



NOTICE OF MEETING AND AGENDA REGULAR COUNCIL MEETING

Monday, June 2, 2025, 5:30 PM
Memorial Hall, 290 Esplanade Avenue,
Harrison Hot Springs, BC V0M 1K0

THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE

1. CALL TO ORDER
Meeting called to order by Mayor Talen.
2. LAND ACKNOWLEDGEMENT
Acknowledgement of Sts'ailes traditional territory.
3. PUBLIC HEARING (if required)
(a) Zoning Amendment Bylaw No. 1225, 2025 – 285 Spruce Street
4. INTRODUCTION OF LATE ITEMS
5. APPROVAL OF AGENDA
6. DECLARATIONS OF CONFLICT OF INTEREST
7. ADOPTION OF COUNCIL MINUTES
(a) THAT the Regular Council Meeting Minutes of May 20, 2025 be adopted. Page 1
8. BUSINESS ARISING FROM THE MINUTES
9. DELEGATIONS AND PETITIONS
10. CORRESPONDENCE
(a) Letter dated May 15, 2025 from the Union of BC Municipalities (UBCM) Re: Receipt of Endorsed Resolutions by Council Page 9
(b) Letter dated May 16, 2025 from North Coast Regional District to the BC Utilities Commission Re: Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates Page 11
(c) Email dated May 27, 2025 from Agassiz-Harrison Community Services Re: AHCS Board of Directors – Broadening Collaboration with Municipal Governments Page 13
11. BUSINESS ARISING FROM CORRESPONDENCE
12. REPORTS FROM COUNCILLORS

13. REPORTS FROM MAYOR

14. REPORTS AND MINUTES FROM COMMITTEES AND COMMISSIONS

THAT the following adopted minutes be received for information:

- | | |
|---|---------|
| (a) Age-Friendly Committee Meeting Minutes of March 20, 2025 | Page 15 |
| (b) Age-Friendly Committee Meeting Minutes of April 17, 2025 | Page 19 |
| (c) Communities in Bloom Committee Meeting Minutes of May 8, 2025 | Page 21 |
| (d) Report of Corporate Officer dated June 2, 2025
Re: Age-Friendly Committee Report | Page 25 |

Recommendation:

THAT Council approve the Age-Friendly Committee's Terms of Reference.

15. REPORTS FROM STAFF

- | | |
|---|---------|
| (a) Report of Planning Consultant dated June 2, 2025
Re: 511 Lillooet Avenue – Zoning Amendment Bylaw No. 1193, 2025 | Page 29 |
|---|---------|

Recommendation:

THAT from point #5 of the following sentence, highlighted in yellow, from an earlier motion be rescinded

- “5. Entering into a works and services agreement with the inclusion of the recommended CTS additions, on the use of a zebra crosswalk be installed across Lillooet Avenue,” and the new bus stop location have both a shelter and bench installed. This agreement must also address the placement of sidewalks along both Spruce Street and Lillooet Avenue, that the development abuts against.

And replaced with the following:

5. Entering into a works and services agreement with the inclusion of the recommended CTS revision, dated April 15, 2025, that the marked crosswalk be placed across Spruce Street, on the north side of Lillooet Avenue,

<p>(b) Report of Planning Consultant dated June 2, 2025 Re: The Official Community Plan and Zoning Bylaw Update Consultation Plan</p> <p>Recommendations:</p> <p>THAT Council adopt the below referenced OCP and Zoning Bylaw Consultation Plan</p>	Page 33																
<p>(c) Report of Chief Financial Officer dated June 2, 2025 Re: 2024 Statement of Financial Information</p> <p>Recommendation:</p> <p>THAT the 2024 Statement of Financial Information be approved.</p>	Page 39																
<p>(d) Report of Community Services Manager dated June 2, 2025 Re: 2025 Grants to Groups</p> <p>Recommendation:</p> <p>THAT the following community groups be provided with funding under the Grants to Groups program:</p> <table data-bbox="212 932 1166 1205"> <tbody> <tr> <td>Agassiz Baseball Association</td><td>\$800</td></tr> <tr> <td>Agassiz-Harrison Community Services</td><td>\$1,250</td></tr> <tr> <td>AHA Swim Club</td><td>\$800</td></tr> <tr> <td>Fraser Valley Paddling Club</td><td>\$1,250</td></tr> <tr> <td>Harrison Community Garden</td><td>\$750</td></tr> <tr> <td>Harrison Hot Springs Elementary School PAC</td><td>\$800</td></tr> <tr> <td>Hope Mountain Centre for Outdoor Learning</td><td>\$750</td></tr> <tr> <td>Kent Harrison Arts Council</td><td>\$1,250</td></tr> </tbody> </table>	Agassiz Baseball Association	\$800	Agassiz-Harrison Community Services	\$1,250	AHA Swim Club	\$800	Fraser Valley Paddling Club	\$1,250	Harrison Community Garden	\$750	Harrison Hot Springs Elementary School PAC	\$800	Hope Mountain Centre for Outdoor Learning	\$750	Kent Harrison Arts Council	\$1,250	Page 83
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Kent Harrison Arts Council	\$1,250																
16. BYLAWS																	
17. NEW BUSINESS																	
18. NOTICES OF MOTION																	
19. QUESTION PERIOD FOR ITEMS RELEVANT TO THE AGENDA																	
20. ADJOURNMENT																	



Amanda Graham
Corporate Officer

VILLAGE OF HARRISON HOT SPRINGS Regular Council Meeting Minutes

DATE: Tuesday, May 20, 2025
TIME: 5:30 p.m.
PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

COUNCIL PRESENT: Mayor Fred Talen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Mark Schweinbenz
Councillor Michie Vidal

STAFF PRESENT: Chief Administrative Officer, Tyson Koch
Corporate Officer, Amanda Graham
Chief Financial Officer/Deputy CAO, Scott Schultz
Director of Operations, Jace Hodgson
Community Services Manager, Christy Ovens
Communications & Community Engagement
Coordinator, Kalie Wiechmann
Corporate Clerk, Tyler Kafi

1. CALL TO ORDER

Mayor Talen called the meeting to order at 5:30 p.m.

2. LAND ACKNOWLEDGEMENT

Mayor Talen acknowledged the traditional territory of Sts'ailes.

3. PUBLIC HEARING (If required)

None.

4. INTRODUCTION OF LATE ITEMS

None.

5. APPROVAL OF THE AGENDA

Moved by Councillor Vidal
Seconded by Councilor Schweinbenz

THAT the agenda be approved.

CARRIED
RC-2025-05-19

6. DECLARATIONS OF CONFLICT OF INTEREST

None.

7. ADOPTION OF MINUTES

Moved by Councillor Facio
Seconded by Councilor Jackson

THAT the Regular Council Meeting Minutes of April 22, 2025 be adopted.

CARRIED
RC-2025-05-20

8. BUSINESS ARISING FROM THE MINUTES

None.

9. DELEGATIONS AND PETITIONS

- (a) Rob Ringma, Sr. Manager & Midhat Malik, Business Development Advisor, BC Transit
Re: BC Transit Fare Review Update

The delegates provided a PowerPoint presentation on the BC Transit Fare Review Update.

10. CORRESPONDENCE

- (a) Letter dated April 23, 2025 from the City of Enderby to MLA David Williams
Re: Bill 7 – 2025: Economic Stabilization (Tariff Response) Act
- (b) Letter dated May 14, 2025 from Ministry of Education
Re: Response to Letter of Support

Moved by Councillor Vidal
Seconded by Councillor Schweinbenz

THAT all correspondence be received.

CARRIED
RC-2025-05-21

11. BUSINESS ARISING FROM CORRESPONDENCE

None.

12. REPORTS FROM COUNCILLORS

Councillor Vidal

- Corrections Canada Citizen's Advisory Committee
 - Attended a meeting on May 7, 2025
- Agassiz-Harrison Healthy Communities
 - Attended a meeting on May 15, 2025
- Kent Harrison Joint Emergency Program Committee
 - Attended a meeting on May 14, 2025

Councillor Facio

- Fraser Valley Regional District Board (Municipal Director)
 - Attended a meeting on May 15, 2025
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended the official opening of Harrison Hot Springs Marina on May 17, 2025

Moved by Councillor Facio

Seconded by Councillor Schweinbenz

THAT Council send a letter to the Minister of Transportation and Transit regarding funding for the Agassiz-Mission bus route.

CARRIED
RC-2025-05-22

Councillor Jackson

- Fraser Valley Regional Library Board – No Report
- Tourism Harrison – No Report
- Reported on two future Communities in Bloom Committee events – Beach Clean Up Day on May 26, 2025 and Community Planting Day on June 3, 2025

Councillor Schweinbenz

- Agassiz-Harrison Historical Society – No Report
- Community Futures North Fraser Board of Directors – No Report

13. REPORTS FROM MAYOR

- Reported on a Sasquatch Days planning meeting
- Attended the May 14, 2025 Kent-Harrison Joint Emergency Program Committee meeting
- Attended the Age-Friendly Committee Meeting on May 15, 2025
- Reported on a Mayors' call regarding Bill 15 on May 16, 2025

14. REPORTS AND MINUTES FROM COMMITTEES AND COMMISSIONS

- (a) Communities in Bloom Committee Meeting Minutes of April 3, 2025

Moved by Councillor Facio

Seconded by Councilor Schweinbenz

THAT the adopted Communities in Bloom Committee Meeting Minutes of April 3, 2025 be received for information.

CARRIED
RC-2025-05-23

15. REPORTS FROM STAFF

- (a) Report of Corporate Officer dated May 20, 2025
Re: Liquor License Amendment – Harrison Hot Springs Resort & Spa

Moved by Councillor Facio

Seconded by Councilor Vidal

THAT Council direct staff to proceed with a public consultation process for the liquor license amendment application for the Harrison Hot Springs Resort and Spa by posting on the Village's website and notice boards, and by making efforts to hand deliver or mail notice to properties within 30m of the hotel seeking written submissions for a two-week period; and

THAT staff be directed to conduct an impact analysis to determine the impact of noise on nearby residents and general impact to the community; and

THAT the application be referred to the Agassiz RCMP Detachment for comment.

Amendment moved by Councilor Schweinbenz

THAT the motion be amended to provide hand delivered or mailed notice to properties within 100m of the hotel.

MOTION FAILED
LACK OF SECONDER

Council voted on the main motion.

CARRIED
OPPOSED BY COUNCILLOR JACKSON
RC-2025-05-24

- (b) Report of Corporate Officer dated May 20, 2025
Re: Liquor License Amendment – Milos Greek Taverna & Black Forest Restaurant

Moved by Mayor Talen
Seconded by Councilor Jackson

THAT Council direct staff to proceed with a public consultation process for the liquor license amendment applications for Milos Greek Taverna and Black Forest Restaurant by posting on the Village's website and notice boards, and by making efforts to hand deliver or mail notice to properties within 30m of each restaurant seeking written submissions for a two-week period; and

THAT staff be directed to conduct an impact analysis to determine the impact of noise on nearby residents and general impact to the community; and

THAT the applications be referred to the Agassiz RCMP Detachment for comment.

CARRIED
RC-2025-05-25

- (c) Report of Corporate Officer dated May 20, 2025
Re: Council Correspondence Policy 1.41

Moved by Councillor Facio
Seconded by Councilor Jackson

THAT Council Correspondence Policy 1.41 be adopted.

CARRIED
RC-2025-05-26

- (d) Report of Communications and Community Engagement Coordinator dated May 20, 2025
Re: Anti-Racial and Anti-Discrimination Policy 1.42

Moved by Councillor Vidal
Seconded by Councilor Facio

THAT Anti-Racial and Anti-Discrimination Policy 1.42 be adopted.

MOTION NOT VOTED ON

Moved by Mayor Talen
Seconded by Councillor Schweinbenz

THAT Anti-Racial and Anti-Discrimination Policy 1.42 be referred to a future Committee of the Whole meeting.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
RC-2025-05-27

- (e) Report of Community Services Manager dated May 20, 2025
Re: Geese Management

Moved by Councillor Facio
Seconded by Councilor Schweinbenz

THAT the Village include geese management strategies as a budgetary item in the 2026 financial plan.

