) The identification of, if applicable, the new capital works required for the proposed development for water, sewer, and the drainage systems and their cost and the potential funding sources for these expenditures.



**Amendment moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the applicant be required to host a public notification meeting and the decision regarding the Development Permit be deferred until after the public notification meeting.

**WITHDRAWN**

**Amendment Moved by Mayor Talen**  
**Seconded by Councillor Facio**

THAT the motion be amended by adding a requirement for the applicant to submit a traffic flows and patterns report be as condition “j”.

**CARRIED**  
RC-2025-04-11

**Amendment Moved by Councillor Schweinbenz**

THAT the motion be amended by adding a requirement for the applicant to work with surrounding property owners on either side to come to a satisfactory solution to the brick wall, fence, biophilia type of solution for their perimeter wall as condition “k”.

**SECONDER NOT CALLED FOR**

After discussion on this amendment, it was determined that this will be addressed by condition “d” which requires the applicant to enter into an agreement to address landscaping requirements.

Council voted on the main motion as amended.

**CARRIED**  
RC-2025-04-12

- (f) Report of Corporate Officer dated April 7, 2025  
Re: Release of Closed Meeting Resolutions

**Moved by Councillor Vidal**  
**Seconded by Councilor Schweinbenz**

THAT the following closed meeting resolutions from the April 7, 2025 Special Closed Council Meeting be received for information at the April 7, 2025 Regular Council Meeting:

*THAT Susan Caley and Janice Moffat be appointed to the Communities in Bloom Committee.*

**CARRIED**  
RC-2025-04-13

## **16. BYLAWS**

- (a) Report of Planning Consultant dated April 7, 2025  
Re: 285 Spruce Street – Rezoning Application

**Moved by Councillor Facio**  
**Seconded by Councilor Vidal**

THAT Zoning Amendment Bylaw No. 1225, 2025 be introduced and given first reading.

**CARRIED**  
RC-2025-04-14

**Moved by Councillor Facio**  
**Seconded by Councilor Vidal**

THAT Zoning Amendment Bylaw No. 1225, 2025 be given second reading; and

THAT staff be authorized to schedule a Public Hearing; and

THAT Zoning Amendment Bylaw No. 1225, 2025 be referred to the Village's Fire Department.

**CARRIED**  
RC-2025-04-15

- (b) Report of Planning Consultant dated April 7, 2025  
Re: 442 Lillooet Avenue – Rezoning/Redesignation Amendments

**Moved by Councillor Facio**  
**Seconded by Councillor Schweinbenz**

THAT Zoning Amendment Bylaw No. 1226, 2025, be introduced and given first reading.

**CARRIED**  
RC-2025-04-16

**Moved by Councillor Schweinbenz**  
**Seconded by Councillor Jackson**

THAT Official Community Plan Redesignation Amendment Bylaw No. 1227, 2025 be introduced and given first reading.

**CARRIED**  
RC-2025-04-17

**Moved by Councillor Facio**  
**Seconded by Councillor Schweinbenz**

THAT Zoning Amendment Bylaw 1226, 2025, be given second reading; and

THAT Official Community Plan Redesignation Amendment Bylaw 1227, be given second reading; and

THAT staff be authorized to schedule a Public Hearing for Zoning Amendment Bylaw No. 1226, 2025 and Official Community Plan Redesignation Amendment Bylaw No. 1227, 2025; and

THAT Zoning Amendment Bylaw No. 1226, 2025 and the Official Community Plan Redesignation Amendment Bylaw No. 1227, 2025 be referred to the Ministry of Transportation and Transit.

**CARRIED**

RC-2025-04-18

- (c) Waste Collection and Disposal Amendment Bylaw No. 1222, 2025

**Moved by Councillor Facio**

**Seconded by Councilor Schweinbenz**

THAT Waste Collection and Disposal Amendment Bylaw No. 1222, 2025 be adopted.

**CARRIED**

RC-2025-04-19

- (d) Miscellaneous Fee Amendment Bylaw No. 1224, 2025

**Moved by Councillor Vidal**

**Seconded by Councilor Schweinbenz**

THAT Miscellaneous Fee Amendment Bylaw No. 1224, 2025 be adopted.

**CARRIED**

RC-2025-04-20

- (e) Bylaw Notice Enforcement Amendment Bylaw No. 1223, 2025

**Moved by Councillor Vidal**

**Seconded by Councilor Schweinbenz**

THAT Bylaw Notice Enforcement Amendment Bylaw No. 1223, 2025 be adopted.

**CARRIED**

RC-2025-04-21

## **17. NEW BUSINESS**

None.

**18. NOTICES OF MOTION**

- (a) Notice of Motion from Councillor Vidal  
Re: Annual Terry Fox Run

WHEREAS the annual Terry Fox Run will take place in the Village of Harrison Hot Springs Harrison on Sunday, September 14, 2025; and

WHEREAS the event is a volunteer run event with the goal of raising funds for cancer research;

THEREFORE BE IT RESOLVED that the Village of Harrison Hot Springs waive all fees and charges related to hosting the Terry Fox Run.

**19. QUESTION PERIOD FOR ITEMS RELEVANT TO THE AGENDA**

Questions from the public were entertained.

**20. ADJOURNMENT**

**Moved by Councillor Facio**  
**Seconded by Councilor Jackson**

THAT the meeting be adjourned at 7:33 p.m.

**CARRIED**  
RC-2025-04-22

\_\_\_\_\_  
Fred Talen  
Mayor

\_\_\_\_\_  
Amanda Graham  
Corporate Officer

## Amanda Graham

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**Subject:** Parks and Trails Master Plan; Off-leash Dog Park

**From:** Doug and Tania Hart [REDACTED]

**Sent:** April 2, 2025 12:31 PM

**To:** Fred Talen <[ftalen@harrisonhotsprings.ca](mailto:ftalen@harrisonhotsprings.ca)>; Leo Facio <[LFacio@harrisonhotsprings.ca](mailto:LFacio@harrisonhotsprings.ca)>; Allan Jackson <[ajackson@harrisonhotsprings.ca](mailto:ajackson@harrisonhotsprings.ca)>; Mark Schweinbenz <[mschweinbenz@harrisonhotsprings.ca](mailto:mschweinbenz@harrisonhotsprings.ca)>; Michie Vidal <[MVidal@harrisonhotsprings.ca](mailto:MVidal@harrisonhotsprings.ca)>; Vivian Li <[info@harrisonhotsprings.ca](mailto:info@harrisonhotsprings.ca)>

**Subject:** Parks and Trails Master Plan; Off-leash Dog Park

Caution! This message was sent from outside your organization.

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Dear Mayor & Council.

With an off-leash dog park included in the Draft Report of the Parks and Trails Master Plan, we again would like to bring forward our previous concerns regarding placement of an off leash dog park in Firehall Park.

The topic was discussed at the February 22, 2022 Council meeting, at which time there was a proposal to use a portion of Firehall Park for an off-leash dog park pilot project.

A number of residents who would be impacted by the dog park were present at this meeting. We did a survey the weekend prior to the meeting of all residents whose homes abut Firehall Park. Of the 12 homes directly abutting the park (Balsam, Clover, Fern), 9 were NOT in favour, 1 was neutral, and we were unable to contact the other 2. We also made contact with 5 residences on the south side of Balsam and 4 were NOT in favour, 1 was in favour. (All of the 15 residents surveyed still reside in the same home.) Some concerns voiced by the residents were environmental impact, possible wildlife habitat (owls, etc.), noise (barking dogs incite neighborhood dogs to bark) and safety concerns with the school close by.

A lengthy conversation followed and Council made a recommendation that staff investigate the option/cost of locating an off leash park at the McCombs/Chestnut location. A suggestion was also made that when considering a potential dog park, residents who would be affected be directly canvassed prior to making a decision on placement.

The May 15, 2023 Council meeting included a motion that Council authorize staff to install a temporary dog park in the overflow parking lot in September 2023 for a term of six months and to report back to Council in the Spring of 2024.

We are not aware of the status of the February 22, 2022 recommendation to investigate the McCombs/Chestnut location. We do know that the direction to install a temporary dog park in the overflow parking lot in September 2023, as discussed on May 15, 2023 was not put into place. Perhaps either one of these options is a good place to proceed at this time?

We feel that dog parks should not be created in residential neighbourhoods. In our Feb, 2022 canvassing (Balsam, Clover and Fern), the majority felt noise (barking) would be a problem. Barking is

extremely disruptive to the peace and quiet of a neighborhood. The Chestnut / McCombs location does not directly abut any residences and would have a minimum 15 metre corridor between the closest residents property lines and the dog park, by virtue of McCombs Drive roadway and the (newly) constructed pathway. It also joins up with the trail system in East Sector which would be a benefit to many dog owners.

Thank you for your consideration.

Doug & Tania Hart



**Amanda Graham**  
**Corporate Officer**

Village of Harrison Hot Springs  
Resort Municipality

**T:** 604-796-2171

**W:** [harrisonhotsprings.ca](http://harrisonhotsprings.ca)

P.O. Box 160, 495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0



## Amanda Graham

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**From:** Shelley Werk <[Shelley@prostatecanada.ca](mailto:Shelley@prostatecanada.ca)>

**Sent:** April 3, 2025 12:01 PM

**Subject:** Light up in Blue for Prostate Cancer

Caution! This message was sent from outside your organization.

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Good afternoon,

I am reaching out to you today to see if you will join Prostate Cancer Foundation Canada in lighting up your building in blue in September for Prostate Cancer Awareness month.

All it takes is a blue light bulb (if you do not have lighting infrastructure).

We would like to ask you to light up for 1 day, 1 week or all month with us to raise awareness of the #1 cancer in Canadian men.

Last year we had over 200 landmarks join us.

Please let me know at your earliest convenience, thank you very much.

**Shelley Werk,** *Donor Relations*



Direct | 604.574.4012 Toll-free | 1.877.840.9173

#4-17918 55th Avenue, Surrey, BC V3S 6C8 Canada

[shelley@prostatecanada.ca](mailto:shelley@prostatecanada.ca) | [prostatecanada.ca](http://prostatecanada.ca)

\*





September is  
Prostate Cancer Awareness month  
Please join us in lighting up your landmark  
for 1 day, 1 week or all month  
to raise awareness for the  
#1 cancer in Canadian men.

*Prostate  
Cancer*  
**Awareness**







Name of building/landmark/company lighting up \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date/s in September lighting up:

\_\_\_\_\_

Notes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We thank you for your wonderful support!  
shelley@prostatecanada.ca



**Prostate Cancer**  
Foundation Canada



April 15, 2025

File No: 01-0400-50/25

To: Elected Officials attending the LMLGA 2025 Conference & AGM.

**City of Pitt Meadows resolution to call on the Government of British Columbia to increase funding for agriculture in the province**

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On behalf of the City of Pitt Meadows' Council, our attending City Councillors are looking forward to the upcoming Lower Mainland Local Government Association's 2025 Conference and AGM with you in April/May.

Aligned with the [City of Pitt Meadows' Strategic Plan](#)—and with this year's conference theme, "Building Stronger Communities"—I am writing you to raise awareness of the resolution we are asking for your endorsement. Please help us in calling on the Government of British Columbia to increase funding for agriculture in the province.

The City continues to pursue the priorities outlined in our [Agricultural Viability Strategy](#). According to the B.C. Agricultural Council (BCAC), B.C.'s five-year average of public spending on agriculture, as a portion of agriculture's contribution to GDP, was approximately 2.5 percent—the lowest of all provinces and well below the Canadian historical average of 12 percent. A significant increase in provincial agricultural funding could be invested in much-needed programs and support to make the agricultural sector more viable.

**We are asking that you please endorse the following resolution:**

***R12 – Increased Ministry Funding for Agriculture***

In Pitt Meadows, we are committed to a thriving and resilient agricultural sector. Increasing investment in agriculture is imperative to ensure the long-term sustainability of our farms, food producers and rural communities.

By aligning funding with the national average, the Province can demonstrate its commitment to a resilient, thriving agricultural sector that supports families, businesses and food security for all British Columbians. We hope to receive your endorsement.

For more information, please visit [www.pittmeadows.ca/ubcm-resolution-2025](http://www.pittmeadows.ca/ubcm-resolution-2025).

Thank you in advance for your support,

Yours Truly,

A handwritten signature in blue ink, appearing to be 'NM' with a stylized flourish.

