

NOTICE OF MEETING AND AGENDA COMMUNITIES IN BLOOM COMMITTEE

Thursday, January 22, 2026, 9:00 AM
Village Office, 495 Hot Springs Road
Harrison Hot Springs, BC V0M 1K0

THIS MEETING WILL BE CONDUCTED IN-PERSON

1. CALL TO ORDER
Meeting called to order by the Chair.
2. LAND ACKNOWLEDGEMENT
Acknowledgement of Sts'ailes traditional territory
3. INTRODUCTION OF LATE ITEMS
4. APPROVAL OF AGENDA
5. ADOPTION OF MINUTES
(a) THAT the Communities in Bloom Committee Meeting Minutes of December 16, 2025 be adopted. Page 1
6. ITEMS FOR DISCUSSION
(a) 2026 Work Plan Tasks and Engaging Local Businesses Page 5
(b) 2025 Evaluation Results
(c) Fundraiser: West Coast Seeds, March 1-22, 2026
(d) Next Meeting Date: TBD
7. ADJOURNMENT



Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
Communities in Bloom Committee
Minutes**

DATE: Tuesday, December 16, 2025
TIME: 9:00 a.m.
PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

MEMBERS PRESENT: Councillor Allan Jackson, Chair
Susan Caley
Susan Galvao
Margaret Shier

MEMBERS ABSENT: Janice Moffat
Teresa Omelus

STAFF PRESENT: Corporate Officer, Amanda Graham

1. CALL TO ORDER

Councillor Jackson called the meeting to order at 9:00 a.m.

2. LAND ACKNOWLEDGEMENT

Councillor Jackson acknowledged the traditional territory of Sts'ailes.

3. INTRODUCTION OF LATE ITEMS

None.

4. APPROVAL OF THE AGENDA

Moved by Susan Caley
Seconded by Susan Galvao

THAT the agenda be approved.

CARRIED
CIB-2025-12-01

5. ADOPTION OF MINUTES

Moved by Susan Galvao
Seconded by Margaret Shier

THAT the Communities in Bloom Committee Meeting Minutes of November 12, 2026 be adopted.

CARRIED
CIB-2025-12-02

6. ITEMS FOR DISCUSSION

(a) 2025 Evaluation Report Review

The Committee determined that this item would be deferred to the next meeting when more members can be present.

(b) 2026 Work Plan and Budget Update

Councillor Jackson advised that the 2026 Work Plan and Budget was approved at the December 15, 2025 regular Council meeting. The Committee discussed methods of connecting with the business community, seeking sponsorships from businesses for Garden of the Week prizes or the lagoon garden bed, having vests to identify members and pamphlets explaining what Communities in Bloom is.

Moved by Susan Caley
Seconded by Margaret Shier

THAT the Committee undertake engaging businesses to sponsor Garden of the Week.

CARRIED
CIB-2025-12-03

It was requested that engagement with the businesses be added to the next agenda for further discussion. The Committee further discussed waste bins, the lagoon garden bed weeding/removal, what some businesses can and cannot do to beautify their storefront areas, connecting with various groups such as Tourism Harrison, the Harrison Agassiz Chamber of Commerce and the Festival Society.

(c) Fundraiser: West Coast Seeds

The Corporate Officer advised that the Committee was approved for the West Coast Seeds fundraising campaign. The campaign period is March 1-22, 2026. 40% of the proceeds go back to the Committee as a credit for the CIB program registration fee. The Committee discussed ways to advertise the seed sale, and indicated that they would assist with distributing the seeds upon arrival.

(d) Next Meeting Date: January 22, 2026 9:00 a.m.

7. ADJOURNMENT

Moved by Margaret Shier
Seconded by Susan Galvao

THAT the meeting be adjourned at 9:58 a.m.

CARRIED
CIB-2025-12-04

Councillor Allan Jackson, Chair
Communities in Bloom Committee

Amanda Graham
Corporate Officer

DRAFT

PROJECT 1: CIB PROGRAM PARTICIPATION			
Lead Organizer:			
Task	Assigned To	Due Date	Status
Register for Bloom Category	Staff	March 31, 2026	Complete
Organize Judges' Welcome Event			Awaiting confirmation of judges' visit dates
Organize Judges' Accommodations			Awaiting confirmation of judges' visit dates
Update Community Profile with additional categories - add in Tree Management, Heritage Conservation and Environmental Action			
Organize Judges' Visit Itinerary - coordinate with experts, determine timing, meals, transporation and stops			
PROECT 2: GARDEN OF THE WEEK			
Lead Organizer:			
Task	Assigned To	Due Date	Status
Apply to CIB/Miracle Gro "Best Garden Selection"	Staff	February/March	On Hold until more information about the 2026 program is released
Reach out to local businesses for sponsorships	Committee members individually		
Decide on categories, rating criteria, schedule	Committee together	May	
Award winners, submit paperwork and photos	Committee members individually		
Post to social media	Staff		

PROJECT 3: GARDEN TOUR			
Lead Organizer:			
Task	Assigned To	Due Date	Status
Select a date and time for the tour	Committee together		
Create and order signage	Staff		
Approach property owners to recruit participants	Committee members individually		
Create a map and promotional materials	Staff		
Thank you gifts for participants	Staff can purchase, Committee to put together and distribute		
PROJECT 4: CANADA DAY PARADE FLOAT			
Lead Organizer:			
Task	Assigned To	Due Date	Status
Identify and secure a vehicle for use in the parade			
Determine theme	Committee together		
Obtain decorations			
Decorate the vehicle			
Drive the vehicle and participate in the parade			

PROJECT 5: EARTH DAY IN MAY WORKSHOP

Lead Organizer:

Task	Assigned To	Due Date	Status
Determine topic of the workshop	Committee together		
Locate a local expert on the topic and secure their participation in the event			Need to determine date for Earth Day in May

PROJECT 6: LAGOON GARDEN BED COMMUNITY PLANTING DAY

Lead Organizer:

Task	Assigned To	Due Date	Status
Work with Village's horticulturist to determine best options for the garden bed	Committee together		
Work with Village's horticulturist to determine a date for the community planting day	Committee together		
Create promotional materials and advertise	Staff		
Reach out to local businesses for sponsorships	Committee members individually		
Determine whether and how to incorporate the 2026 theme of therapeutic gardening	Committee together		

PROJECT 7: PLANT SALE FUNDRAISER			
Lead Organizer:			
Task	Assigned To	Due Date	Status
Determine date, time and location of fundraiser	Committee together		
Reach out to local businesses for sponsorships	Committee members individually		
Reach out to the school to determine whether students would like to grow plants			