



Village of Harrison Hot Springs Request to Appear as a Delegation

This written request must be submitted to the Corporate Services Department **no later than 12:00 p.m. on the Wednesday before the requested meeting date**. The Corporate Administration Department will advise you when you are scheduled to appear before Council.

Please note: You are limited to a maximum of 10 minutes to present your material. One person must be appointed to present. Additional presenters may be permitted by Council.

Applicant

Name: _____

Organization Name: _____

If applicable

Mailing Address: _____

Phone: _____ E-mail: _____

Delegation Request

Date of request: _____ Meeting Date Requested: _____

Attending in Person Attending Virtually Alternate Date Requested: _____

Name of Presenter: _____

Topic:

Action you wish Council to take:
If applicable

Will you have a PowerPoint presentation? Yes No

PowerPoint presentations must be submitted to the Corporate Services Department by no later than 12:00 pm the Wednesday before the meeting.

Other Audio/visual requirements:
If applicable