Nicole MacDonald  
Mayor

cc: Pitt Meadows City Council

Attached: Excerpt from 2025 LMLGA Resolutions Book  
Backgrounder - Increased Provincial Funding for Agriculture

[from p. 14...]

## R12- Increased Ministry Funding for Agriculture

### City of Pitt Meadows

**Whereas** provincial funding for agriculture in British Columbia as a percentage of the sector's contribution to Gross Domestic Product (GDP) is the lowest in Canada;

**And whereas** an increase to the Ministry of Agriculture and Food's budget would demonstrate the province's commitment to food security and the sustainability of agriculture:

**Therefore be it resolved** that UBCM call on the provincial government to raise agriculture funding in BC to the national average to support much-needed investments in the agricultural sector.

#### **Comments:**

*The Resolutions Committee notes that the UBCM membership endorsed resolution 2014-B29 that requested "the provincial government raise(s) agriculture funding in British Columbia to the national average."*

*In addition, the Committee notes that the membership has endorsed several resolutions that seek to support farming and agriculture through a variety of means, including:*

- *2024-NR70 which asked the ALC to update event rules to ensure that farming is the primary use of ALR lands;*
- *2024-NR51 which asked the federal and provincial governments to prioritize funding for regionally tailored agricultural research to develop sustainable solutions for diverse farming challenges across British Columbia;*
- *2018-B105 which sought taxation reform measures to prioritize and promote the use of Agricultural Land Reserve lands for primary 'farm uses'; and*
- *2014-A3 which asked the Province, in part, to identify and implement additional measures that will increase the viability of farming and food production in BC.*

*The Committee also notes that the membership has endorsed several resolutions calling on the Province to ensure food security for British Columbians (2023-NR61, 2022-NR8, 2021-EB70, 2020-EB78, 2019-B66, 2011-B100, 2011-B101).*

**Recommendation: Endorse**

## BACKGROUND

### Proposed UBCM Resolution: Increased Ministry Funding for Agriculture

#### Proposed Resolution:

WHEREAS provincial funding for agriculture in British Columbia (BC) as a percentage of the sector's contribution to Gross Domestic Product (GDP) is the lowest in Canada;

AND WHEREAS an increase to the Ministry of Agriculture and Food's budget would demonstrate the province's commitment to food security and the sustainability of agriculture;

THEREFORE BE IT RESOLVED that UBCM call on the Provincial government to raise agriculture funding in BC to the national average to support much-needed investments in the agricultural sector.

The lack of agriculture funding in BC was last raised as an issue at UBCM in 2014 (see [Resolution Number B29](#)).

In BC Agricultural Council's (BCAC) [BC Agriculture Sector Strategic Priorities](#) (released in 2024), the five year average of public spending as a portion of agriculture's contribution to GDP was reviewed for each province, and BC was last in provincial investment in agriculture, at approximately 2.5% (see Table 1 below):

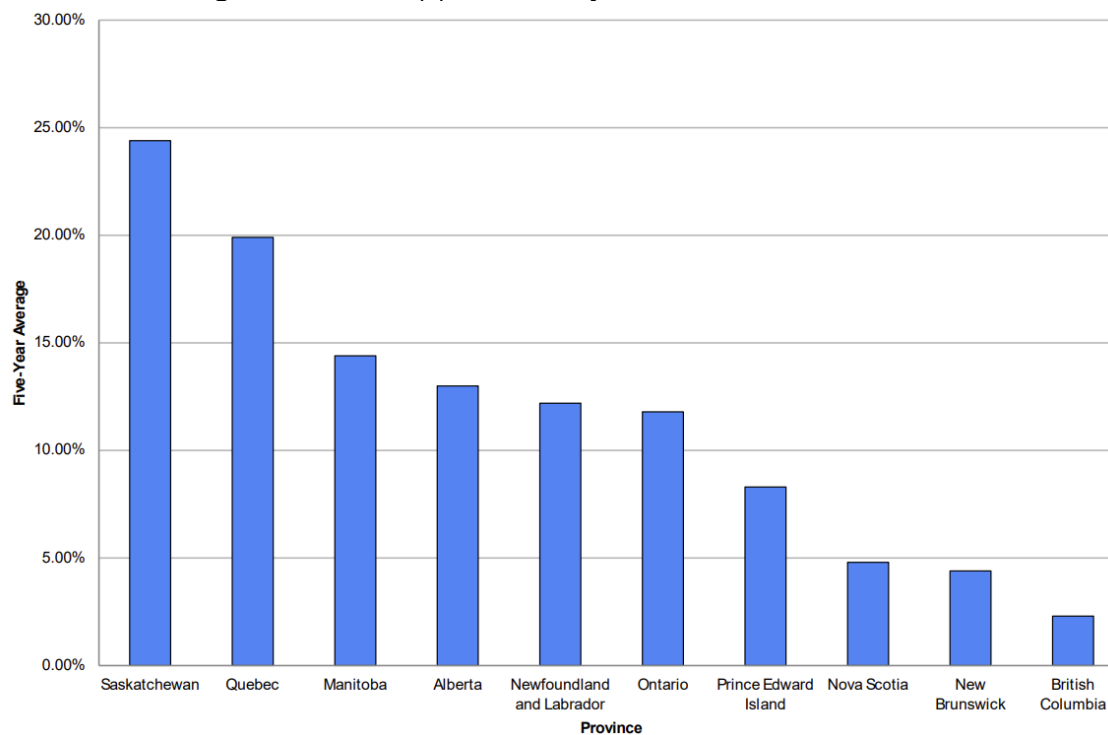


Table 1 – Five-Year Average of Public Spending on Agriculture by Province

The Canada-wide historical average of direct investment in agriculture is approximately 12%. Addressing this investment gap in BC would help level the playing field for BC producers and help to keep them in BC, rather than being attracted to other provinces where agriculture is prioritized.

An increase in provincial agricultural funding could be invested in much needed programs and support for:

- Regional water sustainability plans, agricultural water reserves, and upgrades to water infrastructure storage to help alleviate the increasing water shortages brought on by climate change;
- Emergency management programs and training for agricultural liaisons during emergency events, which are becoming more frequent due to climate change;
- Programs to provide immediate economic relief for producers who have experienced adverse climate and emergency events;
- Incentives, funding programs, and tax exemptions to enhance the viability of the agricultural sector;
- Programs for wage subsidies for farm workers to ensure a stable labour force; and
- Additional Ministry staffing to support the above-mentioned programs and improve much needed regulatory enforcement.

The economic viability of farming is in jeopardy in BC. Increasing the amount of funding invested into supporting agriculture would help keep producers in BC, keep the sector viable, and protect local food security.





**VILLAGE OF HARRISON HOT SPRINGS  
ADVISORY PLANNING COMMISSION MEETING**

**DATE:** Wednesday, January 8, 2025  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road  
Harrison Hot Springs, BC

**IN ATTENDANCE:** Andy Strothotte (Chair)  
Judy Duffus  
Allan Garneau  
Robert Guimont  
Ron Logan  
Kimbal Solar (via Zoom)

Chief Administrative Officer, Tyson Koch  
Corporate Officer, Amanda Graham  
Planning Consultant, Ken Cossey (via Zoom)

**ABSENT:**

**1. CALL TO ORDER**

Chair Strothotte called the meeting to order at 7:00 p.m. and acknowledged the traditional territory of Sts'ailes.

Allan Garneau circulated a memo to the APC regarding revisions to the APC Bylaw (*attached*).

**2. INTRODUCTION OF LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

Moved by Robert Guimont  
Seconded by Ron Logan

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**  
*APC-2025-01-01*

**4. ADOPTION OF MINUTES**

Moved by Judy Duffus  
Seconded by Ron Logan

THAT the Advisory Planning Commission Meeting Minutes of October 2, 2024 be adopted.

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Village of Harrison Hot Springs  
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**CARRIED  
UNANIMOUSLY**  
APC-2025-01-02

**5. ITEMS FOR DISCUSSION**

- (a) Report of Planning Consultant dated January 8, 2025  
Re: Draft Advisory Planning Commission Bylaw No. XXXX

The Planning Consultant presented the draft bylaw.

The Commission discussed the following:

- Whether the new bylaw will replace the existing bylaw; the Planning Consultant confirmed that it would
- Including artist renderings that show proposed buildings in the existing environment; the Planning Consultant clarified that this requirement would be addressed in a development procedure bylaw not an APC bylaw
- The mandate of Design Advisory Committees as opposed to APCs
- Subjectivity surrounding stopping a project due to design issues only
- The purpose of the APC
- How the Zoning Bylaw's current setbacks compare to other local governments
- Council referring a file to the APC in the absence of a recommendation from the Planner to do so
- The establishment of a design review panel

**Moved by Judy Duffus**  
**Seconded by Robert Guimont**

THAT the APC accept the draft Advisory Planning Commission Bylaw as presented subject to amending section 2.b. to allow for up to seven members.

**CARRIED  
UNANIMOUSLY**  
APC-2025-01-03

*Allan Garneau advised the Corporate Officer by email following the meeting that he intended to vote only in favour of amending the bylaw to allow for up to seven members, not in favour of the bylaw itself.*

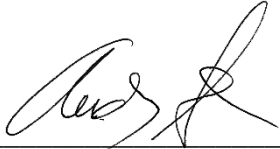
**6. ADJOURNMENT**

**Moved by Judy Duffus**  
**Seconded by Robert Guimont**

THAT the meeting be adjourned at 7:49 p.m.

**CARRIED  
UNANIMOUSLY**  
APC-2025-01-04

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Andy Strothotte  
Chair



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Amanda Graham  
Corporate Officer

## MEMORANDUM

**TO:** Members of the APC and Village staff involved.

**FROM:** Allan Garneau, member

**RE:** Revisions to APC By-law

**DATE:** January 8, 2025

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From the first meeting I attended, I observed and commented upon the dysfunctional process used to provide a report to the Council. There were only two meetings in 2023 and two in 2024. The gap between meetings meant that the minutes of the meeting were adopted after the Council had already dealt with the matter(s) referred. Further, when Council received the minutes of the meeting, that was considered a sufficient expression of the recommendations. I suggested that this was an inappropriate use of the minutes, and a faulty way to convey the information.

The request to have Terms of Reference established resulted in the Council's decision to revise the By-law. At the meeting when that decision was taken, the staff made a number of comments on matters that had been raised as concerns. Rather than respond to the specific comments from them, I will instead offer what I believe the Council should require of the APC in order to have sufficient information to assist in deciding the proposal before it.

I offer the following considerations with respect to the existence of the APC and how it might fulfil the advisory role it plays:

1. We really need two documents to define **what** the APC is and how it is structured and **how** it fulfills the role it plays. The By-law should be the former document, and the Terms of Reference should be the latter.
2. The By-law can be pretty much the way it currently exists, with amendments made necessary to provide for efficiently delivered and sufficient reports for Council, based on several observations. Remember, the minutes of an APC meeting are a record of the meeting; a separate report for Council should be written and sent immediately.
3. One matter needing to be clarified is who determines whether it is desirable to make a referral to the APC – the Council or the Planner? The second is to describe the specific matter(s) being referred.
4. There needs to be recognition that, whether dealing with a variance or some other matter, that the APC should also be able to examine the development with respect to other areas of conformity to the village form and character. This may

be the OCP, the Strategic Plan or the Design Guidelines that currently exist, all of which contain guidelines that should apply to all proposals.

5. In the case of a By-law amendment to accommodate a variance, one of the considerations should consider whether or not the various Zoning requirements are appropriate in the first place. A question to the Planner whether our setbacks, etc. are similar to other neighbouring municipalities went unanswered. (It bears asking whether the Planner is a resource to the APC, or does he direct the group)?
6. The fundamental responsibility for the APC is to provide another set of eyes, from village lay-people, to give Council advice on the merits of a particular development. Council has a multitude of issues to deal with and can benefit from the finer details that need to be considered in coming to their ultimate decision.
7. Whether or not the proposal meets all the technical standards needs to be established by the technical inspections undertaken – the APC members should not be considered to have expertise in this area.
8. Nothing stated above takes away from the responsibilities of Council, since it is abundantly clear that the role of the APC is advisory.

The foregoing comments are intended to recognize that, if we are to have an APC, then that requires an enabling By-law and a separate document incorporating the Terms of Reference (which could be an Appendix to the By-law or preferably a separate Policy Statement). To reiterate, my basic intention in providing this message to help overcome the frustrations on all sides of a situation that I feel is clearly broken.