CARRIED
OPPOSED BY COUNCILLOR JACKSON
RC-2025-05-28

16. BYLAWS

None.

17. NEW BUSINESS

None.

18. NOTICES OF MOTION

None.

19. QUESTION PERIOD FOR ITEMS RELEVANT TO THE AGENDA

Questions from the public were entertained.

20. ADJOURNMENT

Moved by Councillor Jackson
Seconded by Councilor Schweinbenz

THAT the meeting be adjourned at 7:13 p.m.

CARRIED
RC-2025-05-29

Fred Talen
Mayor

Amanda Graham
Corporate Officer

DRAFT

RECEIVED

MAY 15 2025

BY VILLAGE OF HARRISON HOT SPRINGS



May 12, 2025

Mayor Fred Talon
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Talon:

Re: 2025 LMLGA Resolution(s)

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the 2025 LMLGA Spring Convention.

As such, the resolution(s) will be included in UBCM Resolutions Book for the 2025 UBCM Convention in September.

Please contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process, email: jjustason@ubcm.ca.

Sincerely,

A handwritten signature in black ink that reads "Mandewo".

Councillor Trish Mandewo
UBCM President

Enclosure

Emergency Room Closure Notification

Harrison Hot Springs

Whereas access to emergency medical services is critical for all British Columbians and hospital emergency department closures severely disrupt critical healthcare access, potentially endangering communities and lives by delaying urgent medical treatment;

And whereas reliable communication and immediate notification during hospital emergency department closures is essential to ensure the public is informed of alternate healthcare facilities, preventing unnecessary delays;

And whereas a reliable and immediate notification system to alert the public to emergency department closures and alternate care locations is not in place:

Therefore be it resolved that UBCM request that the provincial government establish a standardized emergency notification system, utilizing platforms such as text alerts, mobile alert applications and local media to inform the public of temporary emergency department closures and directing residents to the nearest available healthcare facilities.

Convention Decision:

May 16, 2025

BC Utilities Commission
Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
Email: Commission.secretary@bcus.com

Re: Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates

Dear BC Utilities Commission,

On behalf of the Board of the North Coast Regional District (NCRD) I am writing to call for a comprehensive reset of Pacific Northern Gas (PNG) and an audit of the organization's operations and expenditures following the receipt of the correspondence sent by the Village of Telkwa, dated April 29, 2025.

As the current trend of PNG natural gas delivery rates for households continues to rise, families and residents of B.C. and the north coast are further driven towards the inability to cover the costs of necessities during the coldest parts of the year. This in addition to the indiscretion of PNG with regards to its operations on the projected two-hundred million (\$200,000,000) dollar expenditure on the new pipeline shows a lack of accountability for its economic loss on operational practices which should not be deferred to the people of B.C. to recover. For these reasons, the NCRD opposes any and all increases to PNG natural gas delivery rates.

Furthermore, the NCRD urges the B.C. Utilities Commission to conduct a thorough and transparent audit of PNG's financial practices and decision-making processes to review that fair and just rates are being provided to the communities of B.C. and the north coast.

Should you have any questions please contact NCRD staff.

Sincerely,



Barry Pages

Chair

*CC: Municipalities and Regional District of BC
Hon. Laanas – Tamara Davidson, MLA, North-Coast Haida Gwaii
Hon. Adiran Dix, Minister of Energy and Climate Solutions
Hon. Brittny Anderson, Minister of State for Local Governments and Rural Communities*

From: Diane Janzen <djanzen@agassizcs.ca>

Sent: May 27, 2025 5:35 PM

To: Tyson Koch <tkoch@harrisonhotsprings.ca>

Subject: Agassiz Harrison Community Services Board of Directors - Broadening Its Collaboration with Municipal Governments

Dear Tyson: I am sending out a letter to Mayor and Council below and would welcome a discussion on enhancing greater collaboration with the Village of Harrison.

Dear Village of Harrison Hot Springs Mayor and Council:

I am reaching out on behalf of the Agassiz Harrison Community Services Board of Directors. AHCS has served the Village of Harrison for nearly 50 years contributing to the well-being of our citizens through a wide range of local programs and services. From supporting vulnerable populations to organizing community events and partnerships, our Board works to make a meaningful impact where it is needed most. We are currently looking to create a liaison position on our Board to strengthen connections with local government. Ideally, this role would be filled by a Councillor who has an interest in community engagement. I am hoping this request can be brought before Council, in the hopes of filling this liaison position before our AGM, which takes place July 17, 2025.

You can learn more about our current Board members by checking out their bios on our website at [Board of Directors - Agassiz Harrison Community Services](#).

AHCS has had a major impact over the years. In 2023/2024 AHCS helped 14,225 people as follows:

The Food Bank – 2,352
Family Parenting Place – 700
The Thrift Store – 9,468
Youth – 150
Literacy – 132
Immigrants – 87
Seniors – 463
Work BC (Employment) - 152
Family Support – 230
Therapy – 491

AHCS is a solid organization with stellar financial management. It has carefully managed its resources and community donations, significantly growing its services responsibly over the years. Most recently, we have been CARF accredited, which is the International Gold Accreditation standard of non-profit agencies covering governance, health and safety, client service, community relations and financial management.

Thank you for your time and for all you do in our community! We would welcome hearing from you by June 15, 2025 in preparation for the AGM. I can be reached at 604-819-6627 (cell), at the AHCS offices at 604-796-2586 or at the above email.



DIANE JANZEN

Executive Director

Agassiz Harrison Community Services

PO Box 564, 7086 Cheam Ave.

Agassiz, BC V0M 1A0

Phone: 604-796-2585

Email: djanzen@agassizcs.ca

www.agassiz-harrisoncs.ca

We respectfully acknowledge that Agassiz-Harrison Community Services Society is located on the traditional, ancestral and unceded territory of the Sto:lo and Sts'ailes peoples. We are grateful for the privilege and opportunity to carry out our work and serve the communities located within the territory.



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**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE AGE-FRIENDLY COMMITTEE**

DATE: Thursday, March 20, 2025

TIME: 2:00 p.m.

PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Fred Talen, Chair

Judy Barron

Alison Douglas

Hannelore Gidora

Audrey Johnstone

Marlene Reimer

Karen Seraphim

Corporate Officer, Amanda Graham

Community Services Manager, Christy Ovens

Communications & Community Engagement Coordinator, Kalie
Wiechmann

ABSENT: Liz Webber

1. CALL TO ORDER

Mayor Talen called the meeting to order at 2:02 p.m.

Mayor Talen acknowledged the traditional territory of Sts'ailes.

The Committee introduced themselves to one another as there were several new members in attendance.

2. INTRODUCTION OF LATE ITEMS

None.

3. APPROVAL OF AGENDA

Moved by Audrey Johnstone

Seconded by Judy Barron

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
AFC-2025-03-01

4. ADOPTION OF MINUTES

Moved by Audrey Johnstone

Seconded by Judy Barron

THAT the minutes of the February 20, 2025 Age-Friendly Committee Meeting be adopted.

**CARRIED
UNANIMOUSLY**
AFC-2025-03-02

5. ITEMS FOR DISCUSSION

- (a) Presentation by Community Services Manager
Re: Age-Friendly Overview

The Community Services Manager presented a PowerPoint outlining what it means to be an Age-Friendly community, questions for the Committee to consider, focus areas, and the Village's Age-Friendly Action Plan. The Committee discussed the following:

- Transit does not run in the Village on Sundays
- There is overlap with the Accessibility Committee especially with respect to built environment considerations
- Resident parking passes, especially for those who live in the southern part of the Village

- (b) Verbal Update from Community Services Manager
Re: Community Gardens Fence Art Project with Students

The Community Services Manager advised that as part of last year's Age-Friendly grant application, an intergenerational art project at the Community Gardens was approved. Wooden pieces in the shapes of butterflies, flowers and carrots have been ordered. Staff have been in contact with the school and there are three classes interested in participating in a painting event with Committee members and Council. Weather permitting, the painting would take place outside in the overflow parking lot.

The decorative pieces can be placed on the fence prior to the fence being moved. There is no timeline for the fence expansion as of yet, due to the need for surveying of the below ground utilities.

- (c) Dishwasher at Memorial Hall (Alison)

The Committee discussed the lack of a dishwasher at Memorial Hall how it limits Agassiz Harrison Community Services' ability to host Seniors Lunches there. Discussion ensued on dishware at the Hall in general, and the overall intended purpose of the kitchen. Staff will bring a report back to the Committee outlining how the Hall is currently being used, the types of renters/users, and what expanding the kitchen might involve.

- (d) Art Classes (Alison)

The Committee discussed renting Memorial Hall for crafting on Thursday afternoons and whether that would be a resident rental or an expansion of the Social Club's hours. Discussion ensued on the purpose of Memorial Hall and the fact that it is not a recreation or community center, but a multipurpose space used for various commercial events, conferences, meetings and private gatherings.

*Village of Harrison Hot Springs
Minutes of the Age-Friendly Committee
March 20, 2025*

6. ADJOURNMENT

Moved by Alison Douglas
Seconded by Karen Seraphim

THAT the meeting be adjourned at 2:58 p.m.

CARRIED
UNANIMOUSLY
AFC-2025-03-03



Mayor Fred Talen, Chair
Age-Friendly Committee



Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE AGE-FRIENDLY COMMITTEE**

DATE: Thursday, April 17, 2025

TIME: 2:00 p.m.

PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Fred Talen, Chair
Judy Barron
Hannelore Gidora
Audrey Johnstone

Community Services Manager, Christy Ovens
Communications & Community Engagement Coordinator, Kalie
Wiechmann

ABSENT: Alison Douglas
Marlene Reimer
Karen Seraphim
Liz Webber

1. CALL TO ORDER

Mayor Talen called the meeting to order at 2:02 p.m.

The meeting was unable to proceed and adjourned due to lack of quorum.



Mayor Fred Talen, Chair
Age-Friendly Committee



Amanda Graham
Corporate Officer

1. **CALL TO ORDER**

Councillor Jackson called the meeting to order at 10:01 a.m.

2. **LAND ACKNOWLEDGEMENT.**

Councillor Jackson acknowledged the traditional territory of Sts'ailes.

3. **INTRODUCTION OF LATE ITEMS**

Susan Galvao requested to add "Garden Tour" as an item for discussion.

4. **APPROVAL OF AGENDA**

Moved by Teresa Omelus
Seconded by Susan Galvao

THAT the agenda be approved as amended.

CARRIED
UNANIMOUSLY
CIB-2025-05-01

5. **ADOPTION OF MINUTES**

Moved by Teresa Omelus
Seconded by Susan Galvao

THAT the Communities in Bloom Committee Meeting Minutes of April 3, 2025 be adopted.

CARRIED
UNANIMOUSLY
CIB-2025-05-02

6. ITEMS FOR DISCUSSION

(a) Presentation from Catherine Kennedy, BC CIB, via Zoom

Catherine presented an overview of the history, vision and mission of the CIB program at the provincial, national and international levels.

The six criteria are:

1. Community Appearance
2. Environmental Action
3. Heritage Conservation
4. Tree Management
5. Landscape
6. Plant & Floral Displays

The Committee should select three criteria to have the judges focus on and consider how best to showcase those. The judges look at 80% of the community. Practicing the tour route in advance is helpful, and it may be beneficial to have a specialist at each spot. Consideration should be given to how the judges will be transported around the community. Plan for approximately 3-4 hours of the tour. The judges can only evaluate what they're shown, not what you're telling them will happen in the future or what has happened in the past. The Community Profile book can be used to demonstrate past events and/or future plans.

(b) Earth Day in May Debrief

The Committee agreed that it was nice to make connections and introduce people to CIB. The hope is for the event to continue to grow in the future.

(c) Garden of the Week

The Committee discussed the judging criteria, schedule and marketing ideas. An updated schedule will be sent out to the Committee. The Committee agreed that the criteria was helpful. Staff will prepare judging packages for everyone once the Miracle-Gro packages have arrived.

