



# NOTICE OF MEETING AND AGENDA ENVIRONMENTAL ADVISORY COMMITTEE

Wednesday, December 3, 2025, 9:00 AM  
Village Office, 495 Hot Springs Road,  
Harrison Hot Springs, BC V0M 1K0

**THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE**

<b>1. CALL TO ORDER</b>
Meeting called to order by Councillor Schweinbenz, Chair.
<b>2. LAND ACKNOWLEDGMENT</b>
Acknowledgement of Sts'ailes traditional territory.
<b>3. INTRODUCTION OF LATE ITEMS</b>
<b>4. APPROVAL OF AGENDA</b>
<b>5. ADOPTION OF MINUTES</b>
(a) THAT the Environmental Advisory Committee Meeting minutes of October 8, 2025 be adopted. <span style="float: right;"><b>Page 1</b></span>
<b>6. ITEMS FOR DISCUSSION</b>
(a) Hazardous Waste Collection Day Debrief
(b) 2026 Work Plan / Budget <span style="float: right;"><b>Page 5</b></span>
<p>Recommendation for consideration:          THAT the 2026 Work Plan / Budget be approved and forwarded to Council for review.</p>
(c) Next Meeting Date: TBD
<b>7. ADJOURNMENT</b>

Amanda Graham  
Corporate Officer





# VILLAGE OF HARRISON HOT SPRINGS Environmental Advisory Committee Minutes

**DATE:** Wednesday, October 8, 2025  
**TIME:** 9:00 a.m.  
**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**MEMBERS PRESENT:** Councillor Mark Schweinbenz (Chair)  
Mayor Fred Talen (ex-officio)  
John DeMartin  
Susan Galvao  
Paul Kandt

**MEMBERS ABSENT:**  
**STAFF PRESENT:** Corporate Officer, Amanda Graham  
Director of Operations, Jace Hodgson

1. **CALL TO ORDER**

Chair Schweinbenz called the meeting to order at 9:00 a.m.

2. **LAND ACKNOWLEDGEMENT**

Chair Schweinbenz acknowledged the traditional territory of Sts'ailes.

3. **INTRODUCTION OF LATE ITEMS**

**Moved by Paul Kandt**  
**Seconded by John DeMartin**

THAT "Lillooet Avenue West Streetscape Plan" be added to the agenda as Item for Discussion 6(f).

**CARRIED**  
EAC-2025-10-01

**Moved by John DeMartin**  
**Seconded by Susan Galvo**

THAT "Tour of Water and Waste Water Treatment Plants" be added to the agenda as Item for Discussion 6(g).

**CARRIED**  
EAC-2025-10-02

4. **APPROVAL OF THE AGENDA**

**Moved by Paul Kandt**

**Seconded by John DeMartin**

THAT the agenda be approved as amended with the addition of the late items.

**CARRIED**  
EAC-2025-10-03

**5. ADOPTION OF MINUTES**

**Moved by Paul Kandt**  
**Seconded by John DeMartin**

THAT the Environmental Advisory Committee Meeting Minutes of September 3, 2025 be adopted.

**CARRIED**  
EAC-2025-10-04

**6. ITEMS FOR DISCUSSION**

(a) Report from September 8, 2025 Council Meeting

The Corporate Officer advised that the Committee's recommendations to direct staff to review the Official Community Plan from an environmental perspective and investigate an Adopt-a-Shoreline program were approved by Council. The Committee is welcome to review the Official Community Plan and suggest edits at any time and a copy was circulated via email to the Committee. There is currently an Adopt-a-Road Policy that is several years old and will require amending and further discussion from the Committee as to how the program is to be implemented.

(b) Hazardous Waste Collection Day

The Committee agreed to schedule the Hazardous Waste Collection Day from 10am to 4pm on Saturday, October 18 in the overflow parking lot. Staff will prepare communication materials as soon as possible, and will provide a tent, table and chairs for the event. The Committee members will be in attendance throughout the day to facilitate people dropping items off.

(c) Tree Planting Project at McCombs Bridge

The Director of Operations advised that five people attended on October 7 to assist with planting and it was successful. This concludes the environmental rehabilitation requirements as approved by the Department of Fisheries and Oceans, with the Village now moving into a monitoring stage.