Respectfully submitted,

Allan Garneau

A handwritten signature in black ink, appearing to be 'AG' or similar initials, enclosed within a circular flourish.



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMUNITIES IN BLOOM COMMITTEE**

**DATE:** Thursday, March 6, 2025  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:** Councillor Allan Jackson  
Susan Galvao  
Teresa Omelus  
Margaret Shier

Amanda Graham, Corporate Officer  
Jace Hodgson, Director of Operations

**ABSENT:**

**1. CALL TO ORDER**

Councillor Jackson called the meeting to order at 10:01 a.m.  
Councillor Jackson acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

The Corporate Officer requested to add "Call for Committee Members" as Item for Discussion 5(g).

**3. APPROVAL OF AGENDA**

**Moved by Teresa Omelus**  
**Seconded by Susan Galvao**

THAT the agenda be approved as amended with the addition of the late item.

**CARRIED  
UNANIMOUSLY**  
*CIB-2025-03-01*

**4. ADOPTION OF MINUTES**

**Moved by Susan Galvao**  
**Seconded by Teresa Omelus**

THAT the Communities in Bloom Committee Meeting Minutes of January 30, 2025 be adopted.

**CARRIED  
UNANIMOUSLY**  
*CIB-2025-03-02*

**5. ITEMS FOR DISCUSSION**

(a) Update from the February 18, 2025 Regular Council Meeting

The Corporate Officer advised that Council unanimously supported the Committee's request to register for the Communities in Bloom program this year. Staff have already completed the registration under the modified evaluation "Grow" category with a focus on enhancement. A \$1,000 budget has been worked into this year's financial plan.

(b) BC Communities in Bloom February Newsletter

The Corporate Officer advised that staff have applied for the Miracle-Gro Best Garden Selection Grant for twelve signs and we should find out whether it was successful by the end of this month.

(c) BC Communities in Bloom Getting Started Package

The Committee discussed the following:

- Councillor Jackson will invite Catherine Kennedy to attend a meeting and present
- The Corporate Officer will circulate a few recent photos of gardens in the Village to the Committee for selection of which photo to use as the "My Community" photo
- The 2014 Community Profile will be circulated to the Committee as a starting point for updating it

(d) Terms of Reference

No discussion.

(e) Project Ideas

The Committee discussed the following:

- A "Homegrown" theme to support locally-grown flowers
- Involving businesses through Tourism's newsletter and the Chamber of Commerce
- Union support for a specific project
- A wildflower/pollinator garden on the grass sections near the lagoon
- A volunteer planting day hosted by the Committee to plant a new garden bed proposed near the lagoon, depending on budget. The Director of Operations will come back to the next meeting with more details.
- Involvement with the school and the greenhouse there, potentially with children growing plants from seed that can be planted in a new garden bed
- Having a table at the May 3, 2025 environmental event and handing out wildflower seed packets to encourage people to plant a pollinator garden
- Beach clean up day involving students
- Canada Day float



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March 6, 2025*

- T-Shirts for Committee members to wear at events
- Door knockers
- Advertising on the Village's Facebook page

(f) Next Meeting

The Committee agreed to hold its next meeting on Thursday, April 3 at 10:00 a.m.

(g) Call for Committee Members

**Moved by Margaret Shier**  
**Seconded by Teresa Omelus**

THAT Council direct staff to put out a call for more Communities in Bloom Committee members.

**CARRIED  
UNANIMOUSLY**  
*CIB-2025-03-03*

6. **ADJOURNMENT**

**Moved by Teresa Omelus**  
**Seconded by Margaret Shier**

THAT the meeting be adjourned at 11:00 a.m.

**CARRIED  
UNANIMOUSLY**  
*CIB-2025-03-04*



Councillor Allan Jackson, Chair  
Communities in Bloom Committee



Amanda Graham  
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE RESORT DEVELOPMENT STRATEGY COMMITTEE**

**DATE:** Monday, March 24, 2025  
**TIME:** 1:00 p.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Fred Talen  
Councillor Allan Jackson  
Richard Fife, Board Member, Harrison-Agassiz Chamber of  
Commerce  
Stephanie Gallamore, Executive Director, Tourism Harrison  
River Valley  
Christy Ovens, Community Services Manager  
Eric Towne, Board Chair, Tourism Harrison River Valley  
  
Kalie Wiechmann, Communications and Community  
Engagement Coordinator

**ABSENT:**

**1. CALL TO ORDER**

Mayor Talen called the meeting to order at 1:00 p.m.

Mayor Talen acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

None.

**3. APPROVAL OF AGENDA**

**Moved by Eric Towne**  
**Seconded by Stephanie Gallamore**

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**  
*RDS-2025-03-04*

**4. ADOPTION OF MINUTES**

**Moved by Councillor Jackson**  
**Seconded by Stephanie Gallamore**

THAT the minutes of the March 10, 2025 Resort Development Strategy Committee be adopted.

**CARRIED  
UNANIMOUSLY**  
*RDS-2025-03-05*

## **5. ITEMS FOR DISCUSSION**

### **(a) RDS Goals**

The Community Services Manager provided an update on the draft RDS and explained that the strategy template is divided into two sections.

Section one is the Resort Municipality Initiative objectives as follows:

- Develop and enhance tourism infrastructure and amenities
- Deliver remarkable visitor experiences
- Implement sustainable tourism projects and initiatives

Section two is intended for the Committee to create its own measurable, realistic goals that support the RMI objectives. Examples from the guide and the last RDS were provided including:

- Enhance visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure
- Increase the number of accessible/barrier-free amenities by adding on to existing amenities and installing at least one new amenity
- Diversify seasonal nature of the tourism industry by developing shoulder season events/programming and investing in tourism assets that prolong the tourism season
- Sustain and grow cooperative partnerships by working with partner agencies such as Tourism Harrison River Valley, adjacent municipalities and Sts'ailes

The Committee discussed the following:

- Using the Village's net promoter score to measure the goal of increasing visitor satisfaction
- Clarifying "quality and quantity" in the first goal to show that the Village wants to have diversity in tourism amenities
- Assessing infrastructure and tourism experience, finding where to spend the funds and not being overly broad
- Filling in part of the lagoon to use the area for year-round events
- A shuttle system along McCombs Drive
- Increase in business revenue brought in by Lights by the Lake
- Continually adding events and comparing to other municipalities
- Light up events on trails to turn short strolls into longer events with displays

The Committee agreed on possibly adding "Increasing Outdoor Recreation Opportunities" as a goal, and that the Community Services Manager would email the goals to each member for further consideration.

### **(b) Draft 2025-2027 RDS Outline**

The Committee discussed eco-tourism ideas as follows:

- Long-term planning for a larger tourism draw in the area
- Working with adjacent municipalities on projects such as the Circle Farm Tour
- Camping spots along the lake for kayakers and canoers such as the Bowron Lake Canoe Circuit

*Village of Harrison Hot Springs  
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March 24, 2025*

- Mountain bike trails
- Ziplines
- Best use of the lake as a tourism draw

The Committee discussed the proposed McCombs area project in this RDS. The Community Services Manager advised that a report to Council regarding an application the Agricultural Land Commission is forthcoming. The plan is to have a more connected trail network from the Harrison Hot Springs Resort all the way to Spirit Trail with interactive signage. Disc golf is another idea for that area.

The Committee discussed budgeting and the allocation amounts for each project.

Discussions ensued on audio presentations of Sts'ailes traditional stories along the trails, installing indigenous art in the plaza, and the Lillooet Avenue streetscape enhancement project timeline, budget and impact to businesses. General timelines over the next three years were discussed.

(c) Next Meeting Date: April 3, 2025 at 1:00 p.m.

The Community Services Manager advised that the Committee is on track and the next meeting will be the last one before the plan has to be finalized.

The Committee further discussed the 30% budget for tourism events and discussed where funds could be moved from. Discussions continued around whether ticketed require a budget allocation.

**6. ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Eric Towne**

THAT the meeting be adjourned at 2:09 p.m.

**CARRIED  
UNANIMOUSLY**  
*RDS-2025-03-06*



Mayor Fred Talen, Chair  
Resort Development Strategy Committee



Amanda Graham  
Corporate Officer



File No: 0360-20  
Date: April 22, 2025

To: Mayor and Council  
From: Amanda Graham, Corporate Officer  
Subject: Communities In Bloom Committee Report

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## RECOMMENDATION

THAT Council approve the following recommendation from the Communities in Bloom Committee:

THAT the updated Communities in Bloom Committee Terms of Reference be endorsed as amended by correcting section 4(c) so that it references section 4(a), not 3(a).

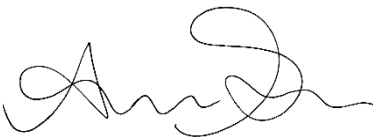
## SUMMARY

To present a resolution and information on behalf of the Communities in Bloom Committee for Council's consideration.

## BACKGROUND

The Communities in Bloom Committee met on April 3, 2025. After Council's recent adoption of Council Procedure Bylaw No. 1216, 2025, staff is working with all Committees to bring their Terms of Reference into compliance with the new bylaw. Attached to this report is an updated Terms of Reference endorsed by the Committee for Council's consideration in accordance with section 31(d) of the bylaw. Communities in Bloom will be starting Garden of the Week in June with thanks to the Miracle-Gro Best Garden Selection Program, which the Village was successful in applying for. The Committee will have a table at the Earth Day in May event on May 3, and is working on organizing a Beach Clean-Up Day with students at the school and a Canada Day Parade Float.

Respectfully submitted:



Amanda Graham  
Corporate Officer



Councillor Allan Jackson  
Chair, Communities in Bloom Committee

Attachment: Communities in Bloom Committee Terms of Reference.

## Communities in Bloom Committee Terms of Reference

Committee Approval Date: April 3, 2025

Council Approval Date: \_\_\_\_\_

### **1. PURPOSE**

The Communities in Bloom Committee is a Select Committee of Council established to provide recommendations and advice to Council on enhancing the natural beauty of the community through participating in the Communities in Bloom program, with a focus on fostering community involvement in the enhancement of green spaces, tree management and landscape, plant and floral displays.

### **2. PROCEDURES**

Save with respect to matters expressly dealt with or provided for in this Terms of Reference, the Committee will conduct its proceedings in accordance with the procedures established by Council Procedure Bylaw No. 1216, 2025.

### **3. MEMBERSHIP**

- (a) To the extent possible, the Committee's membership will reflect the diversity of persons in British Columbia.
- (b) The Committee will consist of up to seven (7) voting members, as appointed by Council. One (1) member will be a member of Council.

### **4. MEETINGS**

- (a) The Committee will reserve the first Thursday of each month for its meetings, to be held at 10:00 a.m.
- (b) Meetings will be scheduled at the call of the Chair and the Committee will structure its activities so as to meet at least three (3) times per year.
- (c) Notwithstanding section 4(a), the Chair may call a meeting at any time.
- (d) The Committee will ordinarily meet in Council Chambers at the Village Office, 495 Hot Springs Road, Harrison Hot Springs, however, it may also meet at Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs if required as determined by the Chair.
- (e) If a Committee member is absent for two (2) consecutive meetings without leave of the Chair, that Committee member may be disqualified from holding office as a Committee member. This section is not applicable in the case of illness or injury which impedes the Committee member's ability to attend and participate in meetings.



- (f) The meetings will be conducted in-person only and will not be live streamed via Zoom video conference or posted on Youtube.

## **5. RESPONSIBILITIES**

- (a) The Committee will consider the following or other matters as directed by Council:
  - (i) Gather ideas that will enhance the natural beauty and historical resources of the Village
  - (ii) Explore concepts that promote a safe and pedestrian friendly environment as it relates to land scaping, plantings, ground cover, viewscales and tourist amenities
  - (iii) Consider the concerns and suggestions of residents and tourists alike for improving public and other open space areas
  - (iv) Explore funding sources for community improvement projects
  - (v) Promote improvements that will enhance the attractive visual appeal for the Village
  - (vi) Embrace and support community events and projects that benefit the residents and business of the Village
- (b) In the provision of their services to the Village, the Committee and its members have a responsibility to act in the best interests of the Village and in accordance with bylaws, procedures, policies and guidelines established by the Village.