(d) Garden Tour

Susan Galvao brought forward the idea of having a community garden tour to get community involvement and practice before the judges come. The idea would be to have a set day in June. An entrance fee could potentially be charged and it comes with a map that has a description of the garden, and maybe one of the stops has refreshments. Edible elements could be incorporated. It could increase interest in the judges' tour in July. The Committee discussed incorporating recipes as part of the edible gardening.

(e) Lagoon Garden Bed & Community Planting Day

The Director of Operations advised that there is a new garden bed going in at the lagoon near the boat launch and there is budget as part of the lagoon redevelopment project to put in new plantings.

The Committee agreed that Tuesday, June 3, 2025 would work for a community planting day. Committee feedback was that red and white HHS in begonias would work, and to incorporate edible elements into the garden near the picnic table and move any pollinator plants further away from the picnic tables.

The Committee discussed a potential manure sale.

(f) Canada Day Parade Float

The Committee agreed to keep the float simple this year and march with a banner or use a regular pickup truck instead of trying to source a flat deck trailer.

(g) Beach Clean-Up Day with Students (tentative Date May 26, 2025)

The Committee can attend and assist students with the beach clean up day. They will arrive at the Harrison Hot Springs Resort at 12:30 for lunch and then participate in beach clean up.

(h) Judges' Visit – July 8/9, 2025

The Committee agreed that a small welcome event in Woods Park would be a nice way to greet the judges. The Committee agreed to focus on Community Appearance, Heritage and Plant and Floral Displays for the evaluation criteria. The Committee discussed reaching out to the Chamber of Commerce and the Post Office for tour stops.

(i) No Mow May (Susan Galvao)

There is an opportunity for the Committee to look at incorporating waterwise, drought resistant plants, and consider moving away from monocrop lawns towards biodiverse lawns by mixing plants such as white clover into the lawn. It can help the Village move away from herbicides and help pollinators. This could be a project for next year.

(j) Next Meeting Date: Thursday, May 22, 2025, 10:00 a.m.

7. ADJOURNMENT

The meeting be adjourned at 11:43 a.m.



Councillor Allan Jackson, Chair
Communities in Bloom Committee



Amanda Graham
Corporate Officer

File No: 0360-20-03

Date: June 2, 2025

To: Mayor and Council
From: Amanda Graham, Corporate Officer
Subject: Age-Friendly Committee Report

RECOMMENDATION

THAT Council approve the Age-Friendly Committee's Terms of Reference.

BACKGROUND

To present a resolution and information on behalf of the Age-Friendly Committee for Council's consideration.

BACKGROUND

The Age-Friendly Committee met on May 15, 2025. After Council's recent adoption of Council Procedure Bylaw No. 1216, 2025, staff has been working with all the Committees to bring their Terms of Reference into compliance with the new bylaw. At the meeting, the Committee passed the following resolution:

THAT the updated Age-Friendly Committee Terms of Reference be endorsed by the Committee and forwarded to Council for approval.

Attached to this report is an updated Terms of Reference endorsed by the Committee for Council's consideration in accordance with section 31(d) of the bylaw.

Respectfully submitted:



Amanda Graham
Corporate Officer



Mayor Fred Talen
Chair, Age-Friendly Committee

Attachment: Age-Friendly Committee Terms of Reference

Committee Approval Date: May 15, 2025

Council Approval Date: _____

1. PURPOSE

The Age-Friendly Committee is a Select Committee of Council established to provide recommendations and advice to Council on matters relating to age-friendliness in the Village of Harrison Hot Springs. An age-friendly community benefits people of all ages and abilities.

2. PROCEDURES

Save with respect to matters expressly dealt with or provided for in this Terms of Reference, the Committee will conduct its proceedings in accordance with the procedures established by Council Procedure Bylaw No. 1216, 2025.

3. MEMBERSHIP

- (a) To the extent possible, the Committee's membership will reflect the diversity of persons in British Columbia.
- (b) The Committee will consist of up to eight (8) voting members, and should always have a minimum of five (5) voting members, as appointed by Council. One (1) member will be a member of Council.

4. MEETINGS

- (a) The Committee will reserve the third Thursday of each month for its meetings, to be held at 2:00 p.m.
- (b) Meetings will be scheduled at the call of the Chair and the Committee will structure its activities so as to meet at least three (3) times per year.
- (c) Notwithstanding section 4(a), the Chair may call a meeting at any time.
- (d) The Committee will ordinarily meet in Council Chambers at the Village Office, 495 Hot Springs Road, Harrison Hot Springs, however, it may also meet at Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs if required as determined by the Chair.
- (e) If a Committee member is absent for two (2) consecutive meetings without leave of the Chair, that Committee member may be disqualified from holding office as a Committee member. This section is not applicable in the case of illness or injury which impedes the Committee member's ability to attend and participate in meetings.

- (f) The meetings will not be live-streamed via Zoom video conference and will not be posted on the Village's Youtube page.

5. RESPONSIBILITIES

- (a) The Committee will consider the following or other matters as directed by Council:
 - (i) Provide recommendations on the implementation of the Age-Friendly Action Plan
 - (ii) Promote awareness of age-friendly principles to residents, local agencies and businesses
 - (iii) Encourage the community to view policies, projects and programs with an age-friendly lens
 - (iv) Make recommendations to the Village to continue age-friendly initiatives
- (b) In the provision of their services to the Village, the Committee and its members have a responsibility to act in the best interests of the Village and in accordance with bylaws, procedures, policies and guidelines established by the Village.

6. REPORTING AND AUTHORITY

- (a) The Chair will act as the spokesperson for the Committee.
- (b) The Committee does not have the authority to directly change bylaws or policies.
- (c) All recommendations requiring Council's consideration will be forwarded to Council via a written report from the Chair at the next Regular Council Meeting.

File No: 3360-20-Z02/21 (revised)
Date: June 2, 2025

To: Mayor and Council
From: Ken Cossey, Planning Consultant
Subject: 511 Lillooet Avenue – Zoning Amendment Bylaw No. 1193, 2025

RECOMMENDATION

THAT from point #5 of the following sentence, highlighted in yellow, from an earlier motion be rescinded

- “5. Entering into a works and services agreement with the inclusion of the recommended CTS additions, on the use of a zebra crosswalk be installed across Lillooet Avenue,” and the new bus stop location have both a shelter and bench installed. This agreement must also address the placement of sidewalks along both Spruce Street and Lillooet Avenue, that the development abuts against.

And replaced with the following:

5. Entering into a works and services agreement with the inclusion of the recommended CTS revision, dated April 15, 2025, that the marked crosswalk be placed across Spruce Street, on the north side of Lillooet Avenue,

SUMMARY

To amend the conditions of the adoption of Zoning Amendment Bylaw No. 1193, 2023 to remove the subject requiring the developer to install a zebra crosswalk across Lillooet Avenue.

BACKGROUND

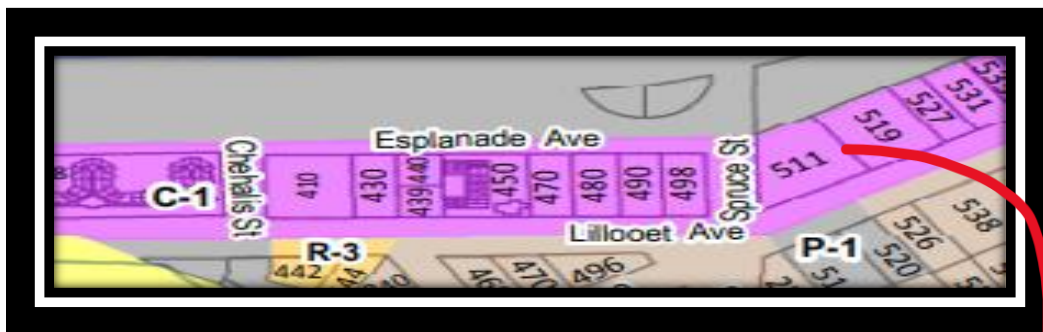
In 2023, the Village adopted Zoning Amendment Bylaw No. 1193, 2023 subject to several conditions. This bylaw amends the Zoning Bylaw to increase the Floor Area Ratio, Lot Coverage and Building Height permitted for 511 Lillooet Avenue. One of the conditions of adoption of the bylaw required the developer to install a zebra crosswalk across Lillooet Avenue. There has been a rethink on the location of this crosswalk, and a new recommendation was received from the applicant's Traffic consultant. The email was received on April 15, 2025, and is attached to this report. Lillooet Avenue falls under the jurisdiction the Ministry of Transportation and Transit. The Ministry has indicated that they do not support the zebra crosswalk in this location.

Site Location and Zoning Information

The site is located at 511 Lillooet Avenue and is currently vacant, as the old Bungalow Motel that occupied the site has been demolished.



Zoning Information



Amalgamated
Site

Past Motion – March 4, 2024

Zoning Amendment Bylaw 1193, 2023 be given final reading, subject to the following;

1. A covenant being entered into to address; the view corridor requirements, and the voluntary offer for the building offsetting suggested setbacks, the proposed updated washroom building at Rendall Park and associated landscaping plans and maintenance requirements,
2. A report outlining how this development will be reducing their overall carbon imprint,
3. The acceptance by Council of the Village's Fire Department review of the proposed planned interior structure concept to identify any potential fire safety risks associated with this proposed building,
4. The payment of a \$30,000.00 Community Amenity Contribution,

5. Entering into a works and services agreement with the inclusion of the recommended CTS additions, on the use of a zebra crosswalk be installed across Lillooet Avenue, and the new bus stop location have both a shelter and bench installed. This agreement must also address the placement of sidewalks along both Spruce Street and Lillooet Avenue, that the development abuts against
6. The developer entering into an agreement with the Village on the volume and location of new public street trees,
7. Entering into a Tree Retention Agreement,
8. A report prepared by a component professional with at least 10 years of professional experience, and accepted by the Village, that addresses;
 - (i) The estimation on the demand to be generated by the proposed development for water, and sewer services and in the case of any phased development, by each phase of the development;
 - (ii) An analysis of the existing community water system and the existing community sewer system and outlining the options available for the supply and delivery of water and the provision of sewer services to the proposed development;
 - (iii) Estimate the amount of additional surface drainage that could be generated by the proposed development and the options available for on-site retention/absorption, collection, storage, and dispersal of such drainage; and
 - (iv) Identify, if applicable, the new capital works required for the proposed development for water, sewer, and the drainage systems and their cost and the potential funding sources for these expenditures;

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

POLICY CONSIDERATIONS

Not applicable

Respectfully submitted:



Ken Cossey, MCIP, RPP
Planning Consultant

Reviewed by:



Tyson Koch
Chief Administrative Officer

Attachment: Email from CTS dated April 15, 2025.



Jen Powers <jen@otgdevelopments.com>

511 Lillooet Ave

Jan Voss <jvoss@cts-bc.com>

Tue, Apr 15, 2025 at 4:06 PM

To: Jen Powers <jen@otgdevelopments.com>

Hi Jen,

Thank you for the call and email. If MoTT does not support the installation of a marked crosswalk at this time (which is their prerogative as the road authority), then I recommend the following for the intersection of Spruce St. & Lillooet Ave to address improved pedestrian connectivity:

1. That the applicant paint a marked crosswalk with parallel lines across Spruce on the northside of Lillooet Ave; and
2. That the applicant offer to conduct a pedestrian crossing warrant study of the proposed crosswalk across Lillooet Avenue 1 year after completion of the building to determine if a marked zebra crosswalk is warranted or not.

Regards, Jan



Jan O. Voss, MSc, PEng, PTOE
President

101A - 1952 Kingsway Avenue
Port Coquitlam, BC, V3C 6C2
Phone: +1 (604) 936 6190 Ext: 223

jvoss@cts-bc.com

www.cts-bc.com

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File No: 3900-02
Date: June 2, 2025

To: Mayor and Council
From: Ken Cossey, Planning Consultant
Subject: The Official Community Plan and Zoning Bylaw Update Consultation Plan

RECOMMENDATION:

THAT Council adopt the below referenced OCP and Zoning Bylaw consultation plan.

SUMMARY:

To provide details and a recommendation on the consultation plan for the updated Village Official Community Plan and Zoning Bylaws.