(d) 2026 Work Plan/Budget

Discussion ensued on the following:

- Adding in \$1,500 to the Earth Day in May budget to support advertising, events such as face painting, food items and workshops
- Encouraging private tree plantings by partnering with a nursery to provide a discounted FireSmart tree to the first 25 people who sign up for a FireSmart Assessment at the Earth Day in May event
- Inviting the Miami River Streamkeepers to present at a Committee meeting and provide data on the health of the Miami River
- Identifying particular public areas that are feasible for tree plantings in 2026, while considering irrigation and maintenance
- The timing of the Lillooet Avenue West Streetscape Plan and previous Council direction on feedback from the Committee, and a potential community planting day in that area
- Identifying a member of the Committee to join a community-based Bear Stewardship Committee
- Reviewing the Adopt-a-Road Policy to expand to shorelines/trails
- Adding a project for reviewing cosmetic pesticide use in the Village

A revised draft Work Plan and Budget will be on the next agenda for the Committee's consideration.

(e) Next Meeting Date:

The next meeting date is scheduled for Thursday, November 6, 2025 at 9:00 a.m.

(f) Lillooet Avenue West Streetscape Plan

Discussed during an earlier item.

(g) Water and Waste Water Treatment Plant Tour

The Committee expressed a desire to tour the Water and Waste Water Treatment Plants and potentially combine that with a tour for Communities in Bloom Committee members.

**7. ADJOURNMENT**

**Moved by Paul Kandt**

**Seconded by John DeMartin**

THAT the meeting be adjourned at 10:40 a.m.

**CARRIED**  
EAC-2025-10-05

\_\_\_\_\_  
Councillor Mark Schweinbenz, Chair  
Environmental Advisory Committee

\_\_\_\_\_  
Amanda Graham  
Corporate Officer



2026 Environmental Advisory Work Plan & Budget					
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
Earth Day in May	Environmental awareness/ educational day in the Plaza	Spring 2026	15 hours day of exempt	Food, prizes, advertising	Municipal Taxation
			10 hours prep	Educational workshop	
				<b>Total: \$1,500</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
Firesmart & Tree Planting Initiative	Partner with nursery to provide vouchers to first 25 people who sign up for a FireSmart assessment at Earth Day in May for a FireSmart tree at a discount	Spring 2026	5 hours	\$1,000	Municipal Taxation subsidized by in-kind donation
				<b>Total: \$1,000</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
Miami River Health	Explore partnerships with Sts'ailes, Miami River Streamkeepers and DOK	Summer 2026	Unknown	N/A	
	Invite for attendance at future Committeemeeting			<b>Total: \$0</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
Public Area Tree Planting	Identify public areas feasible for tree plantings while considering irrigation and maintenance	Spring 2026	20 hours	N/A - TBD based on locations and types of trees	Continue to seek grant funding for green spaces
				<b>Total: \$0</b>	
Project	Description	Timeframe	Est. Staff Time	Budget	Funding Source
Lillooet Ave West Streetscape Plan	Review landscaping plans/detailed design	Winter 2026	2 hours	N/A	

	Volunteer planting	Spring 2026	3 hours	Incorporated into Resort Development Strategy	Resort Municipality Initiative
				<b>Total: \$0</b>	
<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
Bear Stewardship Committee	Identify a member to sit on a community based Committee	Winter 2026	3 hours	N/A	
				<b>Total: \$0</b>	
<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
Adopt-a-Shoreline or Trail	Review existing Adopt a Road Program Policy and make recommendations to Council for amendments	Spring 2026	5 hours	N/A	
				<b>Total: \$0</b>	
<b>Project</b>	<b>Description</b>	<b>Timeframe</b>	<b>Est. Staff Time</b>	<b>Budget</b>	<b>Funding Source</b>
Cosmetic Pesticides	Review cosmetic pesticide use and make recommendations to Council	2026	5-10 hours	N/A	
				<b>Total: \$0</b>	
<b>Total Municipal Funds Requested: \$2,500</b>					