

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE ENVIRONMENTAL ADVISORY COMMITTEE**

**DATE:** Wednesday, February 12, 2025  
**TIME:** 5:30 p.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:** Councillor Mark Schweinbenz, Chair  
Mayor Fred Talen (ex-officio member)  
John DeMartin  
Susan Galvao  
Paul Kandt  
Gary Webster

Amanda Graham, Corporate Officer  
Christy Ovens, Community Services Manager

**ABSENT:** Cheri Norris

**1. CALL TO ORDER**

Chair Schweinbenz called the meeting to order at 5:30 p.m.  
Chair Schweinbenz acknowledged the traditional territory of Sts'ailes.  
Committee members introduced themselves.

**2. INTRODUCTION OF LATE ITEMS**

Gary Webster requested to add "Committee Procedures" as item for discussion 5(d).

**3. APPROVAL OF AGENDA**

**Moved by Gary Webster**  
**Seconded by Susan Galvao**

THAT the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**  
*EAC-2025-02-01*

**4. ADOPTION OF MINUTES**

**Moved by Gary Webster**  
**Seconded by Susan Galvao**

THAT the Environmental Advisory Committee Meeting minutes of August 7, 2024 be adopted.

**CARRIED  
UNANIMOUSLY**  
*EAC-2025-02-02*

*Village of Harrison Hot Springs  
Minutes of the Environmental Advisory Committee  
February 12, 2025*

**5. ITEMS FOR DISCUSSION**

(a) Urban Forest Master Plan

The Committee discussed the Urban Forest Master Plan with the Community Services Manager providing background on the plan and updates on progress to date on the 48 recommendations. The Committee agreed to review the report and bring back items for the next meeting that they would like to recommend Council follow up on and prioritize.

(b) Copy of Report to Council of Community Services Manager dated February 3, 2025  
Re: Environmental Open House

Discussion on the Environmental Open House ensued as follows:

- Selection of a potential date and the pros and cons of holding an event on a weekday evening or a weekend
- Holding the event outside in the plaza and reserving Memorial Hall as a backup venue in case of poor weather
- Inviting the Pacific Salmon Foundation, Heart of the Fraser group, Sturgeon Society, BC Rivers, Geese Management, Nature Trust BC, and BC Wildlife Federation to attend
- It was determined that staff will look at potential Saturdays in the spring and select a suitable date based on the availability of attendees and Memorial Hall

(c) Meeting Dates and Times

Previously, the Committee was meeting on the second Wednesday of every month at 9:00 a.m. Councillor Schweinbenz will reach out to Cheri Norris to determine her availability. The next meeting will be March 5, 2025 at 5:30 p.m.

(d) Committee Procedures

The Committee discussed concerns relating to a lack of flexibility to bring items forward of its own initiative and waiting for Council to refer items to it as opposed to discussing matters without a referral. The Corporate Officer provided information relating to recommended changes that are forthcoming to the Council Procedure Bylaw that will hopefully address some of these concerns, including a provision that Council will review Terms of Reference, and allowing for Committees to develop annual work plans and progress reports.

**6. ADJOURNMENT**

**Moved by Gary Webster**  
**Seconded by Susan Galvao**

THAT the meeting be adjourned at 6:52 p.m.

**CARRIED  
UNANIMOUSLY**  
*EAC-2025-02-03*

Village of Harrison Hot Springs  
Minutes of the Environmental Advisory Committee  
February 12, 2025



---

Councillor Mark Schweinbenz, Chair  
Environmental Advisory Committee



---

Amanda Graham  
Corporate Officer