BACKGROUND:

The Provincial legislative framework has shifted within the past few years. Municipalities are now required to align Zoning Bylaws with Official Community Plans (OCPs) with a focus upon incorporating the Village's Interim Housing Report Housing Needs Report (HNRs). In this case we need to accommodate the total number of housing units needed over at least 20 years.

OCP Updates

The existing OCP was adopted in 2024. The update will focus on:

- Incorporating the Village's Interim Housing Report into the OCP – by creating new housing policies for the updated OCP. This includes the following; affordable housing, rental housing, and special needs housing;
- Incorporating the Regional Growth Strategy goals into the OCP – with the creation of the required Regional Context Statements (RCS); and
- Some minor administrative changes.

Zoning Updates

The Zoning Bylaw was adopted in 2017. The update will focus on:

- An administrative update has been slated by an earlier Council motion; and
- To ensure that it is compatible with the updated OCP.

Purpose and function of an OCP

An Official Community Plan (OCP) is a comprehensive policy document designed to guide the physical, environmental, economic, social, and cultural development of the Village. Whether you are a large or small municipality, the OCP provides the big picture, in that it expresses the community's vision and is a blueprint for future development. The OCP should highlight the municipality, encouraging investors to invest, visitors to visit, and non-residents to relocate. It should be visual, attractive, and thorough in its presentation of goals, objectives and policies and it must align with provincial interests to foster responsible growth. Finally, the vision and the goals of the OCP should be set up in such a manner that the success can be measured at some point in the future, to see if the OCP is achieving its goals.

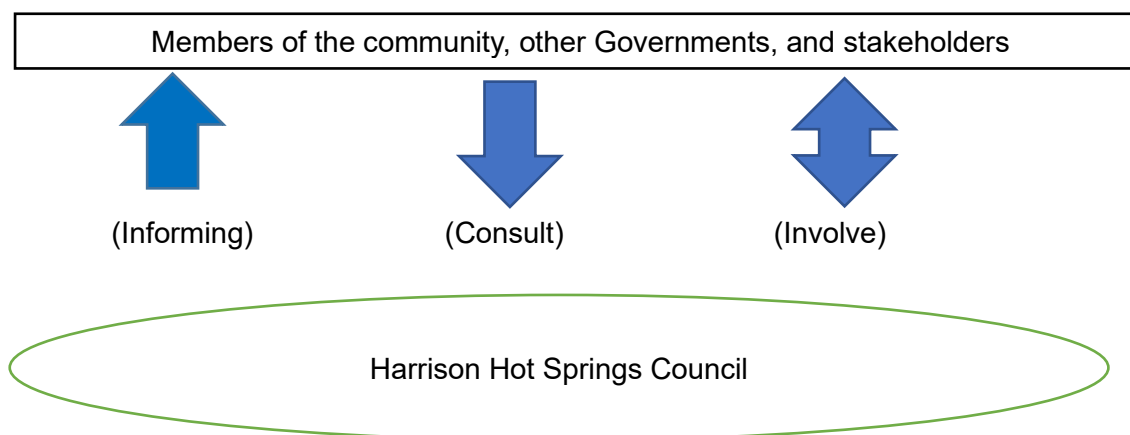
Purpose and Function of a Zoning Bylaw

The Zoning Bylaw is a key regulatory document that translates the long-term vision and policies of the Official Community Plan (OCP) into enforceable land use regulations of the Village. It governs how land may be used and developed within the Village by specifying permitted uses, densities, building heights, setbacks, lot coverage, and other development standards. In doing so, the Bylaw provides clarity and predictability for residents, property owners, developers, and decision-makers, supporting orderly growth and the efficient use of land and infrastructure.

While the OCP outlines the community's aspirations and policy direction, the Zoning Bylaw is the primary legal mechanism through which those goals are implemented on a day-to-day basis. It should ensure that new development aligns with the character of the Village, minimizes land use conflicts, and supports community well-being. Regular updates to the Zoning Bylaw are essential to reflect changing needs, provincial requirements, and emerging best practices in planning and development.

Consultation model

A desired public participation goal is generally made based upon the principles of either informing, consulting, or involving. Generally, the purpose of the engagement program is to raise awareness, share background information, and inform the public and stakeholders about the proposed OCP or Zoning Bylaws. Outlined below is a model of the suggested program. Please note the direction of the arrow is the flow of information. The recommended approach is to involve the community. The level of engagement will fluctuate depending on the stage of the project and the stakeholder group.



Overall Engagement Strategy



The purpose of any OCP or Zoning Bylaw engagement activity is to raise awareness, share background information, and inform the public and stakeholders about the proposed updates.

The primary tool for public engagement will be an Open House, which will provide an opportunity for community members to learn about the intent and scope of the updates, review background reports (such as the Housing Report and the population projections), and ask questions. The Open House will be supported by information made available through the Village's website and other communication channels to ensure transparency and accessibility.

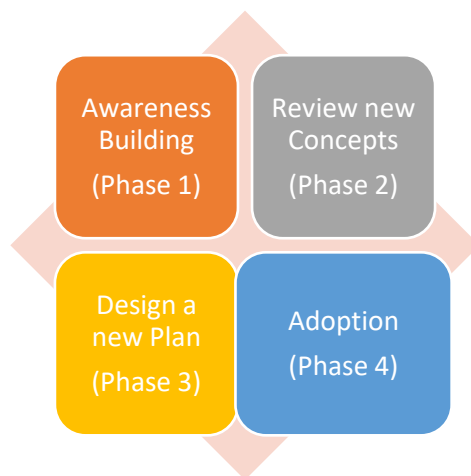
Given that the project scope is limited to incorporating the Housing Report and addressing minor administrative changes, broader engagement activities such as focus groups or surveys are not suggested. However, the process will remain open to feedback from key stakeholders and the general public as required.

Engagement Goals & Tools	Level of Public Participation		
	Inform	Consult	Involve
Participation Goal	<p>To provide balanced and objective information that will:</p> <ol style="list-style-type: none"> 1. Keep key stakeholders and the public up to date 2. Raise awareness of the Program 3. Share data and other information; and 4. Advertise public engagement opportunities 	<p>To obtain key stakeholder and public feedback on options, alternative solutions, and the draft Program</p>	<p>To collaborate directly with key stakeholders and the public throughout the process on the discussion of housing needs</p>

Proposed Engagement Tools	<ol style="list-style-type: none"> 1. Village website 2. Email Updates 3. Media (Online & Offline) 4. Community Bulletin Boards and the electronic board 	Open House	
Communicating Feedback	Summary of inputs received to be share online via the project webpage	Summary of inputs received to be share online via the project webpage	Sharing summary documents directly (i.e., What we Heard Reports)

OVERALL PROJECT UPDATE APPROACH

The project update will have four key phases that are outlined below and at each of these phases the project team will engage with both internal and external groups as outlined below. The input received will be used to help shape the update to the OCP and in-turn the Zoning Bylaw.



High level consultation approach on the project's four (4) phases.

	Project Initiation	OCP Framework & Zoning Bylaw Report	Draft OCP & Zoning Bylaw	Final OCP & Zoning Bylaw
Overview	We will raise awareness of the OCP and Zoning Bylaw Updates, by launching an announcement of the Village's website and electronic board	We will engage on future land use scenarios and policy directions to inform the Draft OCP and Zoning Bylaw	We will inform the community about the required Zoning Bylaw updates and the Draft OCP by hosting open houses	We will support the completion and formal adoption of the OCP and Zoning Bylaw.
Internal Audiences		<ul style="list-style-type: none"> • Staff discussions • Council Check-in 	<ul style="list-style-type: none"> • Council Check-in • Advisory Planning Commission presentation 	<ul style="list-style-type: none"> • Staff discussion
External Audiences	<ul style="list-style-type: none"> • Referral Letters 	<ul style="list-style-type: none"> • First Nation Consultation • One-on-one Meetings • Referral Letters • Outreach • Community Events 	<ul style="list-style-type: none"> • One-on-one Meetings (if required) • In-person and Online (Open Houses and online chats) 	<ul style="list-style-type: none"> • Public Hearing

Consultation requirements

In accordance with the *Local Government Act*, Council must consider whether consultation should be early and ongoing throughout the OCP update process. This also means considering the inclusion of, but not be limited to, the following in the consultation process:

- i The Fraser Valley Regional District Board
- ii Any adjacent regional district board
- iii Adjacent municipal councils
- iv First Nations
- v Local School Board (Fraser Cascade) or any local improvement districts
- vi Federal or provincial governments departments or agencies
- vii ALC – affects agricultural lands
- viii Persons and other organizations

DISCUSSION

Outside of the use of the Open House concept and the other items identified above, the suggested external consultation approach is outlined below. Please note that Council can change this as required.

Letter and the suggestion for a follow-up stakeholder meeting or presentation

1. Harrison Tourism Society
2. Harrison Agassiz Chamber of Commerce

Letter and a suggestion for follow up government to government meeting and or a presentation

1. Sts'ailes – this would also include an offer to make a presentation on what an Official Community Plan and Zoning Bylaws are. This initial presentation could be offered to either the Chief and Council, staff or both groups. The first draft of the updated OCP and Zoning Bylaws will be shared with Sts'ailes and the Planning Consultant will make a presentation to the Sts'ailes Chief and Council and be available to answer questions, if required as well.

Letter only

1. Agricultural Land Commission
2. District of Kent
3. Fraser Cascade School District
4. Fraser Valley Regional District
5. Fraser Health
6. Ministry of Transportation and Infrastructure
7. Harrison Hot Springs Fire Department
8. RCMP

FINANCIAL CONSIDERATIONS

There are no financial changes to the approved budget and contract for this project associated with this report.

POLICY CONSIDERATIONS

The new provincial regulations.

Respectfully submitted:



Ken Cossey, MCIP, RPP
Planning Consultant

Reviewed by:



Tyson Koch
Chief Administrative Officer

File No: 1830-20-03
Date: June 2, 2025

To: Mayor and Council
From: Scott Schultz, Chief Financial Officer
Subject: 2024 Statement of Financial Information

RECOMMENDATION

THAT the 2024 Statement of Financial Information be approved.

SUMMARY

To seek approval of the 2024 Statement of Financial Information.

BACKGROUND

The Statement of Financial Information (SOFI) is a statutory requirement under the *Financial Information Act* that must be filed annually by June 30th. Section 9 of B.C. Reg. 371/93 states that the Statement of Financial Information and accompanying schedules must be approved in writing by the Council and the Chief Financial Officer. In addition, a management report approved by the Chief Financial Officer must accompany the Statement of Financial Information.

DISCUSSION

The 2024 Statement of Financial Information has been prepared under the guidelines of the *Financial Information Act* and is attached to this report for Council's review.

FINANCIAL CONSIDERATIONS

There are no financial considerations to this report.

POLICY CONSIDERATIONS

There are no policy considerations related to this report.