## **6. REPORTING AND AUTHORITY**

- (a) The Chair will act as the spokesperson for the Committee.
- (b) The Committee does not have the authority to directly change bylaws or policies.
- (c) All recommendations requiring Council's consideration will be forwarded to Council via a written report from the Chair at the next Regular Council Meeting.



File No: 0640  
Date: April 22, 2025

To: Mayor and Council  
From: Tyson Koch, Chief Administrative Officer  
Subject: CAO 2025 First Quarter Update

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## **RECOMMENDATION**

THAT the Chief Administrative Officer's report dated April 22, 2025 regarding CAO 2025 First Quarter Update be received for information.

## **SUMMARY**

To provide Council with a First Quarter operational update for 2025.

## **BACKGROUND**

Quarterly reports will be provided throughout the year as a means of keeping Council up to date with Village's operations.

## **DISCUSSION**

The First Quarter saw the completion of a recruitment exercise to hire a Communications and Community Engagement Coordinator who started full time in early February to assist the Community Services Manager with communications, special projects and events including public engagement open houses.

The following sections detail the tasks/projects undertaken in the First Quarter:

### **Emergency Management:**

The following provides First Quarter Updates from the Emergency Management Coordinator:

- The Community Services Manager attended Pathways to Allied Emergency Management session hosted by the Fraser Valley Regional District at Sts'ailes First Nation
- The Community Services Manager and Corporate Officer participated in JIBC online EM Training Courses including:
  - Information Officer
  - Planning Section
  - Logistics Section
  - Operations Section

- KHJEP Coordinator Ryan Chiarot, Fire Chief Genest and Captain Joosting facilitated a tabletop EOC exercise at the Village's Fire Hall EOC with Village staff, key takeaways and/or recommendations are:
  - Training – establish quarterly or seasonal in-person training sessions (to include all staff)
  - Familiarity – access issues for entering the fire hall/EOC facility and information technology (IT) resources
  - Operational Aids - EOC Start-Up Guide be developed
  - Conclusion - Ongoing training and functional testing essential

### **Community Services**

The following provides First Quarter Updates for Community Services:

- Hosted community open house for feedback on the following:
  - Village Lands Master Plan
  - Parks & Trails Master Plan
  - Waterfront Dike Upgrade Project
- Hosted a community movie night (Plan H grant funded) - approximately 40 attendees enjoyed watching 'The Wild Robot'
- Implemented a Chair Yoga program at Memorial Hall (Age-friendly communities grant funded) – average of 30 attendees
- Community bulletin board was installed (Age-friendly communities grant funded)
- Submitted FireSmart grant final report for 2023 funding cycle
- Applied for FireSmart grant funding for 2025-2026
- Hosted a FireSmart 101 training session for all Public Works & Utilities team members
- Fuel management work along Spirit Trail was completed

### **Communications**

The following provides First Quarter Updates for Communications:

- Regular Village project and initiative updates posted on Get Into it Harrison including:
  - Village Health Centre
  - Resort Development Strategy
- Online and in person engagement surveys:
  - Resort Development Strategy
  - Parks and Trails Master Plan #2
  - Waste Wise
  - Village Lands
  - Lillooet Avenue West Streetscape
- Council Catch-Up was launched to showcase Council meeting highlights
- Prepared communications and passes for Boat Launch operations
- Posted a call for Grants to Groups applications from community groups and organizations.
- Social Media Stats:
  - 142.4K content views (this metric counts every time content is displayed or played, regardless of whether it's seen by a new or existing user)
  - Reach of 8.2K (this metric measures the number of unique individuals who saw our posts at least once)

- 3.6K page visits
  - 27 new Facebook followers
- Get Into It Stats:
  - 1050 visits to Get Into It Harrison
  - 9 new registered users

### **Finance, Human Resources, IT and Risk Management**

The following provides First Quarter Updates for Finance, HR, IT & Risk Management:

- The 2025-2029 Financial Plan was adopted
- 2024 year-end processes were completed
- The audit for the 2024 year began, with completion scheduled for Q2
- Implementing improvements to MAIS' Citizen Services platform to improve the public's online access (download utility and tax notices online and make payments) with planned launch in Q2
- CFO joined a newly established Fraser Valley group of CFO's from District of Kent, District of Hope, Fraser Valley Regional District, Abbotsford, Chilliwack, and Mission to discuss issues and opportunities facing the municipalities in the Fraser Valley.

### **Corporate Services**

The following provides First Quarter Updates for Corporate Services:

- Drafted and/or assisted in developing six (6) bylaws, including the conclusion of a large research project which culminated in the adoption of Council Procedure Bylaw No. 1216, 2025
- Provided meeting management and support services for eleven (11) Committee/Commission meetings
- Developed a new orientation package for onboarding Committee and Commission members
- Received six (6) FOI requests to date, with three (3) concluded and the remaining three (3) having response due dates in Q2
- Ongoing projects include updating all land use application forms and external information to ensure they are current and easy to use
- Issued one (1) RFP for the Boat Launch Operator

### **Operations**

The following provides First Quarter Updates for Operations:

#### **Projects**

##### **Highway 9 to McCombs Drive Drainage Improvements**

- Detailed design is completed
- Tender documents are finalized and ready for issuance - construction for Summer 2025

**Lift Stations #4 & #6**

- RFP issued January 23, closed February 18, 3 proposals received
- The team is currently working on value engineering to ensure both projects stay within the allocated budget

**Water Treatment Plant Master Plan – Consulting Services**

- Request for Information and Qualifications (RFIQ) issued February 5, closed March 3, 3 proposals received
- Project was awarded to McElhanney Ltd at a cost of \$68,619
- Completion date - late summer 2025

**Wastewater Treatment Plant Master Plan – Consulting Services**

- RFIQ issued February 5, closed March 3, three proposals received
- Project was awarded to McElhanney Ltd at a cost of \$47,420
- Completion date – late summer 2025

**Water, Sanitary, Storm Master Plans**

- In data collection phase monitoring existing systems

**Parks and Trails Master Plan**

- Draft Master Plan complete - in the second round of public engagement
- Completion date - June 2025

**Primary Care Facility Renovation**

- RFP issued January 20, closed on February 5, 18 proposals were received
- Project was awarded to Kurts Construction at a cost of \$156,730
- Work commenced in March, completion date – late May 2025

**Miami River Bridge Utility Relocation**

- Environmental permitting was approved
- Utility relocation is complete
- Project was awarded to Jakes Construction at a cost of \$183,500

**Miami River Bridge Abutments**

- RFP closed January 8 - eight submissions received
- Project was awarded to West Shore Constructors at a cost of \$468,536
- Work is underway - completion late April 2025

**Lagoon Walkway**

- Project is nearing completion: lighting, lock block retaining, fill material, site grading, and the pathway complete
- The project is currently 90% complete with irrigation scheduled in April

**Dike Upgrade**

- Public engagement at an open house gathered public feedback
- Scheduled for a COW meeting in Q2 for further Council discussion

**Lift Station #1**

- Lift Station #1 operational - project at 95% completion (Minor deficiencies remain)

**Boat Launch Building Addition**

- Project complete and fully operational, launch operator is occupying the space

**Spring Park**

- Landscaping and site services complete (addressing of deficiencies)

**Beach Pump Generator**

- Generator installed (commissioning in progress)

**SCADA System**

- Phase One of the SCADA system completed
- Phase Two complete by the end of 2025

**Public Works****Electric Pickup**

- Request for Proposal (RFP) issued on March 19, closed March 26, 7 proposals received
- Purchase was awarded to MSA Ford for a 2025 Ford Lightning at a cost of \$54,342.50 (3-4 month delivery)

**Staffing**

- Two new members added to public works team
- First Aid Level 1 completed by two staff members

**Maintenance**

- Removal of two danger willow trees on the beach
- Sand removal on block 1-4 along Esplanade Ave (including sidewalks and roadways)
- Pressure washing throughout the Village
- Sand fencing removal
- Street sweeping completed through the Village
- Rendall Park east entrance and trail upgrades
- Steel plates installed at the boat launch

**Utilities****Staff**

- Staff member completed Water Distribution Level 2 course, and EOCP exam for Wastewater Treatment Level 1

**Water Maintenance**

- Hydrant flushing

- Power washing hydrants and utilities structures
- WTP generator service
- Water meter readings
- Cl2 pump maintenance
- Art Gallery UV system maintenance

**Sanitary Sewer Maintenance**

- WWTP equipment servicing
- Centrifuge repair
- Sampling
- Replacement of Cl2 pump
- Replacement of Transfer Pump VFD
- Replacement of both Bioreactor Blowers
- UV system maintenance
- Debris cleaning of roof

**Fire Department**

The following provides First Quarter Updates for the Fire Department:

- 71 calls for service (40 more calls than 2024)
- 5 recruits completed exterior training (20 out 23 members interior certified)
- 4 recruits completed First Responder (First Aid) Gap Training Course (23 members certified)
- 4 members completed Engine Boss Course (15 of 23 members certified)
- 6 Officers completed Task Force Leader Course
- 3 members completed the Air-Endorsement driver training course
- 5 members started Emergency Vehicle Operations course
- 5 Officers started the Fire Officer Program
- Members regularly support community fund raising events
- FD partnered with other agencies to promote smoke detector replacement programs

**Planning and Development**

The following provides First Quarter Updates for Planning:

- 8 Building Permit planning review referrals received
- 2 subdivision applications received
- 2 rezoning applications received
- 1 OCP redesignation application received
- Interim Housing Needs Report completed
- New Development Approval Information, Development Procedures Bylaw and Advisory Planning Commission Bylaw adopted

**Bylaw Enforcement**

The following provides First Quarter Updates for Bylaw Enforcement:



- Ten (10) bylaw complaints were received, mostly in relation to property maintenance and noise

**Strategic Priorities**

Prioritizing, highlighting and meeting the list of Council's Strategic Priorities and Operational Priorities is staff's top priority when exploring and executing opportunities.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

Respectfully submitted by:



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Tyson Koch  
Chief Administrative Officer



File No: 1855-05  
Date: April 22, 2025

To: Mayor and Council  
From: Christy Ovens, Community Services Manager  
Subject: Resort Development Strategy

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## RECOMMENDATION

THAT Council approve the draft 2025-26 / 2027-28 Resort Development Strategy to be submitted to the Province.

## SUMMARY

To present the draft Resort Development Strategy produced by staff with the guidance of the Resort Development Strategy Committee to Council for approval. Following endorsement, it will be submitted to the Province for their review and approval.

## BACKGROUND

In early 2025, the Village's Resort Development Strategy (RDS) Committee began meeting to discuss opportunities for the upcoming funding term. This committee consisted of the Executive Director of Tourism Harrison River Valley, the Board Chair from Tourism Harrison River Valley, the Community Services Manager from the Village, Mayor Talen, and Councillor Jackson. On the recommendation of the Committee, a representative from the Harrison Agassiz Chamber of Commerce Board was also appointed.

## DISCUSSION

The Province provided the municipality with the Resort Development Strategy guide for the upcoming term. This guide outlines the requirements and objectives of the Resort Municipality Initiative (RMI) program. Utilizing this guide, the RDS Committee discussed tourism projects and initiatives that would support the program goals, and align with Council's strategic plan. Proposed projects supported by the RDS Committee include a splash pad, streetscape enhancements, interpretive signage, pay parking infrastructure, tourism events, McCombs Drive recreation, and parks and trails enhancements. While the RMI program is based around tourism, RMI projects and infrastructure bring many benefits to residents within the Village. Several of the outdoor based recreation opportunities proposed will incorporate recommendations made during the Parks & Trails Master Plan process and other feedback received from community engagement sessions. The RDS Committee also highlighted the importance of a long-term tourism plan and staff will be determining the best way to work towards the creation of that plan.

Attached to this report for Council's consideration is the RDS and accompanying draft project outlines. Staff is looking for Council's feedback and approval of the project overviews. Input from Council and any further details required as determined by staff will form part of the final package submitted to the Ministry by April 30, 2025.

### FINANCIAL CONSIDERATIONS

It is unknown at this time the exact funding that will be received by the province through the RMI program. The draft RDS is being submitted based on the average that we have received in recent years. Staff will then work with the province to adjust project plans and report any changes back to the RDS Committee.

