



# NOTICE OF MEETING AND AGENDA COMMUNITIES IN BLOOM COMMITTEE

Monday, September 8, 2025, 10:00 AM  
Village Office, 495 Hot Springs Road  
Harrison Hot Springs, BC V0M 1K0

**THIS MEETING WILL BE CONDUCTED IN-PERSON**

<b>1. CALL TO ORDER</b>
Meeting called to order by the Chair.
<b>2. LAND ACKNOWLEDGEMENT</b>
Acknowledgement of Sts'ailes traditional territory
<b>3. INTRODUCTION OF LATE ITEMS</b>
<b>4. APPROVAL OF AGENDA</b>
<b>5. ADOPTION OF MINUTES</b>
(a) THAT the Communities in Bloom Committee Meeting Minutes of August 12, 2025 be adopted. <b>Page 1</b>
<b>6. ITEMS FOR DISCUSSION</b>
(a) 2026 Annual Work Plan / Budget <b>Page 5</b>
(b) Next Meeting Date: TBD
<b>7. ADJOURNMENT</b>

  
Amanda Graham  
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS  
Communities in Bloom Committee  
Minutes**

**DATE:** Tuesday, August 12, 2025  
**TIME:** 10:00 a.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**MEMBERS PRESENT:** Councillor Allan Jackson, Chair  
Susan Caley  
Susan Galvao  
Janice Moffat  
Teresa Omelus  
Margaret Shier

**STAFF PRESENT:** Chief Administrative Officer, Tyson Koch  
Corporate Officer, Amanda Graham  
Director of Operations, Jace Hodgson

**1. CALL TO ORDER**

Councillor Jackson called the meeting to order at 10:00 a.m.

**2. LAND ACKNOWLEDGEMENT**

Councillor Jackson acknowledged the traditional territory of Sts'ailes.

**3. INTRODUCTION OF LATE ITEMS**

None.

**4. APPROVAL OF THE AGENDA**

**Moved by Janice Moffat**  
**Seconded by Susan Caley**

THAT the agenda be approved.

**CARRIED**  
CIB-2025-08-01

**5. ADOPTION OF MINUTES**

**Moved by Susan Galvao**  
**Seconded by Janice Moffat**

THAT the Communities in Bloom Committee Meeting Minutes of July 2, 2025 be adopted.

**CARRIED**  
CIB-2025-08-02

## **6. ITEMS FOR DISCUSSION**

### (a) Judges' Visit Debrief

The Committee commented that despite the rainy weather, it was felt that the tour went well and the judges left with a good impression of the Village. The tour was successful, and the judges appeared to have enjoyed their time at the various stops. Councillor Jackson thanked the Committee members for their participation and will discuss the budget for the awards dinner taking place in Kelowna with management staff. There was discussion surrounding entering in all six categories next year.

### (b) Garden Tour Debrief

The Committee provided feedback on the Garden Tour which was very well attended and received, with one participant counting 42 attendees overall. The property owners were very engaged and happy to share their gardens. Some visitors were encouraged to participate next year as a tour stop. There was discussion surrounding a local carver and incorporating a carving into a future project to improve the lighting on McCombs Drive. The Committee discussed potentially obtaining sponsors for prizes next year.

### (c) 2026 Annual Work Plan / Budget

The Committee discussed potential ideas for the holiday season including:

- Holiday lighting contest
- Cooperating with the quadricycle rental business for a light tour
- Christmas tree decorating contest
- Participating in Lights by the Lake
- Gingerbread decorating contest for children with a floral theme
- Having a tractor to move people around to view the lights

Each Committee member will submit their ideas for future projects in advance for inclusion on the next agenda.

### (d) Next Meeting Date: Monday, September 8 at 10:00 a.m.

## **7. ADJOURNMENT**

**Moved by Teresa Omelus**  
**Seconded by Margaret Shier**

THAT the meeting be adjourned at 10:42 a.m.

**CARRIED**  
CIB-2025-08-03

---

Councillor Allan Jackson, Chair  
Communities in Bloom Committee

---

Amanda Graham  
Corporate Officer

DRAFT



**2026 Communities in Bloom Committee Work Plan & Budget**

<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
CIB Evaluation	Participate in either the Grow modified or Bloom full category	January - July 2026	14 hours meetings 20 hours prep	Application Fee - \$450-600	Municipal Taxation
	Meal, decorations		8 hours	Welcome Event - \$700	Municipal Taxation
	Meals, transportation		8 hours	Tour Day Expenses - \$1000	Municipal Taxation
	Host two judges for either 1 or 2 nights, budget dependent on billeting and category		None	Judges' Accommodations - \$600 - 1200	Municipal Taxation
	Banquet tickets, hotel rooms, mileage for 2 CIB members		1 hour	Awards Banquet - \$2000	Municipal Taxation
				<b>Total: \$4750 - \$5500</b>	
<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
Garden of the Week	Evaluate local gardens weekly, provide lawn signs and Miracle Gro products, post winners weekly	June - August 2026	5 hours	None, but dependent on grant funding	Grant
				<b>Total: N/A</b>	
<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
Garden Tour	Residents sign up to showcase their gardens to the public on a specific date and time	Summer 2026	5 hours	Signs & print materials - \$300	Municipal Taxation
				<b>Total: \$X</b>	

Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
			X hours	N/A	
				<b>Total: \$X</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
			X hours	N/A	
				<b>Total: \$X</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
			X hours	N/A	
				<b>Total: \$X</b>	

DRAFT