Respectfully submitted:



Scott Schultz
Chief Financial Officer, Deputy CAO

Reviewed by:



Tyson Koch
Chief Administrative Officer

<p>VILLAGE OF HARRISON HOT SPRINGS</p> <p>STATEMENT OF FINANCIAL INFORMATION APPROVAL</p>	
<p>The undersigned, as authorised by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information, produced under the <i>Financial Information Act</i>.</p>	
<p>_____</p> <p>Scott Schultz Chief Financial Officer</p> <p>Date: _____</p>	<p>_____</p> <p>Fred Talen Mayor, on behalf of Council</p> <p>Date: _____</p>

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 9

4(1)(a) & 4(2)

**Village of Harrison Hot Springs
Statement of Debts - 2024**

Type	Purpose	2024 Beginning Balance	Principal Payments	Actuarial Adjustment	2024 Ending Balance
MFA Issue 131 LA bylaw 1052 Amortization 15 years Interest paid in 2024, \$13,200	Miami River Flood Pump	318,538	31,095	9,851	277,592

VILLAGE OF HARRISON HOT SPRINGS
Schedule of Guarantee and Indemnity Agreements
2024

A schedule of Guarantees and Indemnity payments has not been prepared because the Village of Harrison Hot Springs has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, Section 5

VILLAGE OF HARRISON HOT SPRINGS
Remuneration and Expenses for Elected Officials
2024

Name	Remuneration	Expenses
Talen, Fred – Mayor	\$10,829	\$394
Wood, Ed – Former Mayor (Resigned in 2024)	\$19,252	\$1,454
Allen, John – Former Councillor (Resigned in 2024)	\$12,110	\$4,320
Facio, Leo – Councillor	\$21,659	\$7,258
Jackson, Allan – Councillor	\$21,659	\$7,547
Schweinbenz, Mark – Councillor	\$5,414	\$388
Vidal, Michie – Councillor	\$21,659	\$6,348

Prepared under the Financial Information Regulation, Schedule 1, Section 6(2)

VILLAGE OF HARRISON HOT SPRINGS**Employee Remuneration over \$75,000****2024**

Name	Title	Remuneration	Expenses
Graham, A	Corporate Officer	\$111,302	\$600
Hodgson, J	Director of Operations	\$125,748	\$4,781
Kafi, T	Public Works Supervisor	\$101,444	\$550
Koch, T	Chief Administrative Officer / Deputy Corporate Officer	\$168,467	\$4,884
Malfait, B	Utilities Technician	\$85,722	\$575
Ovens, C	Community Services Manager	\$95,743	\$2274
Schultz, S	Chief Financial Officer / Deputy Chief Administrative Officer	\$138,417	\$1,352
Simmonds, T	Utilities Supervisor	\$123,777	\$634

Prepared under the Financial Information Regulation, Schedule 1, Section 6(2)

VILLAGE OF HARRISON HOT SPRINGS
Consolidated Remuneration for Employees under \$75,000
2024

	Remuneration
Consolidated total – under \$75,000	\$770,381

Prepared under the Financial Information Regulation, Schedule 1, Section 6(2)

VILLAGE OF HARRISON HOT SPRINGS
Schedule of Remuneration and Expenses
2024

Report on Employers EI & CPP	Amount
EI	\$26,350
CPP	\$69,905

Prepared under the Financial Information Regulation, Schedule 1, Section 6(6)

VILLAGE OF HARRISON HOT SPRINGS

Statement of Severance Agreements

2024

There were no severance agreements made between the Village of Harrison Hot Springs and its non-unionized employees during the fiscal year.

Prepared under the Financial Information Regulation, Schedule 1, Section 6 (7)

Village of Harrison Hot Springs

Schedule of Payments to Suppliers of Goods and Services

7(1)(a) - Payments exceeding \$25,000 - 2024

7(1)(b) - Consolidated total of payments less than \$25,000 - 2024

Name	Amount
1223464 BC LTD dba BANNISTER CHEV BUICK	\$ 80,191
AERZEN CANADA	\$ 32,145
ANDREW SHERET LIMITED	\$ 32,924
ASLAN TECHNOLOGIES	\$ 76,195
ASSOCIATED FIRE SAFETY GROUP	\$ 34,064
B.A. BLACKWELL & ASSOCIATES LTD.	\$ 44,385
BC ASSESSMENT	\$ 46,640
BC HYDRO	\$ 181,612
BDO CANADA LLP	\$ 72,539
CLEARTECH INDUSTRIES INC.	\$ 78,028
DISTRICT OF KENT	\$ 63,745
EIGHT FORTY	\$ 29,814
EMPYRION TECHNOLOGIES	\$ 32,028
FERGUSON JESSICA	\$ 83,049
FRASER VALLEY REGIONAL DISTRICT	\$ 380,178
FRASER VALLEY REGIONAL LIBRARY	\$ 79,839
GFL ENVIRONMENTAL INC	\$ 164,401
GREATARIO SERVICES	\$ 85,131
HABITAT SYSTEMS INCORPORATED	\$ 734,052
HARRISON TOURISM SOCIETY	\$ 135,792
ICBC	\$ 27,544
KITT EQUIPMENT LTD.	\$ 32,474
KURTS CONSTRUCTION LTD.	\$ 326,999
KWC PLANNING SERVICES	\$ 90,434
LEES & ASSOCIATES	\$ 44,680
LIDSTONE & COMPANY	\$ 146,561
MOONLITE ELECTRIC	\$ 100,127
MPE	\$ 46,649
MSA FORD SALES	\$ 66,718
MUNICIPAL INSURANCE ASSOCIATION OF BC	\$ 100,248
MUNICIPAL PENSION PLAN	\$ 233,160
MURRAY'S JANITORIAL	\$ 26,377
NEW RHODES CONSTRUCTION INC.	\$ 69,352
NORTHWEST HYDRAULIC CONSULTANTS LTD.	\$ 192,237
O'CONNOR DODGE CHRYSLER-JEEP	\$ 53,697
PACIFIC BLUE CROSS	\$ 108,599
PARSONS INC	\$ 71,812
PRECISE PARKLINK	\$ 61,800
PROSPERA CU VISA	\$ 162,832
RECEIVER GENERAL	\$ 503,676
ROGERS COMMUNICATIONS CANADA INC.	\$ 212,240
ROPER GREYELL LLP	\$ 54,703
TIMBRO CONTRACTING	\$ 815,300
VALLEY WASTE & RECYCLING INC.	\$ 54,776
VEOLIA WATER TECHNOLOGIES & SOLUTIONS	\$ 101,853
VOLTAGE SOLUTIONS LTD	\$ 37,834
WATANABE ENGINEERING LTD.	\$ 35,187
WATER STREET ENGINEERING	\$ 44,821
WEDLER ENGINEERING	\$ 103,308
WISHBONE INDUSTRIES LIMITED	\$ 26,606
WORKSAFE BC	\$ 44,308
Payments Made (Over \$25,000)	\$ 6,463,664
Payments Made (\$25,000 and Under)	\$ 1,083,446
TOTAL Payments	\$ 7,547,110

7(2)(b)

Village of Harrison Hot Springs

Statement of Payments of Grants or Contributions - 2024

Organization	Payment
Agassiz Baseball Association	875.00
Agassiz Harrison Community Services	1,500.00
Agassiz Harrison Museum	10,000.00
Fraser Valley Paddling Club	1,250.00
Harrison Community Garden Society	1,250.00
Kent Harrison Arts Council	1,250.00
Miami River Streamkeepers	875.00
	\$ 17,000.00

Village of Harrison Hot Springs
Financial Statements
For the year ended December 31, 2024

Village of Harrison Hot Spring
Financial Statements
For the year ended December 31, 2024

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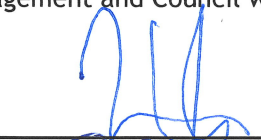
Statement of Management's Responsibility

The financial statements of the Village of Harrison Hot Springs (the Village) are the responsibility of management and have been prepared in accordance with Canadian public sector accounting standards, consistently applied and appropriate in the circumstances. The preparation of the financial statements requires the use of estimates which have been made using careful judgment. In management's opinion, the financial statements have been properly prepared within the framework of the accounting policies summarized in the financial statements and incorporate within reasonable limits of materiality, all information available as of the audit date. The financial statements have also been reviewed and approved by the Mayor and Council of the Village.

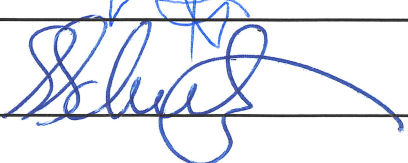
Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorised and recorded in compliance with legislative and regulatory requirements and that reliable financial information is available on a timely basis. These systems are monitored and evaluated by management. Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control.

The financial statements have been examined by the Village's independent external auditor, BDO Canada LLP in accordance with Canadian generally accepted auditing standards. The external auditor's responsibility is to express their opinion on whether the financial statements, in all material respects, fairly present the Village's financial position, results of operations, changes in net financial assets and cash flows in accordance with Canadian public sector accounting standards. Their Independent Auditor's Report outlines the scope of their examination and their opinion.

The external auditor has full and open access to all records of the Village and has direct access to management and Council when required.



Chief Administrative Officer



Chief Financial Officer

May 5, 2025

Independent Auditor's Report

To the Mayor and Council of the Village of Harrison Hot Springs

Opinion

We have audited the financial statements of the Village of Harrison Hot Springs (the "Village") which comprise the Statement of Financial Position as at December 31, 2024 and the Statements Operations, Changes in Net Financial Assets, and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2024 and its results of operations, changes in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally-accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of this report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Unaudited Information

We have not audited, reviewed, or otherwise attempted to verify the accuracy or completeness of 'Schedule 3 - Schedule for Growing Communities Fund' that is included in the Village's financial statements.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village, or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally-accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally-accepted auditing standards we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



BDO Canada LLP

Chartered Professional Accountants

Vancouver, British Columbia
May 7, 2025

Village of Harrison Hot Springs
Statement of Financial Position

December 31	2024	2023
Financial Assets		
Cash (Note 1)	\$ 24,703,264	\$ 22,814,943
Accounts Receivable (Note 2)	1,006,952	1,716,059
MFA Deposits (Note 3)	7,588	7,332
	<u>25,717,804</u>	<u>24,538,334</u>
Liabilities		
Accounts Payable and Accrued Liabilities (Note 4)	433,900	321,567
Employee Future Benefits (Note 5)	105,488	88,015
Developers' Deposits and Other Liabilities (Note 6)	384,185	1,968,765
Deferred Revenue (Note 7)	4,168,258	2,240,922
Development Cost Charges (Note 8)	5,117,054	5,419,329
Long-term Debt (Note 10)	277,592	318,538
Asset Retirement Obligation (Note 11)	20,564	18,019
	<u>10,507,041</u>	<u>10,375,155</u>
Net Financial Assets	<u>15,210,763</u>	<u>14,163,179</u>
Non-Financial Assets		
Tangible Capital Assets (Note 12, Schedule 2)	40,134,644	38,385,382
Prepaid Expenses	70,555	64,663
	<u>40,205,199</u>	<u>38,450,045</u>
Accumulated surplus (Note 14)	<u>\$ 55,415,962</u>	<u>\$ 52,613,224</u>


 _____ Chief Administrative Officer

 _____ Mayor

Village of Harrison Hot Springs
Statement of Operations

For year ended December 31	2024 Budget (Note 19)	2024	2023
Revenue			
Property Taxes (Note 15)	\$ 2,908,248	\$ 2,909,443	\$ 2,709,154
Sale of Services (Note 16)	1,790,385	1,805,210	1,758,323
Utility Service Fees (Note 17)	521,860	536,805	505,985
Government Transfers (Note 18)	11,106,022	2,180,824	2,468,868
Investment Income	65,900	822,108	747,745
Penalties and Interest	-	100,281	83,494
Development Cost Charges (Note 8)	3,207,670	634,672	343,624
Other Revenue	28,059	164,025	114,006
	<u>19,628,144</u>	<u>9,153,368</u>	<u>8,731,199</u>
Expenses (Note 20)			
Legislative Services	215,924	159,321	167,245
General Government	1,598,341	1,839,711	1,678,828
Protective Services	342,098	351,742	329,259
Public Works	416,218	461,082	424,888
Transportation Services	514,450	406,449	450,902
Public Health	6,311	7,532	7,213
Planning and Development	332,700	139,149	115,710
Tourism, Community and Economic Development	416,678	314,751	257,380
Solid Waste Management and Recycling	246,971	242,257	244,972
Beaches, Parks, Recreation and Culture	645,961	706,247	551,043
Sewer Services	1,002,561	1,020,756	896,637
Water Services	593,266	701,633	601,327
	<u>6,331,479</u>	<u>6,350,630</u>	<u>5,725,404</u>
Annual surplus	13,296,665	2,802,738	3,005,795
Accumulated surplus, beginning of year, (Note 14)	<u>52,613,224</u>	<u>52,613,224</u>	<u>49,607,429</u>
Accumulated surplus, end of year	<u>\$ 65,909,889</u>	<u>\$ 55,415,962</u>	<u>\$ 52,613,224</u>