Respectfully submitted:



Christy Ovens  
Community Services Manager

Reviewed by:



Tyson Koch  
Chief Administrative Officer

Attachment: Draft Resort Development Strategy 2025-26 / 2027-28





**HARRISON HOT SPRINGS**

*Naturally Refreshed*

Village of Harrison Hot Springs  
**Resort Development  
Strategy 2025/26 – 2027/28**



Cover image taken by Mavic Air

The Village of Harrison Hot Springs gratefully acknowledges that we are situated on the traditional, ancestral, and unceded territory of Sts'ailes.



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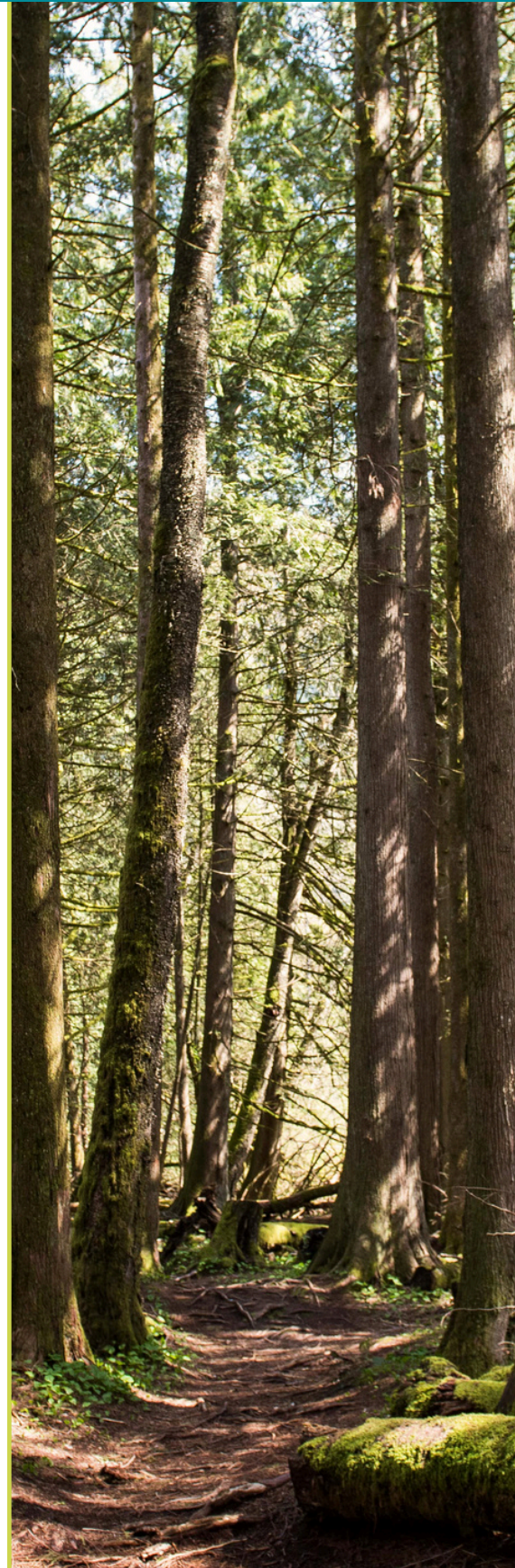
Community Consultation

Linkages to Other Plans

RMI Project Overview

Three-Year RMI Financial Plan

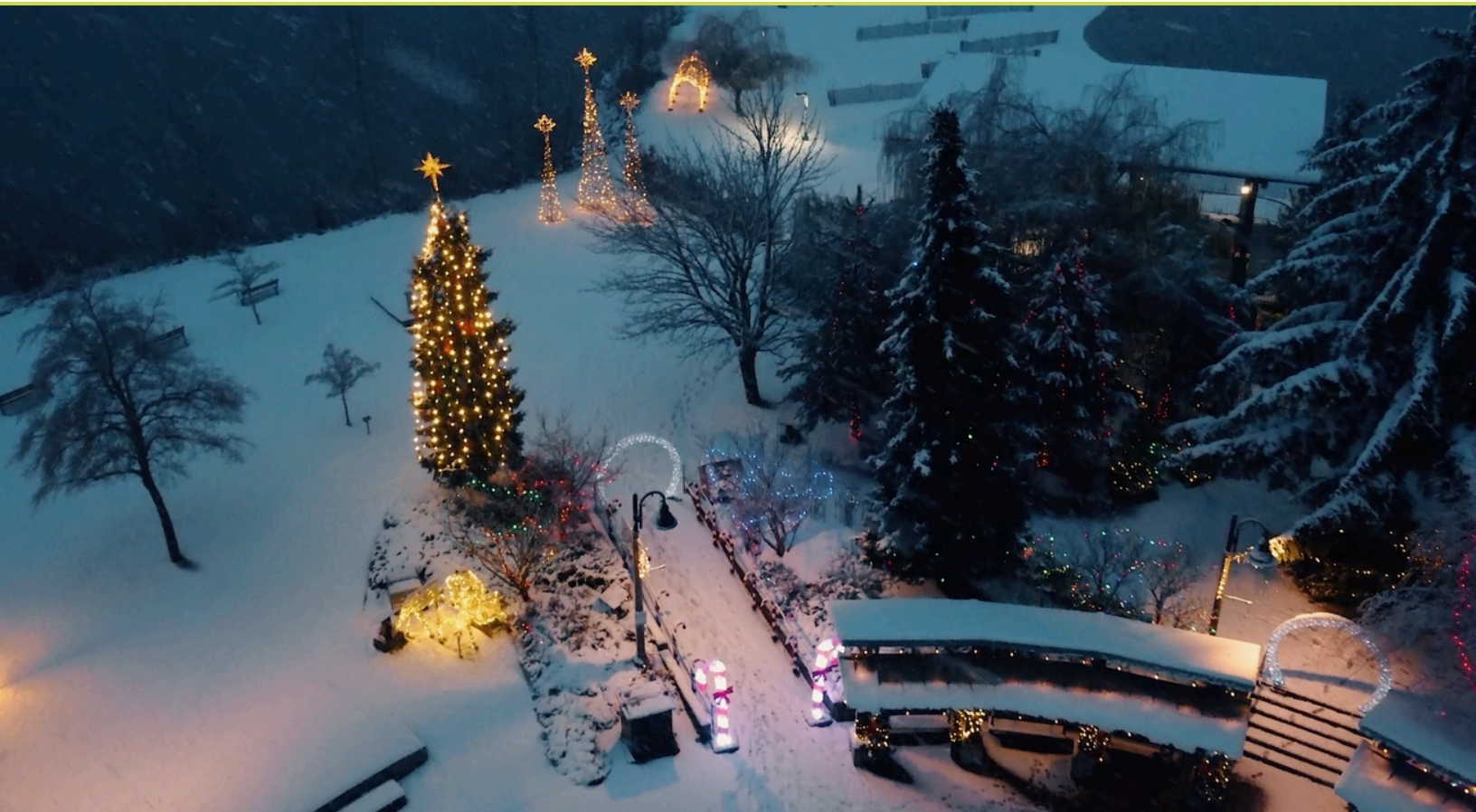
Appendix



# Executive Summary

The Village of Harrison Hot Springs' Resort Development Strategy (RDS) has been developed to outline the use of Resort Municipality Initiative (RMI) funds for the next three-year term.

Harrison Hot Springs is a tourism-based municipality, and the upcoming RDS will focus on increasing tourism based programs and services to further develop our tourism economy. While often regarded as a summer destination, our primary focus in this RDS term is to increase visitation during the shoulder and winter seasons.





# Background

## The Village of Harrison Hot Springs

The Village of Harrison Hot Springs is located on the south shore of the beautiful, glacier fed Harrison Lake in the eastern reaches of the Fraser Valley, approximately 140 km from Vancouver. Today, the Village has a population of approximately 1,900 and covers an area of just over 5 km<sup>2</sup>. The Village has spectacular views of the Cascade Mountains, Mount Cheam, and the Miami River which flows through the community. Our climate is warm in the summer and mild and rainy in the winter.

The Village is a member of the Fraser Valley Regional District with our immediate neighbour being the town of Agassiz in the District of Kent. The Abbotsford International Airport is an approximate 40-minute drive (75 km) away.

The Village, and surrounding region, is a popular tourist destination known for the sandy beaches, hot springs, hiking, forest bathing, rock climbing, golfing, bird watching, and more. There are many year-round recreational opportunities for families, retirees, artists and outdoor enthusiasts that bring up 750,000 visitors to town each year.



### Population

**1,905 (2021)**



### Average Population Age

**51.1 yrs (2021)**



### Population Density

**347.3 per sq. km  
(2021)**

# Background

## Sts'ailes

Sts'ailes are a sovereign Coast Salish First Nation whose ancestors have lived on these traditional lands since time immemorial. The name 'Sts'ailes' is derived from the Halq'eméylem word 'Sts'a'íles', which means "the beating heart". Sts'ailes Xa'xa Temexw includes the entirety of Harrison Lake, Harrison River, Chehalis Lake, Chehalis River, the lower Lillooet River, the northeastern portion of Stave Lake, and the Fraser River between Hooknose and Queens Island. These major waterways are surrounded by ecologically diverse wetlands, estuaries, and floodplains, a multitude of valleys with small rivers and streams, mountain lakes, and glacial peaks. Situated throughout Sts'ailes Xa'xa Temexw were ancestral settlements, which were the nucleus of everyday commercial and domestic activities, and also semi permanent bases, which were used for hunting, fishing, plant gathering, and ceremonial trips.



# Background

## Tourism Context

The Village's tourism industry has primarily relied on the area's natural resources – including Harrison Lake, the beaches, and the hot springs. These attractions are an anchor for tourism and are essential for drawing visitors to the Village, complemented by various festivals and events. However, the Village has much more to offer, and the tourism sector is beginning to acknowledge the potential for growth by adopting a destination-focused, accessible approach to product development, management, and marketing through Tourism Harrison River Valley.

The Village has successfully completed several infrastructure improvements such as the lagoon redevelopment project, completion of the new accessible beachfront playground and shade features project, as well as parks & trails maintenance projects, which have all contributed to making Harrison Hot Springs a more attractive place for tourists. Additionally, the Village is committed to enhancing tourism infrastructure in a way that minimizes barriers to access. The fully accessible Visitor Centre of Tourism Harrison River Valley, is a key component to recognizing Harrison Hot Springs as a suitable destination for all. These improvements seek to increase the overall competitiveness of Harrison Hot Springs as a tourism destination in a way that promotes sustainability, accessibility, and inclusivity.

## Key Attractions



## Market

The primary target markets anticipated to visit Harrison Hot Springs include soft adventure tourists (for day trips or overnight stays), heritage enthusiasts, fishing adventurers, and spa travelers. The COVID-19 pandemic presented significant challenges for Harrison Hot Springs, necessitating public health measures such as travel restrictions, hotel closures, public health orders, and limited events. While there has been a notable increase in visitors from international and transnational locations post-pandemic, the largest demographic continues to be tourists from the Fraser Valley, Lower Mainland, and from across Canada. Future tourism challenges could arise due to uncertainties related to weather conditions, including wildfires, heat domes, and atmospheric rivers or floods.



# Background

## Completed RMI Projects



### Boat Launch Building - Final Phase

The Public Boat Launch building exterior upgrades and concession was completed in March 2025. Washroom improvements will be made later in 2025 and include accessibility improvements.



### Lagoon Redevelopment - Final Phase

The lagoon and surrounding walkway underwent upgrades and beautification to enhance the user experience.



### Accessible Playground and Shade Features

The accessible playground and sunshade project was completed in December 2024.



### Events

Events and festivals are an important offering for visitors during peak and shoulder seasons. Events include: Family Day, Canada Day, Bands on the Beach, Sasquatch Days, Harrison Festival of the Arts, and Lights by the Lake.

Other recent projects of note include the Village Entrance Sign and Carving, Starlight Skating Rink, and the Lagoon Fountain and Aeration Project.