Village of Harrison Hot Springs
Statement of Changes in Net Financial Assets

For year ended December 31	2024 Budget (Note 19)	2024	2023
Annual surplus	\$ 13,296,665	\$ 2,802,738	\$ 3,005,795
Acquisition of tangible capital assets	(15,604,629)	(3,000,783)	(1,394,155)
Amortization of tangible capital assets (Note 20, Schedule 2)	1,186,000	1,251,521	1,202,324
Change in prepaid expenses	-	(5,892)	(8,289)
Increase (decrease) in net financial assets for the year	(1,121,964)	1,047,584	2,805,675
Net financial assets, beginning of year	14,163,179	14,163,179	11,357,504
Net financial assets, end of year	\$ 13,041,215	\$ 15,210,763	\$ 14,163,179

Village of Harrison Hot Springs
Statement of Cash Flows

For the year ended December 31	2024	2023
Cash provided by (used in)		
Operating activities		
Annual surplus	\$ 2,802,738	\$ 3,005,795
Items not involving cash:		
Amortization of tangible capital assets	1,251,521	1,202,324
Accretion expense	2,545	2,444
	<u>4,056,804</u>	<u>4,210,563</u>
Changes in working capital:		
Accounts receivable	709,107	(674,027)
MFA Deposits	(256)	(221)
Prepaid expenses	(5,892)	(8,289)
Accounts payable and accrued liabilities	112,333	(361,240)
Developers' deposits and other liabilities	(1,584,580)	(1,073,415)
Employee future benefits	17,473	(28,313)
Deferred revenue	1,927,336	1,080,151
Development cost charges	(302,275)	191,450
	<u>4,930,050</u>	<u>3,336,659</u>
Capital activities		
Asset retirement remediation	-	(43,019)
Acquisition of tangible capital assets	(3,000,783)	(1,394,155)
Financing transactions		
Repayment of long-term debt	(40,946)	(41,924)
Increase in cash during the year	1,888,321	1,857,561
Cash, beginning of year	<u>22,814,943</u>	<u>20,957,382</u>
Cash, end of year	<u>\$24,703,264</u>	<u>\$ 22,814,943</u>

Village of Harrison Hot Springs

Summary of Significant Accounting Policies

For the year ended December 31, 2024

Significant Accounting Policies

The Financial Statements combine the activities of the various funds of the reporting entity - Village of Harrison Hot Springs (the "Village") which are the representation of management are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB). Interfund transactions and fund balances have been eliminated for reporting purposes. There are no other organizations under the control of the Village Council that meet the criteria for inclusion and consolidation in these statements. Significant accounting policies adopted by the Village are as follows:

a. Basis of Reporting

The Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds.

i. Operating Funds

These funds include the General, Water and Sewer operations of the Village. They are used to record the operating costs of the services provided by the Village.

ii. Capital funds

These funds include the General, Water and Sewer capital funds. They are used to record the acquisition and disposal of tangible capital assets and their financing.

iii. Reserve funds

Under the Community Charter, Village Council may, by bylaw, establish reserve funds for specified purposes. Money in a Statutory Reserve Fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, Village Council may, by bylaw, transfer all or part of the balance to another reserve fund. Non-statutory Reserves require being included in an approved council budget or a resolution before these funds can be expended.

b. Revenue Recognition

Effective January 1, 2024, the Village adopted the new Public Sector Accounting Handbook Standard, PS 3400 Revenue. The standard provides additional guidance on the recognition of revenue transactions. The standard was adopted on the prospective basis at the date of adoption. Adoption of the new standard resulted in no change to the prior year comparative figures.

Revenue from transactions with performance obligations is recognized when (at a point in time) or as (over a period of time) the organization satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor.

Village of Harrison Hot Springs

Summary of Significant Accounting Policies

For the year ended December 31, 2024

b. Revenue Recognition (continued)

The Village recognizes revenue from users of the water, sewer, development permits, and rentals of Municipal property services on a straight-line basis over the period of time that the relevant performance obligations are satisfied by the City.

The Village recognizes revenue from administrative services, sales of goods, and other licenses and permits at the point in time that the City has performed the related performance obligations and control of the related benefits has passed to the payors.

The Village recognizes revenue from tax penalties and interest, parking ticket fines, and other revenue without associated performance obligations at the realizable value at the point in time when the Village is authorized to collect these revenues.

The Village recognizes the transfer of government funding as revenue when the transfer is authorized and any eligibility criteria are met, except to the extent that the transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when the transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Through the British Columbia Assessments' appeal process, taxes may be adjusted by way of supplementary roll adjustments. The effects of these adjustments on taxes are recognized at the time they are awarded. Sale of services and fees are recognized when the service or product is provided by the Village. All other revenue is recognized as it is earned and is measurable. Revenue unearned in the current period is recorded as deferred revenue and is recognized as revenue in the fiscal year the services are performed.

Development Cost Charges are restricted revenue liabilities representing funds received from developers and deposited into separate deferred revenue liability accounts for specific future capital expenses. In accordance with Canadian public sector accounting standards, the Village records these funds as restricted revenue which is then recognized when the related costs are met.

c. Expense Recognition

Operating expenses are recognized on an accrual basis in the period they are incurred.

Village of Harrison Hot Springs
Summary of Significant Accounting Policies

For the year ended December 31, 2024

d. Financial Instruments

The Village's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, long-term debt and interim financing debt. All financial instruments are measured at cost or amortized cost on the statement of financial position, using the effective interest rate method to determine interest revenue or expense. Transaction costs are added to the initial carrying value for financial instruments.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

Unrealized gains and losses from changes in the fair value of financial instruments would be recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. As the Village has no financial instruments reported at fair value, no statement of remeasurement gain or loss is presented in these financial statements.

e. Asset Retirement Obligations

The Village records a liability for an asset retirement obligation when there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date.

Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed. The liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate. Any changes resulting from changes in estimate of assumptions are adjusted to the carrying amount of the asset if still in use, or recorded in the statement of operations if the asset has been retired.

Village of Harrison Hot Springs
Summary of Significant Accounting Policies

For the year ended December 31, 2024

f. Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They may have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i. Tangible Capital Assets

Tangible capital assets, comprised of capital assets and assets under construction, are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes the capital expenditure, excluding interest, directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing when the asset is put into service. Estimated useful lives of tangible capital assets are as follows:

Land improvements	10 to 25 years
Parks infrastructure	10 to 50 years
Buildings	40 to 60 years
Machinery, furniture and equipment	5 to 10 years
IT infrastructure	4 to 10 years
Vehicles	5 to 20 years
Roads infrastructure	15 to 75 years
Water infrastructure	10 to 100 years
Sewer infrastructure	10 to 100 years
Drainage infrastructure	10 to 100 years

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the time of receipt.

iii. Works of Art and Cultural and Historic Assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

iv. Leased Tangible Capital Assets

Leases that transfer substantially all the benefits and risks incidental to ownership of a tangible capital asset are accounted for as leased tangible capital assets.

g. Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas requiring the greatest degree of estimation include employee future benefits and useful lives of tangible capital assets.

Village of Harrison Hot Springs
Summary of Significant Accounting Policies

For the year ended December 31, 2024

h. Liability for Contaminated Sites

Contaminated sites result from the introduction of a chemical, organic or radioactive material or live organism that exceeds environmental standard, either resulting from an unexpected event or on a site that the Village does not own or control but for which it has accepted responsibility. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- (i) an environmental standard exists;
- (ii) contamination exceeds the environmental standard;
- (iii) the Village is directly responsible or accepts responsibility;
- (iv) it is expected that future economic benefits will be given up; and
- (v) a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

The Village has determined that as of December 31, 2024, no contamination in excess of an environmental standard exists to land for which the Village is responsible.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

1.	Cash	2024	2023
	Restricted cash:		
	Statutory reserves	\$ 2,823,857	\$ 2,714,534
	Non-statutory reserves	5,980,949	5,376,207
	Development Cost Charges/Deposits in Trust	5,117,054	5,419,329
		13,921,860	13,510,070
	Unrestricted Cash	10,781,404	9,304,873
		<u>\$24,703,264</u>	<u>\$ 22,814,943</u>

2.	Accounts Receivable	2024	2023
	Property taxes receivable	\$ 523,443	\$ 327,414
	Government grants receivable	270,265	1,138,751
	Trade and other receivable	213,244	249,894
		<u>\$ 1,006,952</u>	<u>\$ 1,716,059</u>

3. Municipal Finance Authority Deposits

The Municipal Finance Authority of British Columbia (the MFA) provides capital funding for regional districts and their member municipalities. The MFA is required to establish a Debt Reserve Fund. The MFA must then use this fund if at any time there are insufficient funds to meet payments on its obligations. If this occurs the regional districts and by extension, member municipalities may be called upon to restore the fund.

Each regional district, through its member municipalities who share in the proceeds of a debt issue, is required to pay into the Debt Reserve Fund certain amounts set out in the financing agreements. The interest earned on the Debt Reserve fund, less administrative expenses, becomes an obligation of the MFA to the regional districts.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

4. Accounts Payable and Accrued Liabilities

	2024	2023
Trade and other	\$ 8,400	\$ 19,320
Holdbacks payable	88,824	42,616
Other government	195,276	182,028
Accrued employee benefits	141,400	77,603
	<u>\$ 433,900</u>	<u>\$ 321,567</u>

5. Employee Future Benefits

Sick Pay

The Village provides paid sick leave to qualifying employees, this benefit accrues at two days of sick leave per month. At the end of each calendar year 2/3 of the unused portion of sick leave is vested up to a maximum of 360 days. The amount recorded for this benefit is based on a valuation prepared by an independent firm of actuaries. The date of the last full actuarial evaluation was as of December 31, 2024.

Retirement Allowance

A regular employee who retires under the provisions of the Municipal Pension Plan is entitled to a retirement benefit as outlined in the Collective Agreement and Management Policy. In all instances, the rate of pay used in the calculation of the retirement benefit shall be the rate of pay applicable on the last day worked. The amount recorded for this benefit in 2024 is based on a valuation prepared by an independent firm of actuaries. The date of the last full actuarial evaluation was as of December 31, 2024.

The significant actuarial assumptions adopted in measuring the Village's accrued benefit obligation are as follows:

	2024	2023
Discount rates	4.0 %	4.0 %
Expected future inflation	3.0 %	3.0 %
Expected average remaining service life (years)	16.0	16.0

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

5. Employee Future Benefits (continued)

Accrued Benefit Obligation as at December 31, 2024:

	2024	2023
Accrued benefit obligation, beginning of year	\$ 105,487	\$ 131,278
Current service cost	19,667	15,408
Interest on accrued benefit obligation	4,180	4,814
Benefit payments	(6,365)	(44,654)
Amortization of net actuarial gain	(1,602)	(1,359)
Accrued benefit obligation, end of year	121,367	105,487
Unamortized actuarial gain	(15,879)	(17,472)
Accrued benefit obligation, end of year	<u>\$ 105,488</u>	<u>\$ 88,015</u>

6. Developers Deposits and Other Liabilities

	2024	2023
Property and event damage deposits	\$ 288,702	\$ 608,789
Developers deposit	94,228	1,358,721
Funds held on behalf of community groups	1,255	1,255
	<u>\$ 384,185</u>	<u>\$ 1,968,765</u>

7. Deferred Revenue

	December 31, 2023	Externally Restricted Inflows	Revenue Earned	December 31, 2024
Prepaid taxes	\$ 202,238	\$ 331,116	\$ (353,300)	\$ 180,054
Resort municipality initiative	1,871,448	604,371	(1,248,072)	1,227,747
Deferred revenue	164,411	3,191,840	(597,369)	2,758,882
Facility rentals and other	2,825	1,250	(2,500)	1,575
	<u>\$ 2,240,922</u>	<u>\$ 4,128,577</u>	<u>\$ (2,201,241)</u>	<u>\$ 4,168,258</u>

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

8. Development Cost Charges

	Opening Balance	Receipts	Interest	Revenue Recognized	December 31, 2024
Sewer DCC	\$ 1,966,059	\$ 19,959	\$ 99,432	\$ (494,431)	\$1,591,019
Water DCC	1,760,916	16,071	90,476	(17,649)	1,849,814
Drainage DCC	1,186,825	12,882	61,073	(1,124)	1,259,656
Parks DCC	505,529	6,870	25,634	(121,468)	416,565
	<u>\$ 5,419,329</u>	<u>\$ 55,782</u>	<u>\$ 276,615</u>	<u>\$ (634,672)</u>	<u>\$5,117,054</u>

9. Liabilities Under Agreement

In 2017, the Village entered into a five year agreement with the Municipal Finance Authority to borrow funds in the amount of \$110,000 to purchase capital equipment.

This was fully repaid in 2023. Changes in the liabilities are as follows:

	2024	2023
Balance, beginning of year	\$ -	\$ 2,362
Less: Principal repayments	-	(2,362)
Balance, end of year	<u>\$ -</u>	<u>\$ -</u>

Total interest expense during the year was \$NIL. Total interest over the term of the agreements was \$5,863.

10. Long-Term Debt

In 2015 the Village borrowed funds under loan authorisation bylaw 1052. MFA Issue 131 has an amortization period of 15 years at 2.2% interest for the first 10 years of the term. Early repayment options exist at the rate reset date of 10 years.

	Opening Balance	Additions	Principal Repayments	Actuarial Adjustment*	December 31, 2024
General Fund MFA Issue 131	<u>\$ 318,538</u>	<u>\$ -</u>	<u>\$ 31,095</u>	<u>\$ 9,851</u>	<u>\$ 277,592</u>

*Actuarial Adjustments represent interest earned on sinking funds held by the Municipal Finance Authority. Such interest is used to reduce the principal amount of outstanding debt.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

10. Long-Term Debt (continued)

The following principal amounts are payable over the next five years and thereafter:

	General	Water	Sewer
2025	\$ 31,095	\$ -	\$ -
2026	31,095	-	-
2027	31,095	-	-
2028	31,095	-	-
2029	31,095	-	-
Thereafter	122,117	-	-
Total	<u>\$ 277,592</u>	<u>\$ -</u>	<u>\$ -</u>

11. Asset Retirement Obligation

The Village is required to report as a liability the legal obligations associated with the retirement of tangible capital assets. The Village's asset retirement obligation consists of the following obligations:

a) Asbestos obligation

The Village owns a building which is known to contain asbestos. The Village has recognized an obligation relating to the removal and disposal of the asbestos in these buildings. Estimated remaining future costs of \$8,000 have been discounted to the present value using a discount rate of 4.17% per annum (2023 - 4.17%).

b) Water wells

The Village operates a water well which will require decommissioning at the end of its useful life. The Village has recognized an obligation relating to the decommissioning of the well. Estimated future costs of \$15,000 have been discounted to the present value using a discount rate of 4.17% per annum (2023 - 4.17%).

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

11. Asset Retirement Obligation (continued)

Changes in the asset retirement obligation in the year are as follows:

	Asbestos Remediation	Well Decommissioning	2024
Opening balance	\$ 7,614	\$ 10,405	\$ 18,019
Accretion expense	2,111	434	2,545
Closing balance	\$ 9,725	\$ 10,839	\$ 20,564

	Asbestos Remediation	Well Decommissioning	2023
Opening balance	\$ 48,606	\$ 9,988	\$ 58,594
Accretion expense	2,027	417	2,444
Retirement costs incurred	(43,019)	-	(43,019)
Closing balance	\$ 7,614	\$ 10,405	\$ 18,019

The asset retirement liability has been estimated using a net present value technique using the assumptions as described above. The related asset retirement costs have been added to the cost and are being amortized on a straight-line basis over the remaining useful lives of the assets.

Significant estimates and assumptions are made in determining the asset retirement costs as there are numerous factors that will affect the amount ultimately payable. Those uncertainties may result in future actual expenditures that are different than the amounts currently recorded. At each reporting date, as more information and experience is obtained as it relates to these asset retirement obligations, the estimates of the timing, the undiscounted cash flows and the discount rates may change. Adjustments to these factors are accounted for as an adjustment to the asset retirement obligation and the related tangible capital asset in the current period on a prospective basis.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

12. Tangible Capital Assets

	2024	2023
Land and improvements	\$10,680,913	\$ 10,680,913
Buildings	3,252,472	2,636,961
Machinery, equipment, furniture IT, and vehicles	1,486,314	1,297,902
Engineering structures:		
Engineering structures - water	7,553,580	7,641,143
Engineering structures - sewer and drainage	7,913,938	7,935,888
Engineering structures - roads	3,719,615	3,959,941
Engineering structures - parks and other	2,153,293	2,089,239
Other tangible capital assets	2,053,513	1,485,229
Work in progress	1,321,006	658,166
	<u>\$40,134,644</u>	<u>\$ 38,385,382</u>

There were no contributed assets recognized in 2024.

13. Equity in Tangible Capital Assets

	2024	2023
Equity in TCA, beginning of year	\$38,008,294	\$ 37,776,886
Add:		
Capital expenditures	3,000,783	1,394,155
Debt repayments	31,095	33,554
Actuarial adjustments	9,851	8,467
Less:		
Amortization	(1,251,521)	(1,202,324)
Asset retirement obligation (Note 11)	(2,545)	(2,444)
	<u>\$39,795,957</u>	<u>\$ 38,008,294</u>

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

14. Accumulated Surplus

The Village segregates its accumulated surplus into the following categories:

	2024	2023
Surplus:	\$39,795,957	\$ 38,008,294
Operating fund	6,815,199	6,514,189
Total surplus	\$46,611,156	\$ 44,522,483
Reserves set aside by council:		
Appropriated surplus:		
Fire department	\$ 31,635	\$ 30,095
Assessment appeal	156,888	149,252
Beach	4,854	4,617
Building	74,750	71,112
Contingencies	13,669	13,003
Dock replacement	88,964	74,860
Boat Launch	90,205	80,628
Flood box / drainage	18,546	17,643
General	2,064,031	1,793,679
Insurance	11,877	11,299
Parking / traffic enforcement	144,767	118,174
Office equipment	26,108	19,355
Property	56,598	53,843
Road / sidewalk	16,081	15,298
Sick leave/ retirement	60,792	57,833
Community works fund	731,478	671,138
Sewer	1,223,728	1,164,168
Water	1,165,978	1,030,210
Total appropriated surplus	\$ 5,980,949	\$ 5,376,207
Statutory fund reserves:		
Community amenities	\$ 184,024	\$ 175,067
Fire department capital	128,628	106,222
Growing communities fund	1,222,378	1,208,456
Land unexpended funds	58,518	55,670
Parkland acquisition and improvements	428,002	407,169
Public works capital	100,521	132,733
Sewage treatment replacement	595,898	528,483
Sewer unexpended funds	99,619	94,770
Port divestiture income	6,269	5,964
Total statutory fund reserves	\$ 2,823,857	\$ 2,714,534
	\$55,415,962	\$ 52,613,224

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

15. Property Taxes

The Village is reliant upon one taxpayer for approximately 14% of municipal property tax revenue. Taxation revenue reported on the statement of operations is made up of the following:

	Budget	2024	2023
Taxes collected			
Municipal property taxes	\$2,857,115	\$2,857,111	\$ 2,660,469
1% utility taxes	44,733	44,086	41,987
Payments in lieu of taxes	6,400	8,246	6,698
School taxes	1,914,235	1,914,235	1,736,748
Regional district	217,052	217,052	180,139
Regional hospital district	115,540	115,540	108,770
Police tax	240,541	240,541	225,076
Other agencies	46,899	46,899	44,281
	<u>5,442,515</u>	<u>5,443,710</u>	<u>5,004,168</u>
Less: Transfers to other governments			
School taxes paid	1,914,235	1,914,235	1,736,748
Regional district taxes paid	217,052	217,052	180,139
Regional hospital district taxes paid	115,540	115,540	108,770
Police taxes paid	240,541	240,541	225,076
Other agencies taxes paid	46,899	46,899	44,281
	<u>2,534,267</u>	<u>2,534,267</u>	<u>2,295,014</u>
	<u>\$2,908,248</u>	<u>\$2,909,443</u>	<u>\$ 2,709,154</u>

16. Sale of Services

	Budget	2024	2023
Sewer user fees	\$ 780,849	\$ 778,483	\$ 736,117
Water user fees	384,923	426,791	377,373
Curbside collection fees	155,000	161,493	150,851
Pay parking revenue	370,000	337,621	377,566
Licenses and permits	41,263	53,879	59,698
Facility rentals	50,000	39,220	43,613
Fines	4,250	3,525	9,010
Other	4,100	4,198	4,095
	<u>\$1,790,385</u>	<u>\$1,805,210</u>	<u>\$ 1,758,323</u>

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

17. Utility Service Fees

	Budget	2024	2023
Sewer service utility fee - residential	\$ 224,000	\$ 233,332	\$ 219,777
Sewer service utility fee - business	21,012	19,281	19,704
Water service utility fee - residential	255,000	263,056	245,408
Water service utility fee - business	21,848	21,136	21,096
	<u>\$ 521,860</u>	<u>\$ 536,805</u>	<u>\$ 505,985</u>

18. Government Transfers

	Budget	2024	2023
Provincial:			
Conditional			
Infrastructure	\$ 8,133,543	\$ 352,372	\$ 1,853,021
Resort municipality initiative	1,630,479	1,248,072	161,857
Other	-	736	736
Unconditional	334,000	359,300	325,000
Federal:			
Conditional			
Infrastructure	880,000	70,191	-
Gas tax	128,000	150,153	128,254
	<u>\$11,106,022</u>	<u>\$ 2,180,824</u>	<u>\$ 2,468,868</u>

19. Budget Data

The data presented in these financial statements is based upon the 2024 operating and capital budgets adopted by Council on April 30, 2024. The table below reconciles the approved balanced budget to the budget figures reported in these financial statements.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

19. Budget Data (continued)

2024 Adopted Operating and Capital Budget:

	2024
Revenues:	
Operating budget	\$ 6,331,479
Capital budget	15,604,629
Total revenue	21,936,108
Expenses:	
Operating budget	6,331,479
Capital budget	15,604,629
Total expenses	21,936,108
Budgeted surplus (deficit)	-
Add:	
Capital additions	15,604,629
Transfers to reserves	1,268,470
Principal repayments	31,100
Less:	
Transfers from reserves	(2,421,534)
Amortization	(1,186,000)
Annual budgeted surplus (see statement of operations)	\$ 13,296,665

20. Classification of Expenses by Object

The Schedule of Operating Fund Activities represents the expenditures by function; the following table classifies those same expenditures by object:

	Budget	2024	2023
Salaries, wages and employee benefits	\$2,159,995	\$2,204,520	\$ 2,092,061
Operating materials and supplies	837,238	997,229	852,592
Contracted services	980,392	807,659	641,197
Administrative services and supplies	857,612	791,770	643,402
Utilities	242,842	225,403	224,627
Rentals and contractual obligations	54,200	56,783	53,548
Debt financing	13,200	13,200	13,209
Amortization	1,186,000	1,251,521	1,202,324
Accretion	-	2,545	2,444
	\$6,331,479	\$6,350,630	\$5,725,404

For the year ended December 31, 2024

21. Commitments and Contingencies

- (a) The municipality and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the plan has about 256,000 active members and approximately 129,000 retired members. Active members included approximately 45,000 contributors from local governments. Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis. The Village of Harrison Hot Springs paid \$128,805 (2023 - \$100,778) for employer contributions to while employee contributed \$119,120 (2023 - \$93,200) in fiscal 2024. The next valuation will be as at December 31, 2024, with results available in 2025. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.
- (b) Debts of the Fraser Valley Regional District are, under provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District, including the Village of Harrison Hot Springs.
- (c) The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the Village is assessed a premium and specific deductible for its claims based on population. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange are in every case several, not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

21. Commitments and Contingencies (continued)

- (d) The Village has entered into various agreements and contracts for the provision of services and the construction of assets that extend beyond the current year. Substantive obligations include contracts for engineering and planning, garbage and recycling collection, IT services, pay parking, tourist information centre services and auditing services. These contractual obligations will become liabilities in the future when the terms of the contract are met. The following amounts relate to the unperformed portion of the contracts: 2025 - \$2,967,852, 2026 - \$230,757, 2027 - \$209,688.
-

22. Financial Instrument Risk Management

The Village is exposed to credit risk, liquidity risk, and interest rate risk from its financial instruments. This note describes the Village's objectives, policies and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

- a) Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Village is exposed to credit risk through its cash, accounts receivable and MFA deposits. The maximum amount of credit risk exposure is limited to the carrying amount of the balance in the financial statements. There have not been any changes from the prior year in the Village's exposure to credit risk or the policies, procedures and methods it uses to manage and measure the risk.
- b) Liquidity risk is the risk that the Village will encounter difficulty in meeting obligations associated with financial liabilities. The Village is exposed to liquidity risk through its accounts payable, employee future benefits and long-term debt. The Village manages its liquidity risk by maintaining adequate levels of working capital to ensure all obligations can be met when they fall due. There have not been any changes from the prior year in the Village's exposure to liquidity risk or the policies, procedures and methods it uses to manage and measure the risk.
- c) Interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Village is exposed to interest rate risk through its cash and long-term debt. The Village manages its interest rate risk by maintaining low long-term debt balances and holding cash in low risk savings accounts. There have not been any changes from the prior year in the Village's exposure to interest rate risk or the policies, procedures and methods it uses to manage and measure the risk.
-

23. Comparative Figures

Certain comparative figures have been reclassified to conform with the current year's presentation.