# Vision

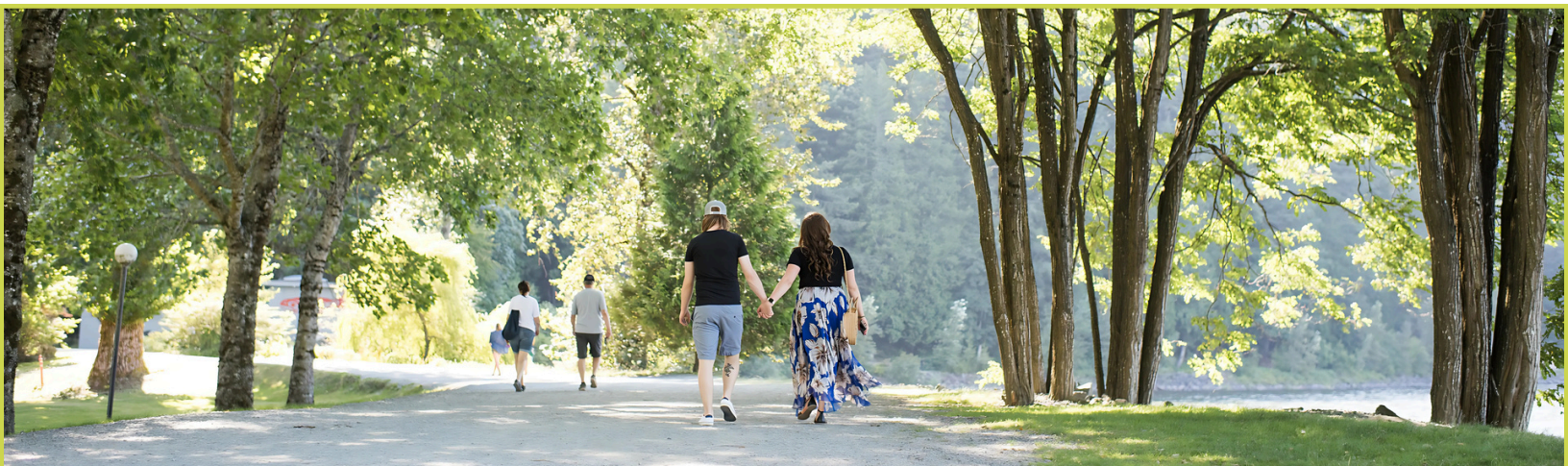
The below outlined community visions provide guidance for this Resort Development Strategy.

## OCP Village Vision

A residential and resort community with an attractive and inviting village core of shops and services. A strong commitment to maintaining the scenic qualities, the environment, the quality of life and the vibrant and cultural life combined with a high standard of development.

## 2025 Council Strategic Plan Vision

A residential and resort community on the traditional territory of Sts'ailes that provides an exceptional quality of life for residents and an outstanding experience for all visitors.





# Goals

The below outlined goals for the Village's Resort Development Strategy reflect the Village's commitment to enhancing the visitor experience by providing diverse, accessible, and sustainable tourism related amenities and infrastructure. These goals will be assessed regularly to track the progress of the Resort Development Strategy.

Performance measurements will include: MRDT monthly revenues and information on length of stays, visitor net promotor score, and visitor satisfaction surveys.

## Goal 1

Enhance visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.

## Goal 2

Diversify the seasonal nature of the tourism industry by developing a new shoulder season event and investing in tourism assets that prolong the tourism season.

## Goal 3

Increase understanding and awareness of local history by making information readily accessible to all visitors.

## Goal 4

Increase the number of accessible/barrier free amenities by auditing existing tourism infrastructure and ensure accessibility concerns are integrated into new tourism related infrastructure plans.

# Community Consultation



The Village of Harrison Hot Springs began creating a Parks & Trails Master Plan in the fall of 2024. Two community engagement sessions were held to gather feedback from the public. The draft version of this report provided insight for the RDS committee and staff to focus on areas that were identified which could increase recreation based tourism offerings in the Village.

Once the RDS Committee identified their primary projects, staff launched a survey on our engagement platform, *Get Into it Harrison*, to gain insight from residents or tourists who viewed the opportunity to provide input.



There is active consultation taking place regarding the annual planning of Sasquatch Days. This vibrant cultural event, which first began in 1938 and was revitalized in 2012, is collaboratively hosted by Sts'ailes, Tourism Harrison, and the Village. This cultural celebration features canoe races, salmon barbecues, medicine walks, and artisans.

The Village continues its consultation talks with Sts'ailes for a project that aligns with the Village's commitment to reconciliation, as well as educating both visitors and residents about the cultural significance and history of the unceded territory of Sts'ailes.



The Village will continue its ongoing consultations with Tourism Harrison River Valley and other stakeholders who have a direct interest in the planning and implementation stages of local events such as Canada Day, Bands on the Beach, Family Day, Harrison Festival of the Arts, Lights by the Lake, and the development of a new shoulder season event.

# Linkages to Other Reports

## Vancouver, Coast & Mountains Regional Destination Development Strategy 2019–2029

The Village's RDS ties into a number of the 'experience themes' outlined in this regional destination development strategy including:

- Outdoor Adventure, Nature, and Wellness
- Festivals and Events
- Waterways
- Indigenous Tourism / Heritage and Culture



## Regional Growth Strategy for the Fraser Valley Regional District (FVRD)

The Village's RDS aligns with the Fraser Valley Regional District's (FVRD) Regional Growth Strategy, which seeks to enhance the regional economy by anticipating future demands. This is particularly relevant given the prevalent tourism industry in the area. The Strategy emphasizes that "the abundance of and accessibility to nature, a growing demand for recreation, and our proximity to Vancouver position the FVRD advantageously to increase its share of the local tourism market". Furthermore, a key objective of the strategy is to fully realize the region's tourism potential through initiatives such as "Experience the Fraser," alongside the development of high-value parks and recreational assets that enhance the region's recreational tourism portfolio, while supporting eco-tourism initiatives.



## Indigenous Tourism Accord

The Village's RDS aligns with the Indigenous Tourism Accord, with a focus on the Accords' objective of "contributing to the understanding and revitalization of Indigenous cultures, protocols and languages for both their intrinsic values and as the underpinning of Indigenous tourism activities". This objective will be realized through the continuation of Sasquatch Days and the implementation of interpretive signage throughout the Village, which will increase understanding and awareness of Indigenous culture, language, and traditional history.





# Linkages to Other Reports

## Tourism Harrison River Valley Strategic Plan 2022–2027

The Village's RDS aligns with the focus areas presented in the 2022–2027 Strategic Plan for Tourism Harrison River Valley including:

- Growing winter and shoulder seasons (such as leveraging the success of existing events into expanded experiences).
- Extending tourism experiences across our communities (such as strengthening relationships with First Nations and support their lead on Indigenous tourism development in the region).
- Enhancing the visitor experience (such as continuing to expand events and festival programming).
- Aligning tourism approaches to community values (such as identifying and promoting environmental assets).
- Strengthening community and tourism assets (such as developing more active transportation infrastructure).



## Official Community Plan

The Village of Harrison Hot Springs' OCP contains significant reference to tourism, mainly related to commercial and tourism specific development. The Community Vision refers to tourism through a series of statements that promote the enhancement of the character and economic base of the Village, including the downtown beachfront areas. Tourism is widely acknowledged as the community's primary industry and critical for the economic sustainability of the Village.



## Fraser Valley Destination Development Plan

In alignment with the Fraser Valley Destination Development Plan, which reflects the provincial vision for destination growth, the Village aims to create outstanding visitor experiences that not only attract new guests but also encourage repeat visits year after year, particularly during the shoulder seasons. Over the next three years, our goals seek to enhance visitor satisfaction by diversifying our tourism portfolio, implementing opportunities for learning and engagement for visitors, and boosting the overall contribution of the visitor economy through the implementation of accessible and sustainable tourism related infrastructure.



## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Events		<u>Project Lead</u> Community Services Manager	
<u>RMI Program Category</u> Tourism Programs, Services, or Events	<u>Project Status</u> New	<u>Start Date</u> 2025-01-01	<u>Completion Date</u> 2025-12-31
<p><u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project.</p> <p>Events and festivals are an important offering for visitors and the tourism economy. Events serve two purposes: they offer a reason for people to visit the Village, in addition to providing entertainment and/or activities for people already visiting the community. The RMI funded events are Family Day, Canada Day, Bands on the Beach, Harrison Festival of the Arts, Sasquatch Days, and Lights by the Lake, as well as the development of a new shoulder season event in partnership with Tourism Harrison River Valley. Events are a pull mechanism to attract tourists and to add value to the existing tourism product by increasing diverse and engaging opportunities for visitors.</p>			
<p><u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds.</p> <p>Coordination and delivery of events between the Village of Harrison Hot Springs, Tourism Harrison River Valley, and Sts' ailes (Sasquatch Days).</p>			
<p><u>Project Goal(s)</u> Please describe which of your RDS goals this project will support.</p> <p>Goal 1: Enhance the visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.</p> <p>Goal 2: Diversify the seasonal nature of the tourism industry by developing a new shoulder season event and investing in tourism assets that prolong the tourism season.</p> <p>Goal 3: Increase understanding and awareness of local history by making information readily accessible to all visitors.</p>			

Program Objectives Please describe which of the RMI program objectives this project supports and how.

This project will support the objective of extending and/or diversifying the Village's tourism season, by offering engaging events throughout the year.

This project supports the objective to increase new visitation/or return visitation by continuing to provide annual events and festivals that have been occurring in Harrison Hot Springs for years, while developing a new shoulder season event.

This project supports the objective to enhance the visitor experience by providing engaging, accessible, and interactive events and festivals to the tourism economy.

Please indicate if the project supports one or more of the following initiatives:

☒ Indigenous Tourism    ☒ Diversity & Inclusion    ☐ Emergency Preparedness    ☐ Sustainability

Please describe how the project supports the selected initiatives:

This project supports Indigenous Tourism as the multi-day cultural event, Sasquatch Days, is held annually in partnership with Sts'ailes, which is one of the most visited, celebrated, and participant forward events in the Village.

This project supports Diversity and Inclusion in the Village, as events are held in accessible locations, cater to diverse audiences, and seek to bring visitors together from all walks of life.

Funding Sources	
Total RMI Funding	\$90,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$90,0000

## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Interpretive Signage		<u>Project Lead</u> Kalie Wiechmann, Communications & Community Engagement Coordinator	
<u>RMI Program Category</u> Tourism Infrastructure, Amenities, Capital	<u>Project Status</u> New	<u>Start Date</u> 2025-09-01	<u>Completion Date</u> 2025-12-31
<u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project. <p>The need for an increase in wayfinding opportunities throughout the Village was identified in the Draft Parks and Trails Master Plan (2025). Wayfinding would include interpretive signage located near recreational amenities (parks, trails, sports courts, etc.), as well as linking points of interest throughout the Village (Tourism Centre, Art Gallery, etc.). Interpretive signage could include accessibility focused initiatives (braille, audio) and opportunities for reconciliation through traditional language and learning. Interpretive signage would enhance the wayfinding experience of tourists by increasing awareness of infrastructure and the natural environment, while encouraging an appreciation of traditional culture, for all users.</p>			
<u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds. <ul style="list-style-type: none"> <li>- Creation of a formal signage plan</li> <li>- Consultation with local Indigenous partners</li> <li>- Source and installation of inclusive signage</li> <li>- Creation of online mapping of interpretive signage</li> </ul>			
<u>Project Goal(s)</u> Please describe which of your RDS goals this project will support. <p>Goal 3: Increase understanding and awareness of local history by making information readily accessible to all visitors.</p> <p>Goal 4: Increase the number of accessible/barrier free amenities by auditing existing tourism related infrastructure, and ensure accessibility concerns are integrated into new tourism related infrastructure plans.</p>			

Program Objectives Please describe which of the RMI program objectives this project supports and how.

This project supports the enhancement of tourism infrastructure and amenities by including engaging and informational signage at tourism-related points of access and throughout (i.e., story walks).

This project supports the objective to deliver remarkable visitor experiences by providing tourists with accessible opportunities to learn of place-based information, traditional knowledge, and language.

This project supports sustainable tourism initiatives by incorporating land-based knowledge on signage, and information to ensure amenity users are aware of environmental considerations during use.

Please indicate if the project supports one or more of the following initiatives:

☒ Indigenous Tourism    ☒ Diversity & Inclusion    ☐ Emergency Preparedness    ☐ Sustainability

Please describe how the project supports the selected initiatives:

Indigenous Tourism: This project supports the Indigenous Tourism initiative as there are opportunities to enhance understanding and learning by way of traditional language, knowledge, and place stories.

Diversity and Inclusion: This project supports the Diversity & Inclusion initiative as there are opportunities to increase safe usability and accessibility of tourism related infrastructure through inclusive signage, such as incorporating braille or audio into wayfinding/learning.

Funding Sources	
Total RMI Funding	\$50,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$50,000.00

## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Parks and Trails Recreational Opportunities		<u>Project Lead</u> Jace Hodgson, Director of Operations; and Christy Ovens, Community Services Manager	
<u>RMI Program Category</u> Tourism Infrastructure, Amenities, Capital	<u>Project Status</u> New	<u>Start Date</u> 2025-09-01	<u>Completion Date</u> 2027-03-31
<u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project.  <p>During the Village's Draft Parks and Trails Master Plan (2025) engagement process, it was highlighted that there was a need to improve / formalize trail connections in the lands adjacent to the East Sector Recreation Site. This project will expand recreation opportunities in this area and pathways along McCombs Drive including:</p> <ul style="list-style-type: none"> <li>- Addition of a disc golf course as a year-round, recreation opportunity</li> <li>- Enhancement/creation of multi-purpose trail networks and active transportation opportunities</li> <li>- Increase recreational opportunities (pump track, open trails to mountain biking or create new trails)</li> </ul>			
<u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds.  <ul style="list-style-type: none"> <li>- Apply for a 'Transportation and Utility Use' permit with the ALC (pending Council recommendation)</li> <li>- Work with Disc Golf consultants on potential locations / layout</li> <li>- Create trails and look for ways to connect to existing pathways</li> <li>- Purchase supplies and install disc golf course</li> <li>- Create signage for disc golf course and new trails</li> </ul>			
<u>Project Goal(s)</u> Please describe which of your RDS goals this project will support.  <p>Goal 1: Enhance the visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.</p> <p>Goal 2: Diversity the seasonal nature of the tourism industry by developing a new shoulder season event and investing in tourism assets that prolong the tourism season.</p> <p>Goal 4: Increase the number of accessible/barrier free amenities by auditing existing tourism infrastructure and ensure accessibility concerns are integrated into new tourism related infrastructure plans.</p>			

Program Objectives Please describe which of the RMI program objectives this project supports and how.

This project supports the enhancement of tourism infrastructure and amenities by adding recreational opportunities, including disc golf and trails that will attract year-round visitors to the community.

This project supports implementing sustainable tourism projects and initiatives by strengthening or restoring the natural environment.

Please indicate if the project supports one or more of the following initiatives:

☐ Indigenous Tourism    ☒ Diversity & Inclusion    ☐ Emergency Preparedness    ☐ Sustainability

Please describe how the project supports the selected initiatives:

Diversity and Inclusion: This project supports the Diversity & Inclusion initiative as increasing free recreational opportunities creates inclusive opportunities for all users. We will also seek to make some of the trail networks accessible.

Funding Sources	
Total RMI Funding	\$250,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$250,000.00

## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Visitor Experience - Pay Parking		<u>Project Lead</u> Christy Ovens, Community Services Manager	
<u>RMI Program Category</u> Tourism Infrastructure, Amenities, Capital	<u>Project Status</u> New	<u>Start Date</u> 2026-01-01	<u>Completion Date</u> 2026-05-15
<u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project.  <p>In 2016, the Village initiated a paid parking program along the core tourism area at the beachfront during from May through September. Since its inception, this program has been operated by a contractor responsible for installing the meters, collecting payment and enforcing the requirement to purchase parking. Through this proposed project, the Village is looking to retain more control over the paid parking program to ensure that visitors parking close to tourism amenities have a positive experience with a focus on education and assistance, as opposed to enforcement of parking requirements. The need for this project is supported by visitor feedback submitted to both the Village and Tourism Harrison River Valley.</p>			
<u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds.  <ul style="list-style-type: none"> <li>- Purchase and install paid parking meters</li> <li>- Purchase and install paid parking signage</li> </ul>			
<u>Project Goal(s)</u> Please describe which of your RDS goals this project will support.  <p>Enhancing visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.</p>			



Program Objectives Please describe which of the RMI program objectives this project supports and how.

Develop and/or enhance tourism infrastructure and amenities

- This project will allow the Village to implement and operate its paid parking program directly, ensuring that the system is easy to use and does not detract from the visit
- Installing the paid parking infrastructure allows the Village to ensure that paid parking meters are installed in alignment with the Village's Accessibility Plan

Deliver remarkable visitor experiences

- This project will allow the Village to ensure that the paid parking experience is a positive start to the visit, laying the groundwork for the Village to potentially implement a Community Ambassador program focused on assisting and engaging with tourists, as opposed to focusing on parking enforcement

Please indicate if the project supports one or more of the following initiatives:

☐ Indigenous Tourism    ☐ Diversity & Inclusion    ☐ Emergency Preparedness    ☒ Sustainability

Please describe how the project supports the selected initiatives:

Sustainability: The Village currently rents parking meters from a third party contractor who provides pay parking services for the community. Purchasing this infrastructure and implementing pay parking with Village staff would support a sustainable program in which the Village has control over the visitor experience.

Funding Sources	
Total RMI Funding	\$50,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$50,000.00

## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Splash Pad		<u>Project Lead</u> Jace Hodgson, Director of Operations; and Christy Ovens, Community Services Manager	
<u>RMI Program Category</u> Tourism Infrastructure, Amenities, Capital	<u>Project Status</u> New	<u>Start Date</u> 2025-09-01	<u>Completion Date</u> 2026-06-01
<u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project.  <p>As climate change is bringing warmer temperatures, the Village recognizes the importance of having areas in which to cool down in the community. A splash pad / spray park has been recommended by the public across several community engagement sessions over the past few years. With the recent installation of the beachfront accessible playground and shade structures, there is space and the opportunity to add a splash pad system to further enhance the visitor experience.</p>			
<u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds.  <ul style="list-style-type: none"> <li>- Project Design &amp; Engineering</li> <li>- Concrete Pour &amp; Installation of Splash Pad System</li> </ul>			
<u>Project Goal(s)</u> Please describe which of your RDS goals this project will support.  <p>Goal 1: Enhance visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.</p> <p>Goal 4: Increase the number of accessible/barrier free amenities by auditing existing tourism infrastructure and ensure accessibility concerns are integrated into new tourism related infrastructure plans.</p>			

Program Objectives Please describe which of the RMI program objectives this project supports and how.

This project supports the objective to enhance tourism infrastructure and amenities as it will be a new amenity which will attract visitors and broaden the appeal of the resort municipality.

This project supports the objective to implement sustainable tourism projects and initiatives by offering an area for visitors to cool down during heat waves; the system will be 'on demand', to not waste water, outside of times it is being actively used.

Please indicate if the project supports one or more of the following initiatives:

☐ Indigenous Tourism    ☒ Diversity & Inclusion    ☐ Emergency Preparedness    ☐ Sustainability

Please describe how the project supports the selected initiatives:

Diversity & Inclusion: The splash pad will be free to use, promoting inclusion. We will ensure that the concrete pad is accessible and designed with inclusive play principles.

Funding Sources	
Total RMI Funding	\$400,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$400,000.00

## Resort Municipality Initiative 2025-2027 Project Outline

<u>Project Title</u> Streetscape Enhancements		<u>Project Lead</u> Jace Hodgson, Director of Operations; and Christy Ovens, Community Services Manager	
<u>RMI Program Category</u> Tourism Infrastructure, Amenities, Capital	<u>Project Status</u> New	<u>Start Date</u> 2025-07-01	<u>Completion Date</u> 2026-12-31
<u>Project Description &amp; Rationale</u> Please provide a brief description of and rationale for the project.  <p>Previous RMI funding has supported the beautification along Esplanade Avenue between the Harrison Hot Springs Resort and Maple Street. Along with extending the enhancements to complete Esplanade Avenue, the Village has identified Lillooet Avenue West to be in need of enhancements after the removal of four willow trees in late 2024 and with aging infrastructure in place. There are also several modifications that are needed to support accessibility along the sidewalks and parking areas.</p>			
<u>Detailed Project Works</u> Please describe the detailed project works that will be completed with RMI funds.  <ul style="list-style-type: none"> <li>- Complete detailed design of Lillooet Ave West Streetscape Plan</li> <li>- Complete roadwork and sidewalk improvements</li> <li>- Purchase site furnishings and install at both locations</li> </ul>			
<u>Project Goal(s)</u> Please describe which of your RDS goals this project will support.  <p>Goal 1: Enhance visitor experience and satisfaction by improving the quality and quantity of tourism amenities and tourism related infrastructure.</p> <p>Goal 3: Increase understanding and awareness of local history by making information readily accessible to all visitors.</p> <p>Goal 4: Increase the number of accessible/barrier free amenities by auditing existing tourism infrastructure and ensure accessibility concerns are integrated into new tourism related infrastructure plans.</p>			

Program Objectives Please describe which of the RMI program objectives this project supports and how.

This project supports the enhancement of tourism infrastructure and amenities as it will provide the much needed beautification improvements to the area, increasing the flow of visitors to Lillooet Avenue West.

This project supports delivering remarkable visitor experiences as it will attract visitors and improve the overall tourism focused businesses in the area.

Please indicate if the project supports one or more of the following initiatives:

☒ Indigenous Tourism    ☒ Diversity & Inclusion    ☐ Emergency Preparedness    ☒ Sustainability

Please describe how the project supports the selected initiatives:

This project will support Indigenous Tourism, Diversity & Inclusion, and Sustainability initiatives. Art installations along Lillooet Ave West will look to incorporate local Indigenous artists, while offering improvements to accessibility and supporting inclusion by being openly accessible to all. Trees will be planted with a focus on sustainability and supporting the impacts of climate change.

Funding Sources	
Total RMI Funding	\$400,000.00
MRDT Funding (if applicable)	
Other Provincial Funding (i.e. provincial agencies such as DBC or Creative BC)	
Municipal Funding	
Other	
Total Cost of Project	\$400,000.00



File No: 0340-50  
Date: April 22, 2025

To: Mayor and Council  
From: Christy Ovens, Community Services Manager  
Subject: Public Alerting System Policy No. 1.40

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## **RECOMMENDATION**

THAT Council adopt Public Alerting System Policy No.1.40.

## **SUMMARY**

To present a new policy for Council's review, feedback, and adoption.

## **BACKGROUND**

In reviewing the Village's emergency planning documents, it was identified that the Village did not have a Public Alerting System Policy to guide the use of the alerting system (Alertable).

## **DISCUSSION**

Staff reviewed Public Alerting System Use policies from the District of Kent and the Fraser Valley Regional District and have included similar guidelines in the Village's policy, while ensuring that differences in organizational structures are reflected. This policy will guide staff in their authority to issue public alerts for important messaging.

## **FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

## **POLICY CONSIDERATIONS**

### 2025-2026 Strategic Plan Priorities

Public Safety – To ensure and enhance public safety.

Respectfully submitted:



Christy Owens  
Community Services Manager

Reviewed by:



Tyson Koch  
Chief Administrative Officer

Attachment: Public Alerting System Policy No.1.40



COUNCIL	POLICY NO. 1.40
<b>PUBLIC ALERTING SYSTEM USE</b>	DATE ADOPTED:

## 1. PURPOSE

The purpose of this policy is to establish guidelines for staff when accessing, maintaining, and operating the Village's public alerting system and the permitted use, roles and requirements for issuing alerts.

## 2. DEFINITIONS

**"Advisory Alert"** means an *alert* that is in response to an *emergency* that is not immediately life-threatening but that is still important to be aware of as it may pose a risk to health or property and could potentially escalate to become a *critical alert* if the situation worsens. Advisory Alerts include general notification types that may not be public safety related.

**"Alert"** includes *critical alerts*, *advisory alerts*, and *test alerts*, that are intended to bring public awareness to a current or imminent situation.

**"Alert Authorizer"** means a pre-identified personnel member who is approved to use the Public Alerting System to issue an alert when requested by an Alert Requestor.

**"Alerting Authority"** means an agency or organization with the designated authority to alert and warn the public when there is an impending natural or human-made disaster or threat. In BC, the *alerting authority* is generally the local authority. However, for some disasters or threats, such as those related to extreme weather or infectious diseases, the *alerting authority* may be another agency (e.g. Environment and Climate Change Canada, Fraser Health). The Village is an alerting authority.

**"Alert Requestor"** means pre-identified personnel who is approved to request that an Alert Authorizer send a public Alert on their department or agency's behalf.

**"Critical Alert"** means an alert that is in response to an Emergency that requires urgent action, is extremely severe (i.e. threatening to peoples' lives), and that there is high certainty that it will occur. When a Critical Alert is issued, people in the affected area need to be prepared to take immediate action for life safety or protection of property.