Village of Harrison Hot Springs
Notes to the Financial Statements

For the year ended December 31, 2024

24. Segmented Information

The Table of Segmented Information - Schedule 1 has been prepared in accordance with PS2700 Segmented Disclosures. Segmented information has been identified based upon functional activities provided by the Village. For each reported segment, revenue and expenses represent amounts directly attributable to the functional activity and amounts allocated on a reasonable basis. The functional areas that have been separately disclosed in the segmented information, along with services they provide are as follows:

Legislative Services

Legislative services includes Council and legislative services.

General Government

General government includes taxation, sale of services, government transfers, investment income and administrative services for the general fund.

Protective Services

Protective Services includes the volunteer fire department, emergency measures and bylaw enforcement.

Development and Planning

Development and Planning includes economic development, planning, land development, community development and tourism.

Engineering, Transportation and Storm Water

Engineering, transportation and storm water services include engineering, fleet, public health, roads, sidewalk, storm sewers and transit .

Solid Waste

Solid waste includes sustainability, curbside collection, recycling and organic waste.

Parks, Recreation and Cultural Services

Parks, recreation and cultural services includes the maintenance of the beachfront, parks and cultural facilities within the Village.

Wastewater Utility

Wastewater includes the wastewater collection system, lift stations and wastewater treatment plant.

Water Utility

Water includes the water collection, treatment and distribution of potable water.

Village of Harrison Hot Springs
Schedule 1 - Table of Segmented Information

For the year ended December 31, 2024

	Legislative	General Government	Protective Services	Develop- ment Plan- ning	Engineering, Transportation & Storm Water	Solid Waste	Parks, Recreation & Cultural Services	Wastewater Utility	Water Utility	2024 Budget	2024 Actual	2023 Actual
Revenues												
Property Taxes	\$ -	\$2,909,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,908,248	\$2,909,443	\$2,709,154
Sale of Services	-	399,223	-	-	-	161,493	39,220	778,483	426,791	1,947,387	1,805,210	1,758,323
Utility Service Fees	-	-	-	-	-	-	-	252,613	284,192	521,860	536,805	505,985
Government	-	862,560	-	1,248,072	-	-	-	70,191	-	10,949,020	2,180,824	2,468,868
Transfers												
Investment Income	-	665,350	-	-	-	-	-	97,341	59,417	65,900	822,108	747,745
Penalties and Interest	-	78,712	-	-	-	2,391	-	10,271	8,907	-	100,281	83,494
Development Cost												
Charges	-	74,512	-	-	-	-	48,080	494,431	17,649	3,207,670	634,672	343,624
Other Revenue	-	80,916	-	-	-	29,053	-	3,000	51,056	28,059	164,025	114,006
Total revenue	-	5,070,715	-	1,248,072	-	192,937	87,300	1,706,330	848,012	19,628,144	9,153,368	8,731,199
Expenses												
Salaries, Wages and Employee Benefits	129,421	847,898	16,017	133,758	258,173	58,023	265,503	291,916	203,811	2,159,995	2,204,520	2,092,061
Operating Materials and Supplies	-	15,654	195,834	3,014	174,091	157	118,266	285,905	204,308	837,238	997,229	852,592
Contracted Services	-	190,133	79,145	142,475	79,331	184,077	24,475	93,825	14,198	980,392	807,659	641,197
Administrative Services and Supplies	26,047	467,437	30,936	153,653	23,061	-	18,960	45,794	25,882	857,612	791,770	643,402
Utilities	3,853	16,993	8,452	-	42,895	-	42,879	73,917	36,414	242,842	225,403	224,627
Rentals and Contractual Obligations	-	13,150	4,598	21,000	14,153	-	3,882	-	-	54,200	56,783	53,548
Debt Financing	-	13,200	-	-	-	-	-	-	-	13,200	13,200	13,209
Amortization	-	273,452	16,760	-	283,359	-	232,282	229,082	216,586	1,186,000	1,251,521	1,202,324
Accretion Expense	-	1,794	-	-	-	-	-	317	434	-	2,545	2,444
Total expenses	159,321	1,839,711	351,742	453,900	875,063	242,257	706,247	1,020,756	701,633	6,331,479	6,350,630	5,725,404
Excess (deficiency) in revenues over expenses	\$(159,321)	\$3,231,004	\$(351,742)	\$794,172	\$(875,063)	\$(49,320)	\$(618,947)	\$685,574	\$146,379	\$13,296,665	\$2,802,738	\$3,005,795

Village of Harrison Hot Springs
Schedule 2 - Statement of Tangible Capital Assets

For the year ended December 31, 2024

	Land	Building	Equipment Furniture Vehicles	Engineered Structures				Work In Progress	Other Tangible Capital Assets	2024	2023
				Water	Sewer Drainage	Roads	Other				
Balance, beginning of year	\$ 10,680,913	\$ 4,664,445	\$ 3,110,574	\$ 10,108,965	\$ 11,527,848	\$ 10,259,212	\$ 3,650,237	\$ 1,485,229	\$ 939,355	\$ 56,426,778	\$ 55,032,623
Additions	-	768,422	344,036	129,023	231,842	-	255,823	568,284	703,353	3,000,783	1,394,155
Disposals & adjustments	-	-	(445,228)	-	-	-	-	-	-	(445,228)	-
Cost, end of year	10,680,913	5,432,867	3,009,382	10,237,988	11,759,690	10,259,212	3,906,060	2,053,513	1,642,708	58,982,333	56,426,778
Accumulated amortization, beginning of year	-	2,027,484	1,812,672	2,467,822	3,591,960	6,299,271	1,560,998	-	281,189	18,041,396	16,839,072
Opening adjustments	-	-	-	-	-	-	-	-	-	-	-
Add: Amortization	-	152,911	155,624	216,586	253,792	240,326	191,769	-	40,513	1,251,521	1,202,324
Less: Accumulated Amortization on Disposals	-	-	(445,228)	-	-	-	-	-	-	(445,228)	-
Accumulated amortization, end of year	-	2,180,395	1,523,068	2,684,408	3,845,752	6,539,597	1,752,767	-	321,702	18,847,689	18,041,396
Net book value, end of year	\$ 10,680,913	\$ 3,252,472	\$ 1,486,314	\$ 7,553,580	\$ 7,913,938	\$ 3,719,615	\$ 2,153,293	\$ 2,053,513	\$ 1,321,006	\$ 40,134,644	\$ 38,385,382

Village of Harrison Hot Springs
Schedule 3 - Growing Communities Fund (Unaudited)

For the year ended December 31, 2024

Growing Communities Fund

The Growing Communities Fund (GCF) distributed conditional grants to communities at the end of March 2023 to help build community infrastructure and amenities to meet the demands of unprecedented population growth. The Fund provided a one-time total of \$1 billion in grants to all 188 municipalities and regional districts. The Village of Harrison Hot Springs received \$1,256,000 from the GCF program in March of 2023.

	2024	2023
Balance, beginning of year	\$ 1,208,456	\$ 1,256,000
Eligible costs:		
Sewer system upgrades	-	103,240
Bridge abutment repairs	47,745	-
Interest	(61,666)	(55,696)
Balance, end of year	<u>\$1,222,377</u>	<u>\$ 1,208,456</u>

The Village of Harrison Hot Springs has two main bridges which exist on McCombs drive which allow crossing of the Miami River. These bridges are known as the Miami River North and Miami River South bridges. After an extensive condition study, it was determined that the abutments of both of these bridges need to be upgraded. In conjunction with that, the sewer line that goes underneath the bridges will need to be replaced and upgraded to new standards. In 2023, the sewer line for the Miami Rive South bridge was fully replaced and improved. In 2024, design and engineering work commenced on the Miami River North bridge, with construction work set to begin in 2025.

File No: 1850-20
Date: June 2, 2025

To: Mayor and Council
From: Christy Ovens, Community Services Manager
Subject: 2025 Grants to Groups

RECOMMENDATION

THAT the following community groups be provided with funding under the Grants to Groups program:

Agassiz Baseball Association	\$800
Agassiz-Harrison Community Services	\$1,250
AHA Swim Club	\$800
Fraser Valley Paddling Club	\$1,250
Harrison Community Garden	\$750
Harrison Hot Springs Elementary School PAC	\$800
Hope Mountain Centre for Outdoor Learning	\$750
Kent Harrison Arts Council	\$1,250

SUMMARY

The Village allocates funding to community groups annually through its Grants to Groups program, outlined in the Village's Grants Policy 1.02. This grant program is intended to help fund initiatives that enhance the overall well-being of the Village of Harrison Hot Springs. Community groups offering events and services that facilitate the arts, cultural, recreational, environmental enhancement or social service functions that benefit Harrison Hot Springs residents are eligible to apply.

BACKGROUND

The budgeted amount for this program in 2025 is \$7,650. The Village received eight applications for funding in 2025 totaling \$19,823.

DISCUSSION

As per the Village's Grants Policy 1.02, staff reviewed all applications based on need and contribution to the community. Thorough budget reviews were conducted, including all past accounting statements from prior grant funds received. Attached to this report is a table outlining 2023 & 2024 funds received, 2025 funds requested, 2025 staff funding recommendations and the proposed use of funds as identified on the application forms.

FINANCIAL CONSIDERATIONS

There are no additional financial considerations associated with this report as presented. As per the Policy, grants will be paid to the applicants no sooner than July 2nd.

POLICY CONSIDERATIONS

2025-2026 Strategic Plan Priorities

Healthy Livable Community – To promote and enhance a healthy lifestyle for all ages.

Respectfully submitted:



Christy Ovens
Community Services Manager

Reviewed by:



Tyson Koch
Chief Administrative Officer

Financial Considerations Reviewed by:



Scott Schultz
Chief Financial Officer, Deputy CAO

Community Group	2023 Paid	2024 Paid	2025 Request	2025 Recommended	Proposed Use of Funds
Agassiz Baseball Association	n/a	\$850	\$1,000.00	\$800.00	Baseball equipment for youth participating in the sports program
Agassiz-Harrison Community Services	\$3,000	\$1,500	\$3,000.00	\$1,250.00	Supporting materials for Family Parenting Place activities
AHA Swim Club	\$	n/a	\$4,253.76	\$800.00	10 x 20 pop up canopy shade tents to support swim team's activities
Fraser Valley Paddling Club	n/a	\$1,250	\$2,500.00	\$1,250.00	Replacement of storage facility and floating dock system
Harrison Community Garden	n/a	\$1,250	\$1,500.00	\$750.00	For replacing three garden boxes
Harrison Hot Springs Elementary School PAC	n/a	n/a	\$1,000.00	\$800.00	Gaga ball pit
Hope Mountain Centre for Outdoor Learning	n/a	n/a	\$4,570.00	\$750.00	To offset the program costs of the program for Harrison Hot Springs students
Kent Harrison Arts Council	\$2,000	\$1,250	\$2,000.00	\$1,250.00	Programs and services at the art gallery