**"Emergency"** means the definition as provided in the Emergency and Disaster Management Act, S.B.C. 2023 c.37.

**"Public Alerting System"** means a software-as-a-service web-based system that can be used to rapidly warn the public of imminent or unfolding hazards to life.

**"System Administrator"** means the staff person who has administrator access to the Public Alerting System and is approved to request configuration/changes from the system vendor.

### **3. POLICY STATEMENT**

The Village permits the use of the Public Alerting System for both emergency and non-emergency alerting.

#### **3.1 Emergencies**

- a. The Public Alerting System will be used to issue Critical Alerts for emergencies where the Village is the Alerting Authority and that require information to be rapidly communicated to the public. All of the following criteria must be met for a Critical Alert to be issued:
  - i. Urgent: responsive action should be taken immediately or soon
  - ii. Severe: the event poses an extraordinary or significant threat to life or property
  - iii. Certain: the event is likely or has been observed
  - iv. Local: the event is occurring in or will affect the Village of Harrison Hot Springs
- b. The Public Alerting System may be used to issue Advisory Alerts for emergency situations that do not meet the criteria for a Critical Alert, or where the Village is not the Alerting Authority but is implementing response actions that provide support to the public.
- c. The Public Alerting System is not a replacement for existing methods of notifying the public of Emergency situations, such as social media and / or media advisories.

#### **3.2 Non-Emergencies**

- a. The Public Alerting system may be used for non-Emergency public communications, upon request and approval.
- b. The Public Alerting System is not to be used for non-emergency communication within the same time frame and area as current / active emergency alerts.

### **4. ALERT REQUESTORS AND ALERT AUTHORIZERS**

- a. The Chief Administrative Officer will approve Alert Requestors and Alert Authorizers.
- b. The Chief Administrative Officer or designate will review and confirm the Alert Authorizers and Alert Administrators annually.
- c. The System Administrator will ensure that Alert Requestors have received appropriate orientation for the Public Alerting System.
- d. A list of approved Alert Authorizers and Alert Administrators will be maintained by the Village.

## **5. SYSTEM ACCESS**

- a. The System Administrator must adhere to the third-party Public Alerting System's user agreement, terms, and conditions.
- b. Alert Administrators are permitted to access the Public Alerting System only for the purposes of training and issuing Alerts in accordance with this policy.

## **6. ISSUING ALERTS**

- a. Alert Requestors will identify and prioritize response actions to address the Emergency and will determine when a situation requires an Alert to be sent.
- b. An Alert Authorizer will only issue an Alert when requested by an Alert Requestor.
- c. Alert Requestors and Administrators must document in writing decisions and actions taken in relation to issuing an Alert.
- d. The Village may enter into written agreements with neighbouring jurisdictions to allow the Village to issue Alerts that extend to the neighbouring jurisdiction where:
  - i. The Village provides emergency and/or fire protection services to the neighbouring jurisdiction (e.g. through servicing or mutual aid agreements with local governments or First Nations).
  - ii. The impact of an Emergency event extends beyond the municipal boundaries of the Village and urgent notification to people in a neighbouring jurisdiction is in the public interest.
  - iii. An Alerting Authority directly requests assistance due to the complexity of their own Emergency and the authority is already established within the boundaries of the Fraser Valley Regional District (Mission, Hope, Kent/Agassiz, Abbotsford, Chilliwack).

DRAFT

File No: 5400-09 / 2640

Date: April 22, 2025

To: Mayor and Council  
From: Kalie Wiechmann, Communications and Community Engagement Coordinator  
Subject: Rainbow Crosswalk

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## **RECOMMENDATION**

THAT staff be directed to develop a Diversity, Equity, and Inclusion framework and plan for the Village.

## **SUMMARY**

To bring recommendations from staff to Council regarding the installation of a rainbow crosswalk.

## **BACKGROUND**

At the February 3, 2025, Regular Council Meeting, the following resolutions were passed:

THAT staff be directed to research a suitable location and cost to install a rainbow crosswalk in the Village and report back to Council; and

THAT staff research other possible options in addition to the crosswalk to recognize and support the 2SLGBTQI+ community.

At the March 3, 2025 Regular Council Meeting, a resolution directing staff to develop a formal Anti-Racism/Anti-Discrimination Policy to provide a framework for reporting and responding to discrimination and racism was also passed.

Rainbow crosswalks are public art installations that are intended to create a sense of understanding and belonging of the 2SLGBTQIA+ community and are typically implemented as an initial response to a call for advocacy and action towards increasing diversity, equity, and inclusion within communities. The rainbow, in this context, is historically rooted in activism against the oppression of queer people. In 2018, the traditional rainbow pride flag colours were updated to include the addition of a chevron with black and brown stripes to represent racial diversity, and pink, light blue, and white to honour the Transgender Pride flag. In 2021 the flag was re-designed to include a purple circle overlaid with a yellow triangle to represent the Intersex flag. The chevron pattern of 2018 and 2021 forms an arrow pointing to the right to indicate forward movement, showing that progress still needs to be made. The current version of the pride flag used in Canada, inclusive of the 2021 updates, is the Intersex-Inclusive Pride flag<sup>1</sup>.

## DISCUSSION

In March 2024 staff contacted suppliers for a quotation for the supply and installation of a traditional rainbow crosswalk (20 x 10 ft) using thermoplastic pavement marking material. The estimated cost for the supply and installation is \$14,500.00 excluding GST. Additional considerations not included in the quote include 2 inches of new asphalt to be installed prior to the installation of the thermoplastic material, and any fees associated with traffic management including flagging.

Prior to installing a Pride flag crosswalk or other public art installations that support diversity, equity, and inclusion (DEI) initiatives, staff recommend that the Village develop a DEI guiding framework and subsequent plan that identifies opportunities and best practices that support equity and inclusion in the Village.

Although the Village adopted its first Accessibility Plan in October 2024, the Village does not currently have a broader plan that recognizes the diverse experiences of marginalized communities through an intersectional lens<sup>2</sup>. A DEI *framework* would help guide the Village's commitment to support diversity initiatives, while enhancing opportunities for safe inclusion of equity seeking groups. A DEI *plan* would help to ensure the priorities outlined in the DEI framework are sustainably implemented into the Village's procedures and service delivery through actionable and measurable goals. The development of a DEI framework and plan would be complimentary to the Village's Anti-Racial Discrimination and Anti-Racism Policy, which are currently being developed by staff for future consideration by Council.

## FINANCIAL CONSIDERATIONS

There are no additional financial considerations at this time.

## POLICY CONSIDERATIONS

### 2025 Strategic Plan Priorities

Healthy Livable Community – To promote and enhance a healthy lifestyle for all ages.

Public Safety – To ensure and enhance public safety.

Respectfully submitted:



Kalie Wiechmann  
Communications & Community Engagement  
Coordinator

Reviewed by:



Tyson Koch  
Chief Administrative Officer

<sup>1</sup>[Intersex-Inclusive Pride flag, 2021.](#)



<sup>2</sup>[Intersectionality](#) is the interaction and cumulative effects of multiple forms of discrimination affecting the daily lives of individuals, particularly women of color. The term also refers more broadly to an intellectual framework for understanding how various aspects of individual identity - including race, gender, social class, and sexuality - interact to create unique experiences of privilege or oppression.

File No: 1820  
Date: April 22, 2025

To: Mayor and Council  
From: Scott Schultz, Chief Financial Officer  
Subject: 2025 Tax Rate Bylaw No. 1221, 2025

## RECOMMENDATION

THAT Tax Rate Bylaw No. 1221, 2025 be introduced and given first reading; and

THAT Tax Rate Bylaw No. 1221, 2025 be given second and third readings.

## SUMMARY

To request three readings of the 2025 Tax Rate Bylaw.

## BACKGROUND

The 2025 budget has determined that the amount required to be raised from property taxes for municipal purposes is \$3,056,885.

As per the Council resolution at the January 29, 2025 special meeting, the tax rate multiplier was to be kept the same as in 2024. This resulted in the ratios for Class 6 (Business) to remain at 3.03, and Class 8 (Recreation / Non-profit) remaining at 3.66.

## DISCUSSION

On an annual basis, Council must establish tax rates to be applied to all properties in the Village of Harrison Hot Springs to levy funds for Municipal, Regional District and Regional Hospital District purposes.

For municipal purposes, the Village has three rate classes of property with assessed values; the proposed allocation between these assessment classes for 2025 is as follows:

Tax Revenue Breakdown By Class		
Class	Tax Revenue	%
Residential (1)	\$ 2,096,676	68.6%
Business (6)	\$ 797,669	26.1%
Recreational / Non-Profit (8)	\$ 162,539	5.3%
	<b>\$ 3,056,885</b>	<b>100.0%</b>

Schedule A of the attached bylaw outlines the tax rates for 2025 general municipal purposes.

Regional District and Hospital District rates are determined by the Fraser Valley Regional District and the taxes are collected by the Village on their behalf. Schedule B outlines the tax rates levied for Regional District and Regional Hospital District services per \$1,000 of assessed taxable property value.

### **FINANCIAL CONSIDERATIONS**

There are no additional financial considerations to this report.

### **POLICY CONSIDERATIONS**

There are no policy considerations related to this report.

Respectfully submitted:



\_\_\_\_\_  
Scott Schultz  
Chief Financial Officer, Deputy CAO

Reviewed by:



\_\_\_\_\_  
Tyson Koch  
Chief Administrative Officer

Attachment: Draft Tax Rate Bylaw No. 1221, 2025





VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1221

**A Bylaw to establish tax rates for 2025**

WHEREAS pursuant to section 197 of the *Community Charter*, Council must by bylaw impose property value taxes for the year by establishing tax rates,

NOW THEREFORE in open meeting assembled, Council of the Village of Harrison Hot Springs enacts as follows:

1. This Bylaw may be cited as "Tax Rate Bylaw No. 1221, 2025".
2. The following rates are hereby imposed and levied for the year 2025:
  - (a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Schedule A attached hereto and forming a part of this bylaw.
  - (b) For Regional Hospital District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "A" of Schedule B attached hereto and forming a part of this bylaw.
  - (c) For Regional District purposes on the full assessed value of all land and assessed value of all improvements taxable for Regional Hospital District purposes, rates appearing in Column "B" of Schedule B attached hereto and forming a part of this bylaw.
3. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
4. Village of Harrison Hot Springs Tax Rate Bylaw No. 1203, 2024 is hereby repealed.

**READINGS AND ADOPTION**

READ A FIRST TIME THIS \_\_\_ DAY OF \_\_\_\_\_ 2025

READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_\_\_ 2025

READ A THIRD TIME THIS \_\_\_ DAY OF \_\_\_\_\_ 2025

ADOPTED THIS THIS \_\_\_ DAY OF \_\_\_\_\_ 2025

\_\_\_\_\_  
Fred Talen  
Mayor

\_\_\_\_\_  
Amanda Graham  
Corporate Officer

**BYLAW NO. 1221, 2025  
SCHEDULE A  
GENERAL MUNICIPAL PURPOSES**

<b>General Municipal Tax Rates (Dollars of Tax per \$1,000 Taxable Value)</b>	
<b>Property Class</b>	<b>Tax Rate</b>
1. Residential	2.05838
2. Utilities	7.20434
3. Supportive Housing	2.05838
4. Major Industry	6.99850
5. Light Industry	6.99850
6. Business / Other	6.23690
7. Managed Forest Land	6.17515
8. Recreation / Non-Profit	7.53368
9: Farm	2.05838

**BYLAW NO. 1221, 2025  
SCHEDULE B  
REGIONAL & HOSPITAL TAX RATES**

<b>Regional &amp; Hospital Tax Rates (Dollars of Tax per \$1,000 Taxable Value)</b>			
<b>Property Class</b>	<b>A Regional Hospital</b>	<b>B Regional District</b>	<b>Total</b>
1. Residential	0.10130	0.17969	0.28099
2. Utilities	0.35458	0.62896	0.98354
3. Supportive Housing	0.10130	0.17969	0.28099
4. Major Industry	0.34441	0.61094	0.95535
5. Light Industry	0.34441	0.61094	0.95535
6. Business / Other	0.24819	0.44025	0.68844
7. Managed Forest Land	0.30389	0.53907	0.84296
8. Recreation / Non-Profit	0.10130	0.17969	0.28099
9: Farm	0.10130	0.17969	0.28099